

MINUTES

**MEETING OF THE BOARD OF TRUSTEES OF
THE WILLIAM PATERSON UNIVERSITY OF
NEW JERSEY**

Friday, November 17, 2017

The meeting was called to order at 9:10 a.m. in the College Hall Board Room.

BOARD MEMBERS PRESENT: Mr. Galandak, Mr. Gruel, Mr. Guarasci, Mr. Lenahan, Mr. Masefski, Mr. Pesce, Mr. Velli, and President Waldron.

BY PHONE: Ms. Cortez, Mr. Neilley (for closed session only), and Ms. Niro.

ABSENT: Ms. Carrion, Mr. Seeve, and Dr. Zastocki.

OTHERS PRESENT:

Provost and Senior Vice President Sandmann, Senior Vice President Bolyai, Vice President Boucher-Jarvis, Vice President Cammarata, Vice President Ferguson, Vice President Goldstein, Vice President Ross, AVP DeDeo, Chief of Staff Seal, General Counsel Jones, Ms. Reilly, Ms. Zimmerman, administrators, faculty, and others.

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:

In accordance with the "Open Public Meetings Act," the Chairperson publicly announced and had entered into the minutes that "adequate notice" of this meeting was provided. In compliance with the Statute, this notice was posted on the University's web page and distributed to The Herald News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved by Mr. Gruel and seconded by Mr. Velli to adopt the following resolution:

11-17-1 RESOLUTION, TO MOVE INTO EXECUTIVE SESSION (Appendix 1)

At approximately 10:55 a.m. the Public Session resumed.

It was moved by Mr. Gruel and seconded by Mr. Galandak to adopt the following resolution:

**APPROVAL OF MINUTES SEPTEMBER 29, 2017 BOARD OF TRUSTEES
MEETING:**

The minutes of the September 29, 2017 Board Meeting were approved as distributed.

CHAIR'S REPORT:

The Board has concluded its annual evaluation of the President, which is conducted every October. The Board reviews progress made against agreed-upon goals, then informs the University community of the outcome.

The Board is very pleased with the direction provided by Dr. Kathleen Waldron in her leadership of the University, and commends her on the achievement of several important goals, including:

- A marked improvement in four-year and six-year graduation rates to historic levels and an improvement in the first-year retention rate, which are key indicators of student success.
- The implementation of new degree programs, including the MS in Materials Chemistry, stackable credentials in the MBA program, and the conversion of endorsement programs to formal graduate certificate programs.
- The continued development of undergraduate research efforts and civic engagement opportunities which are providing a distinctive identity to the undergraduate programs at the University.
- The opening of the renovated Preakness Hall, on-time and on-budget, which provides modern classrooms, labs, and faculty office spaces, as well as the ongoing renovation of Hunziker Hall.
- New revenue initiatives that will permanently add \$1 Million to the operating budget, and the successful sale of bonds for the construction of a new residence hall to replace an obsolete building and to increase residency rates.

The Board remains concerned, however, about overall enrollment and the student retention rate.

The Board set the President's Compensation through the following resolution:

It was moved by Mr. Gruel and seconded by Mr. Galandak to adopt the following resolution:

11-17-12 – RESOLUTION, PRESIDENTIAL COMPENSATION, November 2017

The resolution was unanimously adopted.

Mr. Gruel formally acknowledged the service of one of our fellow Trustees who has stepped down from the Board. Anna Mascolo concluded her tenure as a Trustee in October, and the Board regrets that she will no longer be a part of this governing body. The Board honors Anna's service to William Paterson University through the following resolution:

It was moved by Mr. Gruel and seconded by Mr. Galandak to adopt the following resolution:

11-17-2 – RESOLUTION, RECOGNITION OF DISTINGUISHED SERVICE
MS. ANNA MASCOLO

The resolution was unanimously adopted.

PRESIDENT'S REPORT:

President Waldron presented an oral report to accompany the written report presented in the Board Materials.

