

MINUTES

**MEETING OF THE BOARD OF TRUSTEES OF
THE WILLIAM PATERSON UNIVERSITY OF
NEW JERSEY**

Friday, September 29, 2017

The meeting was called to order at 9:00 a.m. in the College Hall Board Room.

BOARD MEMBERS PRESENT: Mr. Galandak, Mr. Gruel, Mr. Guarasci, Mr. Lenahan, Mr. Neilley, Ms. Niro, Mr. Pesce, Mr. Seeve, Mr. Velli, and President Waldron.

BY PHONE: Dr. Zastocki

ABSENT: Ms. Carrion, Ms. Cortez.

OTHERS PRESENT:

Provost and Senior Vice President Sandmann, Senior Vice President Bolyai, Vice President Boucher-Jarvis, Vice President Cammarata, Vice President Ferguson, Vice President Goldstein, Vice President Ross, AVP DeDeo, Chief of Staff Seal, General Counsel Jones, Ms. Reilly, Ms. Zimmerman, administrators, faculty, and others.

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:

In accordance with the "Open Public Meetings Act," the Chairperson publicly announced and had entered into the minutes that "adequate notice" of this meeting was provided. In compliance with the Statute, this notice was posted on the University's web page and distributed to The Herald News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved by Mr. Gruel and seconded by Mr. Seeve to adopt the following resolution:

9-17-1 RESOLUTION, TO MOVE INTO EXECUTIVE SESSION (Appendix 1)

At approximately 10:48 a.m. the Public Session resumed.

It was moved by Mr. Gruel and seconded by Mr. Seeve to adopt the following resolution:

APPROVAL OF MINUTES JUNE 15, 2017 BOARD OF TRUSTEES MEETING:

The minutes of the June 15, 2017 Board Meeting were approved as distributed.

CHAIR'S REPORT:

Mr. Gruel welcomed all to the first meeting of the Board of Trustees for the new academic year, and asked Mr. Seeve, chair of the Nominations and Governance Committee, to affirm the elected officers of the Board, including Frederick Gruel, chairperson; Michael Seeve, vice-chairperson; and Robert Guarasci, secretary.

The Board then welcomed Andrew Massefski as the new non-voting Student Trustee. Andrew joins Chelsye Carrion, who this year becomes the voting Student Trustee. University Counsel Glenn Jones administered the oath to Andrew Massefski.

Mr. Gruel mentioned President Kathleen Waldron's intent to retire at the end of this academic year. He acknowledged that WPU is indebted to her for her leadership over the last seven years, and enumerated some of her many accomplishments as president.

Mr. Gruel outlined the initial steps taken by the Board to begin the search process for the next president. Trustee and alumna Linda Niro has agreed to chair the search committee, along with Trustees William Pesce and Michael Seeve. Greenwood/Asher and Associates has been selected to work with the University to recruit well-qualified candidates to the position.

The Board gives special recognition to Trustee Emeritus Henry Pruitt, who is being honored by the Bergen County Chapter of the NAACP with the Julian Bond Award at their Annual Freedom Fund event on October 21. The Board congratulates Mr. Pruitt on this well-deserved honor, and the University will be represented at the awards ceremony.

Mr. Gruel noted that at the conclusion of this meeting, the Board will reconvene at Preakness Hall at 1:30 p.m. for a ceremonial ribbon-cutting ceremony.

Mr. Gruel concluded his remarks noting that a contract agreement had been reached with the AFT, and expressed the Board's hope that a similar agreement can soon be reached with the CWA.

PRESIDENT'S REPORT:

President Waldron presented an oral report to accompany the written report presented in the Board Materials.

President Waldron noted the retirement of Candace Burns as Dean of the College of Education. Dean Burns will return to the faculty in Fall 2018 after a sabbatical in Spring 2018. President Waldron thanked Candace for a job well done, and noted that a national search for her replacement is underway.

President Waldron reported that the fall enrollment numbers will not be finalized until the end of September, but current projections equate to a two percent overall decrease from last year. A Town Hall meeting is scheduled for October 24th, to discuss enrollments and finances. President Waldron reported that the four year and six year graduation rates and first year retention numbers improved again, and is particularly pleased that our four year graduation rate is now 34%, up from 14% only a few years ago.