President Waldron congratulated SVP Steve Bolyai and VP Reg Ross for the October 23rd Town Hall Meeting presentation on Enrollment and Finances to a capacity crowd of faculty, staff and students in the Library Auditorium. The meeting reviewed the three percent decline in overall enrollment at the University, primarily due to fewer transfer students as enrollments at community colleges decline. President Waldron expressed her concern about the number of students who do not complete their studies. A recent change in the academic dismissal policy should help going forward but other measures are needed and are being explored. The University improved its one-year retention (up to 78 percent, a historic high) while four year graduation rates rose for a fifth year in a row and now are at national averages for peer institutions. Ken Schneider has taken on a new position which will focus on undergraduate enrollment.

President Waldron thanked the faculty and staff on the successful Undergraduate Open House on Sunday, November 12, 2017, with impressive attendance. Over 880 students met the Deans and representatives from student organizations, and toured our campus and residence halls.

President Waldron congratulated Alumnus Tyshawn Sorey, a 2004 jazz studies alumnus who was one of 24 creative people awarded a 2017 MacArthur "Genius" Grant, in recognition of his accomplishments as a musician and composer. MacArthur fellowships are awarded to individuals who show exceptional creativity in their work and the prospect for more in the future. Each fellow receives a \$625,000 award from the foundation as an investment in his or her potential.

President Waldron announced the appointments of Kenneth Schneider as Director of Undergraduate Admissions, Steve Sondey as the University's new Director of Purchasing, Tony Reynoso as the new Manager of Custodial Services, and Kevin Garvey as the new Associate Vice President for Administration.

President Waldron reported the 2017 New Jersey Gubernatorial Debate was hosted by the University at Shea Auditorium. The debate brings well-deserved visibility to the University and engages our students in the state's democratic process.

President Waldron reported on the annual Scholarship Donor dinner on November 8th. The event was at capacity in the ballrooms and was attended by over 100 donors and by over 200 scholarship recipients. Mr. Pesce commented on what a fantastic event this is every year and he encouraged participation.

President Waldron thanked all who attended the Pesce Family Mentoring Institute Fall Dinner/Networking Event held on November 14th. This platform continues to help prepare students for their careers or graduate education by individually matching them with a mentor who can offer them career advice and guidance.

President Waldron reported on the University's 11th annual Professional Sales Challenge,

November 15 – 17. More than 100 college students representing 33 universities from across the country, as well as from Edinburgh Napier University in Scotland participated. This national competition brings excellent visibility to the University and adds further distinction to our Professional Sales program and the Russ Berrie Institute.

President Waldron congratulated several sports teams, including the men's and women's soccer teams, the men's ice hockey team, and the bowling team for their impressive accomplishments.

President Waldron reported as part of a weeklong slate of events to honor our veterans, including a flag-planting event on Zanfino Plaza on November 6, whereby students, faculty, and staff planted 5,000 flags to represent the number of United States fallen soldiers during Operation Enduring Freedom and Operation Iraqi Freedom. The Telling Project, a non-profit that travels the nation to put local veterans in staged productions to share their personal stories of war, was presented in Shea Auditorium, including six veterans from the William Paterson community -- four current students, one August 2017 graduate, and Charles Lowe, Director of Public Safety and Campus Police.

A full written report is included in the minutes of this meeting.

GOVERNMENT AND COMMUNITY AFFAIRS REPORT:

AVP DeDeo reported that on October 18th, William Paterson University along with its media partners CBS television and radio in New York and Philadelphia as well as the Gannet/Bergan Record/USA Today family of newspapers hosted the second of two New Jersey Election Law Enforcement Commission sanctioned debates between Lt. Governor Kim Guadagno and former Ambassador Philip Murphy before a packed crowd in the Shea Center.

A full legislative report is included in the minutes of this meeting.

FINANCE, AUDIT AND INSTITUTIONAL DEVELOPMENT COMMITTEE REPORT:

Mr. Lenahan reported that the Finance, Audit and Institutional Development Committee met on November 2, 2017.

Andrea Caladie from Baker, Tilly, Virchow, Krause presented the findings of the Fiscal Year 2017 Financial Statement and Audit Report. These materials were presented to the Committee and each Trustee received a copy prior to this meeting.