President Waldron reported that the administration made presentations to Moody's and Fitch Bond Ratings Agencies in July, in anticipation of issuing a new \$30 million residence hall bond. Based on the strong financial health and stability of the University, the all-in interest rate obtained was 3.85%. Work on the 288 bed project has already begun with an anticipated opening date of 2019.

President Waldron announced the gubernatorial debate to be held on campus on October 18, at 7:00 p.m. in Shea Auditorium. The University is partnering with CBS TV, The Record, and several radio stations to host the event, which brings very good visibility to the University

A full written report is included in the minutes of this meeting.

GOVERNMENT AND COMMUNITY AFFAIRS REPORT:

AVP DeDeo reported on the New Jersey legislature's meetings during the summer months, and indicated a light schedule is planned through the fall leading up to the November 7th election. A full report is included in the minutes of this meeting, including a legislative update from NJASCU.

PERSONNEL AND COMPENSATION COMMITTEE REPORT:

Mr. Neilley reported that the Personnel and Compensation Committee met on September 14, 2017.

The following resolutions were recommended for approval by the Board:

It was moved by Mr. Neilley and seconded by Mr. Seeve to adopt the following resolution:

9-17-2 – Granting of Emeritus Status, September 2017

The resolution was unanimously adopted.

It was moved by Mr. Neilley and seconded by Ms. Niro to adopt the following resolution:

9-17-3 – RESOLUTION VARIOUS PERSONNEL MATTERS (CONSENT AGENDA)

The resolution was unanimously adopted.

FINANCE, AUDIT AND INSTITUTIONAL DEVELOPMENT COMMITTEE REPORT:

Ms. Niro reported that the Finance, Audit and Institutional Development Committee met on September 14, 2017.

The following resolutions were recommended for approval by the Board:

It was moved by Ms. Niro and seconded by Mr. Seeve to adopt the following resolution:

9-17-4 - RESOLUTION, FISCAL YEAR 2019 CAPITAL BUDGET REQUEST

The resolution was unanimously adopted.

It was moved by Ms. Niro and seconded by Mr. Seeve to adopt the following resolution:

9-17-5 - RESOLUTION, AUTHORIZATION TO GRANT AN EASEMENT TO PUBLIC SERVICE ELECTRIC AND GAS COMPANY

The resolution was unanimously adopted.

It was moved by Ms. Niro and seconded by Mr. Seeve to adopt the following resolution:

9-17-6 - RESOLUTION, EXECUTIVE MASTER OF SCIENCE IN SALES LEADERSHIP (EMSSL)

The resolution was unanimously adopted.

It was moved by Ms. Niro and seconded by Mr. Seeve to adopt the following resolution:

9-17-7 - BID WAIVERS GREENWOOD/ASHER & ASSOCIATES

The resolution was unanimously adopted.

It was moved by Ms. Niro and seconded by Mr. Seeve to adopt the following resolution:

9-17-8 - RESOLUTION, BID WAVERS (CONSENT AGENDA)

The resolution was unanimously adopted.

EDUCATIONAL POLICY AND STUDENT DEVELOPMENT COMMITTEE REPORT:

Mr. Galandak reported that the Educational Policy and Student Development Committee met on September 14, 2017.

The following resolutions were recommended for approval by the Board:

It was moved by Mr. Galandak and seconded by Ms. Niro to adopt the following resolution:

9-17-9 - RESOLUTION, ON THE INITIATION OF A BACHELOR OF SCIENCE (B.S.) DEGREE
IN ACTUARIAL SCIENCE

The resolution was unanimously adopted.

There being no further business, a motion was made to adjourn the meeting. It was moved and seconded and the meeting adjourned at 11:50 a.m.

Respectfully submitted,



Robert Guarasci
William Paterson University
Board of Trustees

Appendix 1
Minutes of the
September 29, 2017
Board Meeting

11-17-1 RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

WHEREAS: The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public's exclusion from certain portions of the Board meeting; now therefore be it

RESOLVED: That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication, a review of active litigation matters, and real estate matters, and be it therefore

RESOLVED: That any actions taken in closed session will be made public as required by law.