The following resolutions were recommended for approval by the Board:

It was moved by Mr. Gruel and seconded by Mr. Velli to adopt the following resolution:

11-17-3– RESOLUTION, EXTERNAL AUDIT – FISCAL YEAR - 2017

The resolution was unanimously adopted.

It was moved by Mr. Lenahan and seconded by Mr. Velli to adopt the following resolution:

11-17-4 – RESOLUTION, FISCAL YEAR 2019 OPERATING BUDGET REQUEST

The resolution was unanimously adopted.

It was moved by Mr. Lenahan and seconded by Mr. Guarasci to adopt the following resolution:

11-17-5 – RESOLUTION, BID WAIVER, NCS PEARSON

The resolution was unanimously adopted.

It was moved by Mr. Lenahan and seconded by Ms. Niro to adopt the following resolution:

11-17-6 – RESOLUTION, BID WAIVER, PROCUREMENT OF LEGAL SERVICES –
STATE OF NEW JERSEY, DIVISION OF LAW

The resolution was unanimously adopted.

It was moved by Mr. Lenahan and seconded by Mr. Guarasci to adopt the following resolution:

11-17-7 – RESOLUTION, APPOINTING MEMBERSHIP TO THE BOARD OF
DIRECTORS OF THE WILLIAM PATERSON UNIVERSITY AUXILIARY
SERVICES ORGANIZATION

The resolution was unanimously adopted.

PERSONNEL AND COMPENSATION COMMITTEE REPORT:

Mr. Galandak reported that the Personnel and Compensation Committee met on November 2, 2017.

The following resolutions were recommended for approval by the Board:

It was moved by Mr. Galandak and seconded by Mr. Velli to adopt the following resolution:

11-17-8– RESOLUTION, VARIOUS PERSONNEL MATTERS (CONSENT AGENDA)

The resolution was unanimously adopted.

It was moved by Mr. Galandak and seconded by Mr. Velli to adopt the following resolution:

11-17-9– RESOLUTION, FOUR-DAY WORKWEEK, SUMMER 2018

The resolution was unanimously adopted.

EDUCATIONAL POLICY AND STUDENT DEVELOPMENT COMMITTEE REPORT:

Mr. Pesce reported that the Educational Policy and Student Development Committee met on November 2, 2017.

The following resolutions were recommended for approval by the Board:

It was moved by Mr. Pesce and seconded by Mr. Galandak to adopt the following resolution:

11-17-10 – RESOLUTION, CONFERRAL OF DEGREES – JANUARY 2018

The resolution was unanimously adopted.

It was moved by Mr. Pesce and seconded by Mr. Galandak to adopt the following resolution:

11-17-11 – RESOLUTION, ON THE INITIATION OF A BACHELOR OF ARTS (B.A.) DEGREE
IN URBAN SCIENCE AND SOCIETY

The resolution was unanimously adopted.

President Waldron shared a package of materials with the Board, highlighting the many events the University has hosted, and she complimented the latest three editions of the Beacon Newspaper and recognized the opening of the new William Paterson University Food Bank for students.

There being no further business, a motion was made to adjourn the meeting. It was moved and seconded and the meeting adjourned at 12:04 p.m.

Respectfully submitted,



Robert Guarasci
William Paterson University
Board of Trustees

Appendix 1
Minutes of the
November 17, 2017
Board Meeting

11-17-1 RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

WHEREAS: The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public's exclusion from certain portions of the Board meeting; now therefore be it

RESOLVED: That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication, a review of active litigation matters, and real estate matters, and be it therefore

RESOLVED: That any actions taken in closed session will be made public as required by law.