9-17-2 GRANTING OF EMERITUS STATUS, SEPTEMBER 2017

WHEREAS The Board of Trustees may award emeritus status to University faculty who have retired from service, in accordance with Board Policy; and

WHEREAS The following faculty have retired from service at the University as of July 1, 2017 and have been recommended for Emeritus Status by the President of the University; therefore be it

RESOLVED: That the Board of Trustees awards Emeritus Status to the following individuals with all the rights and privileges thereunto pertaining, thanks them for their service to William Paterson University, and wishes them well in their retirement.

Jane Bambrick, Librarian I

Robert Benno, Professor of Biology

Charley Flint, Professor of Sociology

Nan Gupstill Crain, Professor of Music

Alan Lazarus, Professor of Art

John Peterman, Professor of Philosophy

Gordon Schmidt, Professor of Kinesiology

David Shapiro, Professor of Art

Pamela Theus, Assistant Director of the Library

Hilary Wilder, Professor of Educational Leadership and
Professional Studies

Appendix 3
Minutes of the
September 29, 2017
Board Meeting

9-17-3

**RESOLUTION, VARIOUS PERSONNEL MATTERS
(CONSENT AGENDA)**

RESOLVED:

That the Board of Trustees approves the various personnel matters as recommended by the President including athletic appointments, graduate assistants, master tutors for fall 2017, and appointments, leaves of absence, resignations, retirements, and various changes in employee status, and directs that the actions be listed in the minutes of this meeting.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its September 29, 2017 meeting.

MEMORANDUM

TO: Personnel and Compensation Committee
FROM: Robert Seal, Chief of Staff to the President and Board of Trustees
RE: Executive Summary – Personnel Actions
DATE: September 8, 2017

For your review are various personnel actions, summarized below:

1. 2017-2018 Athletic Appointments

The Athletics Department seeks approval for personnel appointments to support teams in baseball, basketball, field hockey, football, golf, soccer, softball, swimming, tennis, and volleyball. Also included are positions in sports information, the team physician, and trainers. Total cost = \$183,300 for 37 limited/part-time positions.

2. Graduate Assistant Appointments and Reappointments

Students enrolled full-time in graduate programs may apply for a graduate assistantship, applicable for up to two academic years (but appointed annually) and carrying a \$6,000 stipend for 20 work hours per week and full tuition waiver. For AY2017-2018, 37 students were reappointed and 41 students were newly appointed, for a total of 78 graduate assistantships totaling \$468,000 in stipends. The total cost of tuition waivers and stipends for graduate assistants is \$1.8M.

3. Fall 2017 Master Tutor Assignments

The Academic Success Center provides tutoring and support services to students throughout the fall semester. For fall 2017, there is a combined total of twelve (12) master tutors with specializations in math, foreign languages, reading comprehension/ESL, and the humanities. Tutors are hired by the Center to provide these required services at no cost to the students. Total cost for the fall semester = \$22,500.

4. Emeritus Status Recommendations and Resolution

With the change in Board Policy in February 2017 on the process for awarding Emeritus Status to retired faculty, the President is recommending ten faculty be considered for this honorific. These faculty members meet the criteria as outlined in Board Policy and as certified by Human Resources. Combined, these ten faculty members account for 339 years of service to the University. A resolution awarding this status is included for review.

5. Various Personnel Matters and Resolution

The spreadsheet shows personnel matters at the University that have been effected since the last Board Meeting on June 15, 2017, including appointments, resignations, retirements, and change in employment status. A resolution accompanies the spreadsheet.