**11-17-2 RESOLUTION, RECOGNITION OF DISTINGUISHED SERVICE
MS. ANNA MASCOLO**

WHEREAS: Ms. Anna Mascolo has concluded eight years of distinguished service to the citizens of New Jersey, the University community, and the Board of Trustees; and

WHEREAS: Anna Mascolo served as vice-chair and secretary for the Board and served on the Personnel and Compensation Committee and Nominations and Governance Committee; and

WHEREAS: She has enriched the University with the expertise she brought to the Board, as an attorney and long-serving member of the higher education community; and

WHEREAS: She has engaged fully in the life of the University and has been a tireless advocate for our students and their families, and has been a role model for future generations of engaged citizens; and

WHEREAS: Her capacity to bring people together and to move us collectively forward fulfilling our common goals represents the best in public trusteeship; and

WHEREAS: As a result of her service, New Jersey's citizens, William Paterson's students, faculty, and staff – then, now, and in the future – and her colleagues on the Board are better as a result of her time with us; therefore be it

RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey extends its heartfelt thanks and profound appreciation for her service and extends its very best wishes to her and her family.

Appendix 3
Minutes of the
November 17, 2017
Board Meeting

11-17-3

RESOLUTION, EXTERNAL AUDIT – FISCAL YEAR 2017

RESOLVED:

That the Board of Trustees of William Paterson University accepts the audit of the University Statement of Net Position; Statement of Revenues, Expenses and Changes in Net Position; and Statement of Cash Flows for the period July 1, 2016 through June 30, 2017 as presented by the independent auditor, Baker Tilly Virchow Krause LLP.

**11-17-4 RESOLUTION, FISCAL YEAR 2019 OPERATING BUDGET
REQUEST**

RESOLVED: That the Board of Trustees of William Paterson University approves the FY 2019 Budget Request for transmittal to the Department of Treasury for the support of 7,047 undergraduate FTEs and 668 graduate FTEs, for a total of 7,715 FTEs consisting of the following components:

	(000)
Base State Appropriation	\$ 30,357
State Fringe Benefits	38,618
Priority Budget Request	2,450
Tuition and Other Fees Income*	85,352
Auxiliary Income	24,230
External Grants	<u>37,600</u>
Total	\$218,607

*Based on FY 2018 tuition and fee rates.

11-17-5 RESOLUTION, BID WAIVER, NCS PEARSON

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and

WHEREAS: The University has determined that it needs to purchase for all College of Education students a State-mandated, performance-based, subject-specific assessment tool, only available from this vendor, which measures aspiring teacher readiness; and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(3); and

WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with NCS Pearson, of Amherst, Massachusetts, in an amount not to exceed \$45,000 for Fiscal Year 2018.

Appendix 6
Minutes of the
November 17, 2017
Board Meeting

11-17-6

RESOLUTION, BID WAIVER, PROCUREMENT OF LEGAL SERVICES - STATE OF NEW JERSEY, DIVISION OF LAW

RESOLVED:

That pursuant to Subsection 5.b. of the State College Contracts Law, the Board of Trustees of William Paterson University authorizes the University President or her designee to contract with the State of New Jersey, Division of Law for the provision of legal services to the University. The cost is not to exceed \$87,000 for the period July 1, 2017 through June 30, 2018.

**11-17-7 RESOLUTION, APPOINTING MEMBERSHIP TO THE BOARD
OF DIRECTORS OF THE WILLIAM PATERSON UNIVERSITY
AUXILIARY SERVICES ORGANIZATION, INC.**

WHEREAS: The Board of Trustees of William Paterson University makes
Appointments to the Board of Directors of the William Paterson
University Auxiliary Organization, Inc.; therefore, be it

RESOLVED: That the following individuals are appointed to the Board of Directors
of the William Paterson University Auxiliary Organization, Inc.,
consistent with membership composition stipulated in its By-Laws:

Mr. Nahshon Bolton, Student Government Association Vice President of Student
Life

Ms. Nejezea Brown, Student Government Association Executive Vice President

Ms. Jonnine Deloatch, Director of Sophomore and Junior Year Experience

Mr. Domenico DiMaio, Alumni Association Community Member

Ms. Brianna Egers, Student Government Association President

Mr. John Galandak – Board of Trustee Member

Ms. Michele Garcia, Alumni Association Community Member

Ms. Samantha Green, Associate Vice President of Finance and Controller

Ms. Jackeline Reyes, Student Government Association Vice President of
Allocations

Prof. Ronald Verdicchio – Faculty, Elementary and Early Childhood

Dr. Kathleen Waldron, William Paterson University President**

**President's Designee – Dr. Miki Cammarata, Vice President for Student
Development

Appendix 8
Minutes of the
November 17, 2017
Board Meeting

11-17-8

**RESOLUTION, VARIOUS PERSONNEL MATTERS
(CONSENT AGENDA)**

RESOLVED:

That the Board of Trustees approves the various personnel matters as recommended by the President including faculty, librarian and professional staff reappointments, and miscellaneous personnel actions including appointments, leaves of absence, resignations, retirements, and various changes in employee status, and directs that the actions be listed in the minutes of this meeting.



MEMORANDUM

TO: Personnel and Compensation Committee
FROM: Robert Seal, Chief of Staff to the President and Board of Trustees
RE: Executive Summary – Personnel Actions
DATE: October 27, 2017

Included for Committee review are the following personnel actions:

Faculty and Librarian 3rd, 4th, and 5th Year Reappointments

Below is a summary of the reappointments of faculty and librarians in their third, fourth and fifth years of service. Candidates in the fifth year of service who are recommended will be awarded tenure on September 1, 2018 in accordance with the New Jersey tenure statute.

According to the AFT Contract, President Waldron must notify all candidates of her intention to reappoint or not to reappoint by October 31, 2017.

Candidates being recommended for reappointment will come before the Board for affirmation at the November 17, 2017 Board meeting. Candidates not being recommended for reappointment are given, by contract, the right to appeal, first to the President (by November 7, 2017) and then to the Board of Trustees (by November 30, 2017), with a final decision rendered by December 21, 2017. Therefore, for purposes of this summary, negative recommendations are provided for information only, as the recommendation may be overturned after this Committee meeting.

We will apprise this Committee of any changes in reappointments based on appeal.

Third Year Reappointments:

Eligible = 19

Reappointed = 18

One Librarian is not recommended for reappointment.

Fourth Year Reappointments:

Eligible = 16

Reappointed = 16

Fifth Year Reappointments:

Eligible = 8

Reappointed = 8

Professional Staff Reappointments

According to the AFT Contract, professional staff may be reappointed into multi-year contracts after five years of successive positive evaluations. There are 18 candidates eligible for reappointment in their third or fourth year in title; all candidates are being recommended for reappointment. Upon Board approval, these staff will be appointed into one-year contracts. There are ten professional staff members in their fifth year in title; all are being recommended for reappointment. Upon Board approval, these staff will be appointed into a three-year contract.

Four Day Work Week, Summer 2018

The President is recommending the implementation of a four-day work week, commencing May 21 and ending August 17, 2017. Staff work extended hours Monday through Thursday (8 a.m. to 5:15 p.m.) and offices are closed on Friday (essential personnel, including Campus Police, remain on regular hours). The holiday weeks of Memorial Day and July 4th will remain as regular 8:30 – 4:30 work weeks.

This University has been observing similar summer schedules for many years.

FACULTY REAPPOINTMENTS

RESOLVED: That the Board of Trustees approves the reappointments of faculty members for the academic year 2018-2019 and directs the President of the University to send appropriate notification.

For One-Year Reappointments September 1, 2018 – June 30, 2019

Rahi Abouk, Assistant Professor, Economics, Finance, and Global Business
James Alford, Assistant Professor, Educational Leadership and Professional Studies
James Arnone, Assistant Professor, Biology
Soyoun Bae-Suh, Assistant Professor, Elementary and Early Childhood Education
Sonya Bierbower, Assistant Professor, Biology
Michele Cascardi, Associate Professor, Psychology
William Charlap, Professor, Music
Ranita Cheruvu, Assistant Professor, Elementary and Early Childhood Education
Megan Chesin, Assistant Professor, Psychology
Meredith Drew, Assistant Professor, Special Education and Counseling
Jonathan Foley, Assistant Professor, Chemistry
Michelle Gonzalez, Assistant Professor, Special Education and Counseling
Tao Guo, Assistant Professor, Economics, Finance and Global Business
Richard Huizar, Assistant Professor, Political Science
Parminder Kaur, Assistant Professor, Chemistry
Aleksandar Kecojevic, Assistant Professor, Public Health
Andrey Kretinin, Assistant Professor, Marketing and Management Sciences
Fanny Lauby, Assistant Professor, Political Science