FOR ACTION BY THE BOARD OF TRUSTEES
AT THE SEPTEMBER 29, 2017 MEETING

William Paterson University
Personnel Matters

Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
APPOINTMENTS:	Joanne Affinito	Assistant Professor (One Year Only)	Nursing	U24	8	81,892.22	9/1/17 - 6/30/18
	Vivek Agnihotri	Assistant Professor (One Year Only)	Nursing	U24	8	81,892.22	9/1/17 - 6/30/18
	Susan Astarita	Registrar (Dir. 2, SC)	Office of the Registrar	D30		112,000.00	7/24/2017
	Annette Baron	Instructor (One Semester Only)	Marketing & Management Sciences	U21	12	40,624.29	9/1/17 - 12/31/17
	Anne Barretta	Assistant Professor (One Year Only)	Communication	U22	9	77,040.90	9/1/17 - 6/30/18
	Elizabeth Battiston	AOD Coordinator/Counselor (PSS1, SC)	Counseling, Health and Wellness	U27	3	77,258.43	9/1/17
	Karen Bejarano	RTT-ELC Project Assistant (PSS4, SC) (Temporary)	Elementary and Early Childhood Education	U18	5	54,318.75	9/5/17 - 6/30/18
	Yoel Beniluz	Assistant Professor	Accounting and Law	X		120,000.00	9/1/2017
	Jennifer Bickar	RTT-ELC Project Assistant (PSS4, SC) (Temporary)	Elementary and Early Childhood Education	U18	5	54,318.75	9/5/17 - 6/30/18
	Alice Blount-Feeney	Director, Internal Audit (Assoc. Dir. 1, SC)	Internal Audit	D29		122,500.00	6/26/17
	Eva Boodman	Assistant Professor (One Year Only)	Philosophy	U22	5	66,033.27	9/1/17 - 6/30/18
	Cherae Boyce	Resident Director (PSS4, SC.)	Residence Life	U18	1	45,268.50	8/21/2017
	Jennifer Bryan	Assistant Professor (One Year Only)	Sociology	U24	4	69,763.81	9/1/17 - 6/30/18
	Lauren Busko	Project Coordinator (Mng. Asst. Dir. 3, SC) (One Year Only)	Early Childhood and Elementary Education	D22		72,500.00	7/1/17 - 6/30/18
	Jordan Cola	Assistant Professor (One Year Only)	Kinesiology	U24	5	72,795.91	9/1/17 - 6/30/18
	Kyle Deveza	Admissions Counselor (PSS4, SC)	Undergraduate Admissions	U18	2	45,268.50	8/2/2017
	Barbara Duffy	Instructor (1/2 Time) (One Year Only)	Nursing	U18	12	35,078.33	9/1/17 - 6/30/18
	Corazon Dumalagan	Assistant Professor (One Year Only)	Nursing	U24	8	81,892.22	9/1/17 - 6/30/18
	Matthew Finn	Assistant Professor	Art	U24	6	75,828.01	9/1/2017
	Deidre Flowers	Assistant Professor (One Year Only)	Educational Leadership and Professional Studies	U22	8	74,289.00	9/1/17 - 6/30/18
	Robert Greco	Assistant Professor (One Year Only)	English	U20	6	62,389.41	9/1/17 - 6/30/18
	Sarah Hughes	Access Services Librarian (Librarian 3)	Library	U22	5	66,033.27	9/5/2017
	John Ibex	Instructor (One Year Only)	Accounting and Law	U21	12	81,248.59	9/1/17 - 6/30/18
	Kathryn Lancioni	Assistant Professor (One Year Only)	Communication	U22	9	77,040.90	9/1/17 - 6/30/18
	Brent Lucia	Instructor (One Year Only)	English	U20	6	62,389.41	9/1/17 - 6/30/18
	Ruth Maher	Professional Services Specialist 4, SC (1/2 Time)	Anthropology	U18	10	32,815.77	9/1/2017
	Gary Marks	Reference and Outreach Librarian (Librarian 3)	Library	U22	6	68,785.18	9/16/2017
	Joseph Moore	Associate Professor (One Year Only)	History	U26	2	70,232.25	9/1/17 - 6/30/18