Michael Laughlin, Assistant Professor, Kinesiology

Solomon Nyaanga, Assistant Professor, Marketing and Management Sciences

Jennifer Owlett, Assistant Professor, Communication

Sharon Puchalski, Assistant Professor, Nursing

For One-Year Reappointments September 1, 2018 – June 30, 2019 (Cont'd.)

Stephanie Rivera-Berruz, Assistant Professor, Philosophy

Jim Samuel, Assistant Professor, Marketing and Management Sciences

Marquita Smith, Assistant Professor, English

Naa-Solo Tettey, Assistant Professor, Public Health

Persephone Vargas, Assistant Professor, Nursing

Lawrence Verzani, Assistant Professor, Economics, Finance, and Global Business

Elizabeth Victor, Assistant Professor, Philosophy

Anton Vishio, Assistant Professor, Music

Pei-Lin Weng, Assistant Professor, Special Education and Counseling

Yalan Xing, Assistant Professor, Chemistry

Chuanqian Zhang, Assistant Professor, Economics, Finance and Global Business

LIBRARIAN REAPPOINTMENT

RESOLVED: That the Board of Trustees approves the reappointment of a librarian for the period July 1, 2018 – June 30, 2019 and directs the President of the University to send appropriate notification.

For One-Year Reappointment July 1, 2018 – June 30, 2019

Cara Berg, Reference Librarian and Co-Coordinator of User Education, (Librarian III)

**FACULTY REAPPOINTMENTS WITH TENURE AND
PROMOTION**

RESOLVED: That the Board of Trustees approves the reappointments and promotions of faculty members for the academic year 2018-2019 and directs the President of the University to send appropriate notification.

Reappointments with Tenure and Promotion to Associate Professor Effective
September 1, 2018

Pamela Brillante, Special Education and Counseling

LaShauna Dean, Special Education and Counseling

Toni Lasala, Kinesiology

David Philp, Music

Ryan Rebe, Political Science

So Yon Rim, Psychology

FACULTY REAPPOINTMENTS WITH TENURE

RESOLVED: That the Board of Trustees approves the reappointments of faculty members for the academic year 2018-2019 and directs the President of the University to send appropriate notification.

Reappointments with Tenure Effective September 1, 2018

Nicole Davi, Associate Professor, Environmental Science

Michael Hodges, Associate Professor, Kinesiology

PROFESSIONAL STAFF REAPPOINTMENTS

RESOLVED: That the Board of Trustees approves the reappointments of professional staff for the period July 1, 2018 – June 30, 2019 and for the period July 1, 2018 – June 30, 2021 and directs the President of the University to send appropriate notification.

For One-Year Reappointments July 1, 2018 – June 30, 2019

Theresa Bivaletz, Campus Victim Services Coordinator, Women's Center, (Prof. Svcs. Spec. 4, SC)

William Davis, Operations Coordinator, Global Financial Services, (Prof. Svcs. Spec. 3, SC)

Dawn Decker, Program Assistant, Transfer Student Experience, (Prof. Svcs. Spec. 4, SC)

Alma Diaz, Manager, Pre-College Program, School of Continuing and Professional Education, (Prof. Svcs. Spec. 2, SC)

Annette Feliciano, Assistant Registrar, Office of the Registrar, (Prof. Svcs. Spec. 1, SC)

Mychal Grubbs, Resident Director, Office of Residence Life, (Prof. Svcs. Spec. 4, SC)

Brian Grzymkowski, Assistant Director, Graduate Admissions and Enrollment Services, (Prof. Svcs. Spec. 3, SC)

Matthew Liguori, Resident Director, Office of Residence Life, (Prof. Svcs. Spec. 4, SC)