FOR ACTION BY THE BOARD OF TRUSTEES
AT THE SEPTEMBER 29, 2017 MEETING

**William Paterson University
Personnel Matters**

Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
APPOINTMENTS:	Jevon Morgan	Student Transitions Coordinator (PSS4, SC)	Transfer Student Experience	U18	4	52,056.18	7/24/2017
	Salwa Muhammad	Director, First Year Foundations (Asst. Dir. 1, SC)	First Year Foundations	U26	5	80,269.60	7/10/2017
	Karen Nadel	Counselor (PSS1, SC)	Counseling, Health and Wellness	U27	3	77,258.43	9/11/2017
	RoseMary Reilly	Confidential Assistant	President's Office	D19		65,000.00	9/25/2017
	Casey Schermick	Sports Information Director (Asst. Dir. 3, SC)	Marketing and Public Relations	U22	2	57,777.55	8/16/2017
	Sherrine Schuldt	Prevention Specialist (PSS2, SC) (Temporary)	Student Development	U24	5	71,543.92	7/1/17 - 6/30/18
	Saeed Shekari	Instructor (One Year Only)	Professional Sales	U21	12	81,248.59	9/1/17 - 6/30/18
	Wendi Swaffield	Assistant to the Dean of Library (PSS4, SC)	Library	U18	6	56,581.31	8/1/2017
	Jack Tocco	Assistant Professor (One Year Only)	Anthropology	U22	5	66,033.27	9/1/17 - 6/30/18
	Aileen Torres	Assistant Professor (One Year Only)	Psychology	U24	5	72,795.91	9/1/17 - 6/30/18
	Sean Wilson	Instructor (One Year Only)	Sociology	U18	10	65,631.55	9/1/17 - 6/30/18
	Lydia York	Assistant Professor (One Year Only)	Philosophy	U22	5	66,033.27	9/1/17 - 6/30/18
LEAVE OF ABSENCE:	Candace Burns Administrative Leave	Professor	Educational Leadership and Professional Studies	U33	12	145,880.34	1/1/18 - 6/30/18
	Patricia Bush Medical Leave	Laboratory Technician (PSS3, SC)	Biology	U21	9	73,381.71	7/3/17 - 8/11/17
	Krista James Medical Leave	Academic Learning Specialist (PSS4, SC)	Academic Success Center	U18	5	54,318.75	5/19/17 - 6/18/17
	Gary Kirkpatrick Medical Leave	Professor	Music	U32	12	138,959.21	9/1/17 - 2/19/18
	David Koistinen Medical Leave	Associate Professor	History	U28	9	103,255.60	9/1/17 - 12/22/17
	John Livingston Medical Leave	Associate Professor	History	U26	12	103,690.09	9/1/17 - 12/31/17
	Charles Magistro Medical Leave	Professor	Art	U32	12	138,959.21	9/1/17 - 12/22/17
	William Matthews Medical Leave	Professor	Marketing and Management Sciences	U30	12	126,023.82	9/1/17 - 12/31/17
	Daniel Meaders Medical Leave	Associate Professor	History	U26	12	103,690.09	9/1/17 - 6/30/18
	Olga Ricaldi Medical Leave	Assistant Director of Financial Aid (Asst. Dir. 3, SC)	Financial Aid	U22	10	79,792.81	5/18/17 - 8/18/17
	Ramin Taghi Medical Leave	Professor	Economics, Finance, & Global Business	U32	12	138,959.21	9/1/17 - 12/1/17
	Nunzio Vacca Medical Leave	Evening/Weekend Supervisor (PSS2, SC)	Library	U24	12	94,020.63	7/10/17 - 10/10/17