Gregory Lusardi, Assistant Football Coach, Department of Athletics, (*Prof. Svcs. Spec. 4, 10 Mos., SC*)*

William O'Donnell, AV Network Design Engineer, Instruction and Research Technology, (Prof. Svcs. Spec. 2, SC)

Emily Plaskow, Assistant Registrar, Office of the Registrar, (Asst. Dir. 3, SC)

Erica Rogers, Counselor/Coordinator of Training, Counseling, Health, and Wellness Center, (Prof. Svcs. Spec. 1, SC)

Susan Ruppel, Assistant Director, Office of Financial Aid, (Asst. Dir. 3, SC)

For One-Year Reappointments July 1, 2018 – June 30, 2019 (cont'd)

Melissa Silva, Resident Director, Office of Residence Life, (Prof. Svcs. Spec. 4, SC)

Kami Marie Skoloda, Resident Director, Office of Residence Life, (Prof. Svcs. Spec. 4, SC)

Claudia Tormino, Chief Admin. Asst. to the Assoc. Provost for Academic Affairs, (Prof. Svcs. Spec. 2, SC)

Javied Townsend, Resident Director, Office of Residence Life, (Prof. Svcs. Spec. 4, SC)

Melissa Zolla, Assistant Director of Campus Visit Experience, Office of Undergraduate Admissions, (Asst. Dir. 4, SC)

For Three-Year Reappointments - July 1, 2018 - June 30, 2021

Mary Alice Barrows, Assistant Director, Career Development Center, (Asst. Dir. 3, SC)

Alfred Clarke, TV Studio Manager, Department of Communication, (Prof. Svcs. Spec. 2, SC)

Marshal Coles, Professional Academic Advisor, Cotsakos College of Business, (Prof. Svcs. Spec. 2, SC)

Edward Gurka, Head Men's and Women's Swimming Coach, Department of Athletics, (Prof. Svcs. Spec. 3, 10 Mos., SC)*

O'Mari Lockhart, *Professional Academic Advisor, Gloria S. Williams Advisement Center, (Prof. Svcs. Spec. 2, SC)*

Renee Ojo Ohikuare, Assistant Registrar, Office of the Registrar, (Asst. Dir. 3, SC)

Sina Songer Brehmer, Project Manager, Enrollment Management and Technology, (Prof. Svcs. Spec. 3, SC)

Timothy Stanfield, Academic Success Specialist, Supplemental Instruction, (Asst. Dir. 3, SC)

Caitlin Tuzzio, Assistant Director, Office of Financial Aid, (Asst. Dir. 4, SC)

Shaun Williams, Assistant Football Coach, Department of Athletics, (Prof. Svcs. Spec. 4, 10 Mos., SC)*