FOR ACTION BY THE BOARD OF TRUSTEES
AT THE SEPTEMBER 29, 2017 MEETING

**William Paterson University
Personnel Matters**

Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
RESIGNATIONS:	Natalia Avendano	Project Coordinator (Mng. Asst. Dir. 3, SC)	Early Childhood and Elementary Education	U22	0	70,000.00	8/18/2017
	Molly Boylan	Resident Director (Program Asst.)	Residence Life	U17	1	43,110.49	7/14/2017
	Tawana Cabezas	Assistant Director (Asst. Dir. 2, SC)	Educational Opportunity Fund	U24	6	75,828.01	8/17/2017
	Neriko Doerr	Program Assistant (1/2 Time)	Anthropology	U17	11	31,789.03	6/30/2017
	Marie Donnantuono	Coordinator of Woodrow Wilson Program (PSS2, SC)	College of Education	U24	10	86,443.80	6/30/2017
	Robert Henderson	Counselor (PSS1, SC)	Counseling, Health and Wellness	U27	3	75,929.66	9/1/2017
	Maxwell Seeland	Assistant Director of Annual Giving (Asst. Dir. 2, SC)	Institutional Advancement	U24	7	78,860.12	8/31/2017
RETIREMENTS:	Rosemary Barone	Confidential Assistant	President's Office	D19	0	77,800.00	8/31/2017
	Nan Guptill Crain	Professor	Music	U30	12	12,856.33	6/30/2017
	Barbara Kurek	Manager, Foundation and Capital Accounting (Mng. Asst. Dir. 1, SC)	Business Services	D26		107,100.00	8/31/2017
	Gordon Schmidt	Professor	Kinesiology	U32	12	136,569.25	7/31/2017
	Kathleen Unger	Director, Recreation Center (Dir. 3, SC)	Recreation Center	D28	0	110,800.00	8/31/2017
FUNCTIONAL TITLE CHANGE:							
Kenneth Schneider, Student Enrollment Services, Director, Student Enrollment Services (Dir. 2, SC), \$111,900.00 to Interim Director, Undergraduate Admissions (Dir. 2, SC), effective 7/24/2017							
INTERIM APPOINTMENT:							
Johanna Torres, Student Enrollment Services, Associate Director, Student Services (Assoc. Dir. 2, SC), \$83,100.00 to Interim Director, Student Enrollment Services, \$88,917.00, effective 7/24/2017							
PART TIME (TEMPORARY) APPOINTMENT:							
Catherine Dodwell, Library, Reference Librarian, U22, \$45.88, effective 7/1/17 - 6/30/18							
Deborah Feingold, Career Development Center, Project Specialist, \$22.50, effective 7/1/2017							
Kathleen Grimshaw-Haven, Library, Reference Librarian, U22, \$45.88, effective 7/1/17 - 6/30/18							
David McMillian, Library, Reference Librarian, U22, \$45.88, effective 7/1/17 - 6/30/18							
Deanna Silver, College of Education, Project Specialist, \$35,000.00, effective 7/1/2017							
PROMOTION/RECLASSIFICATION:							
Ramzi Chabayta, Payroll and Benefits, Interim Director, Payroll and Benefits (Dir. 2, SC) to Director, Payroll and Benefits, (Dir. 2, SC) \$121,600.00, effective 7/1/2017							
David Hack, Kinesiology, Instructor, U21 to Assistant Professor, U24, \$75,828.01, effective 7/8/2017 Recvd. PhD							
Desyra Highsmith, HR Training, Assoc. Dir. Professional and Organization Development (Assoc. Dir. 2, SC), D20 to Director, Talent Management (Dir. 3, SC), D28, \$111,100.00, effective 7/8/2017							

FOR ACTION BY THE BOARD OF TRUSTEES
AT THE SEPTEMBER 29, 2017 MEETING

**William Paterson University
Personnel Matters**

Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
	James Shelley, Physical Plant Operations, Associate Director, PPO (Assoc. Dir. 1, SC) to Director, Physical Plant Operations, (Dir. 1, SC), \$117,800.00, effective 7/1/2017						
	Yvette Viera Villanueva, Institutional Advancement, Mgr, Finance and Operations (Assoc. Dir. 3, SC) D25 to Director, Finance and Operations (Dir. 3, SC), D28, \$103,056.00, effective 6/10/2017						
	Michael Yakubov, College of Business, MBA Director (Assoc. Dir 3, SC), D25 to Director, Graduate Business Programs (Assoc. Dir. 1, SC), D29, \$89,835.00, effective 7/1/2017						
TRANSFER:							
	Barbara Kushner, Business Services, Assistant Controller (Asst. Dir. Bus. Svcs. 1), D29, \$122,000.00, effective 7/21/2017 (Transferred from HEM to CWA, Professional Services Specialist, Continuing Education)						

9-17-4

**RESOLUTION, FISCAL YEAR 2019 CAPITAL BUDGET
REQUEST**

RESOLVED: That the Board of Trustees of William Paterson University approves transmittal of the Fiscal Year 2019 seven-year Capital Budget Request to the Department of Treasury. The 2019 General Funds request is for \$21,000,000.