*For a period of time not to exceed 10 months per year

FOR ACTION BY THE BOARD OF TRUSTEES
AT THE NOVEMBER 17, 2017 MEETING

**William Paterson University
Personnel Matters**

Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
APPOINTMENTS:	Richard Khan	Assistant Director (Mngng. Asst. Dir. 1, SC)	Counseling, Health and Wellness	D26		96,000.00	11/13/2017
	Hermogenes(Tony) Reynoso	Manager of Custodial and Logistical Services (Mnana. Asst. Dir. 1, SC)	Physical Plant Operations	D26		84,100.00	10/30/2017
	Cicile Samiz	Program Coordinator (PSS2, SC)	Special Education and Counseling	U24	1	60,667.50	10/14/17 - 6/30/18
	Stephen Sondey	Director of Purchasing (Dir. 2, SC)	Purchasing	D30		120,000.00	11/6/2017
	Yan Song	Assistant Professor (Temporary-One semester only)	Economics, Finance and Global Business	U24	8	39,145.68	9/1/17 - 1/31/18
LEAVE OF ABSENCE:	Rachel Anzaldo Medical Leave	Coordinator of Testing and Placement (PSS2, SC)	Office of Testing	U24	12	94,020.60	9/7/17 - 3/1/18
	Emroy Knaus Medical Leave	Assistant Professor	Marketing and Management Sciences	U24	12	94,020.63	10/17/17 - 12/31/17
	Erica Rogers Personal Leave (80% of time)	Counselor/Coordinator of Training (PSS1, SC)	Counseling, Health and Wellness	U27	3	77,258.43	9/11/17 - 11/15/17
	Nunzio Vacca Medical Leave	Evening/Weekend Supervisor (PSS2, SC)	Library	U24	12	94,020.63	10/11/17 - 11/16/17
RESIGNATIONS:	Jeanne D'Haem	Associate Professor	Special Education and Counseling	U29	11	116,160.82	12/31/2017
	Richard Stomber	Associate VP, Administration (Dean 2)	Associate VP, Administration	D34		180,800.00	11/10/2017
	Hao Zeng	Library Systems Specialist (Librarian 3)	Library	U22	7	71,537.09	10/5/2017
RETIREMENTS:	Emroy Knaus	Assistant Professor	Marketing and Management Sciences	U24	12	94,020.63	12/31/2017
	Charles Magistro	Professor	Art	U32	12	138,959.21	12/31/2017
	William Matthews	Professor	Marketing and Management Sciences	U30	12	126,023.82	12/31/2017
	John Rhodes	Associate Professor	Communication	U26	12	103,690.09	6/30/2018
END OF APPOINTMENT:							
Sharon Leathers, Secondary and Middle School Education, Instructor, U21, \$76,004.00, effective 12/31/2017							
PROMOTION/RECLASSIFICATION:							
Alma Diaz, Continuing and Professional Education, Coordinator, Precollege Programs(PSS4,SC), U18, \$52,056.19 to Manager, Precollege Programs (PSS2, SC), U24, \$60,667.50, effective 9/2/2017							
Saeed Shekari, Professional Sales, Instructor, U21, \$81,248.59 to Assistant Professor, U25, \$98,755.13, effective 10/14/2017 Rcvd. Ph.D.							

11-17-9 RESOLUTION, FOUR-DAY WORKWEEK, SUMMER 2018

WHEREAS: The University implemented a four-day workweek program during the Summer 2017 and

WHEREAS: A review indicates that a four-day workweek will be beneficial and feasible in 2018; therefore, be it

RESOLVED: That the President be authorized to implement a four-day work schedule, where appropriate, for the period of May 21 through August 17, 2018.

Appendix 10
Minutes of the
November 17, 2017
Board Meeting

11-17-10 RESOLUTION, CONFERRING OF DEGREES – JANUARY 2018

RESOLVED: That the Board of Trustees of The William Paterson University of New Jersey approves the conferring of degrees for January 2018 in accordance with the certification of the President. The record of each individual's name and the degree conferred shall be included in the minutes of this meeting.

**11-17-11 RESOLUTION, ON THE INITIATION OF A BACHELOR OF ARTS
(B.A.) DEGREE IN URBAN SCIENCE AND SOCIETY**

- WHEREAS: William Paterson University seeks to offer innovative educational programs consonant with the aspirations of its students and the career paths they choose, while building upon institutional strengths; and
- WHEREAS: The University has developed a particular faculty expertise in the study of urban community, culture, diversity, development, education, history, policy and planning; and
- WHEREAS: The offering of an undergraduate degree in the field of urban science and society responds to the aspiration of many students currently and prospectively, and responds to the demands of the marketplace for individuals prepared for work in an array of careers that support our urban regions; and
- WHEREAS: The faculty of the Department of Geography and Urban Studies has developed and proposed the offering of this program, which has been recommended by the Faculty and Dean of the College of Humanities and Social Sciences, the Faculty Senate, the Provost and Senior Vice President for Academic Affairs, and President; and
- WHEREAS: The Educational Policy and Student Development Committee has reviewed this recommendation and the rationale for the proposed program and related documents and found them satisfactory; therefore be it
- RESOLVED: The Board of Trustees of the William Paterson University of New Jersey approves and authorizes the administration to notify the New Jersey Higher Education Community of our intent to offer the B.A. in Urban Science and Society and, subsequent to review consistent with the Higher Education Restructuring Act, to take all necessary steps to implement the program.