**9-17-5 RESOLUTION, AUTHORIZATION TO GRANT AN EASEMENT TO
PUBLIC SERVICE ELECTRIC AND GAS COMPANY**

WHEREAS: N.J.S.A. 18A:64-6 (a.-x.) specifies all of the powers and duties of the Board of Trustees; and

WHEREAS: N.J.S.A. 18A:64-6 (q.) authorizes the Board of Trustees to acquire by gift, purchase, condemnation or otherwise, own, lease, dispose of, use and operate property, whether real, personal or mixed, or any interest therein, which is necessary or desirable for college purposes; and

WHEREAS: William Paterson University wishes to convey and grant to Public Service Electric and Gas Company, Newark, New Jersey, an easement along University Drive of 1.2 acres located in the Township of Wayne and the Borough of North Haledon, specifically identified in the July 12, 2017 land survey by the Reynolds Group Inc., Raritan, New Jersey, necessary for the installation and maintenance of utility poles and overhead power distribution lines; therefore, be it

RESOLVED: In consideration of the University's wishing to assist Public Service Electric and Gas Company in their efforts to improve the utility infrastructure at the University and the surrounding communities and in the receipt of \$230,000 from Public Service Electric and Gas Company for granting the easement, the William Paterson University Board of Trustees authorizes the President or her designee to sign all legal documents necessary to execute and record the granting of this easement.

**9-17-6 RESOLUTION, EXECUTIVE MASTER OF SCIENCE IN SALES
LEADERSHIP (EMSSL)**

WHEREAS: The University Board of Trustees approved, on March 15, 2008, the offering of the EMSSL, a first-of-its-kind degree program, for the Department of Professional Sales; and

WHEREAS: The EMSSL is a cohort enrollment master's program with courses taken on the campus, off campus and on line, and the services required to administer this program are more specialized as compared to other master's degree programs; and

WHEREAS: The EMSSL degree program was not launched at that time but now recruitment for students has commenced; and

WHEREAS: The program has reviewed the initially-approved tuition and fee charge and has determined it needs to be revised; therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University approves the revision of the flat-rate tuition and fee charge from \$45,000 to \$40,000 per student for the entire 30-credit program, effective Fall 2017.

9-17-7 BID WAIVER, GREENWOOD/ASHER & ASSOCIATES

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to engage a search firm to provide executive search consultant services during the University's search process for the President; and
- WHEREAS: The purchase of the services provided is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 5.a.(15); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the Senior Vice President for Administration and Finance be authorized to enter into an agreement with Greenwood/Asher & Associates, of Miramar Beach, Florida, in an amount not to exceed \$175,000 including reimbursables.

9-17-8 RESOLUTION, BID WAIVERS (Consent Agenda)

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of \$33,300, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of September 14, 2017, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver's basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its September 29, 2017 meeting.

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

Vendor	Amt. Not to Exceed
Bloomberg	\$ 75,000 FY2018 \$ 78,000 FY2019
Chalk & Wire Learning Assessment, Inc.	\$ 93,978*
Mercer County Community College – 2017-2018 Robert Noyce Teacher Scholarship program (PHASE II) Grant	\$ 50,000
SAS Institute	\$ 350,000**

*For fiscal years 2018 through 2020.

** For fiscal years 2018 through 2022.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its September 29, 2017 meeting.

BID WAIVER, BLOOMBERG

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it requires Bloomberg's Professional financial database subscription service; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Bloomberg, New York, New York, in an amount not to exceed \$75,000 for Fiscal Year 2018 and \$78,000 for Fiscal Year 2019.

Appendix 8
Minutes of the
September 29, 2017
Board Meeting

BID WAIVER, CHALK & WIRE LEARNING ASSESSMENT, INC.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs course and program assessment software and related services for students in the College of Education; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Chalk & Wire Learning Assessment, Inc., of Ridgeway, ON, Canada, in an amount not to exceed \$93,978 per year for Fiscal Year 2018, Fiscal Year 2019 and Fiscal Year 2020.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its September 29, 2017 meeting.

**BID WAIVER, MERCER COUNTY COMMUNITY COLLEGE –2017-2018
ROBERT NOYCE TEACHER SCHOLARSHIP PROGRAM (PHASE II)
GRANT**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has subcontracted with Mercer County Community College to fulfill the terms and conditions of the 2015-2016 Robert Noyce Teacher Scholarship Program (Phase II) Grant; and
- WHEREAS: The purchase of services from another New Jersey State College is exempted from public bidding pursuant to N.J.S.A. 18A:64-56(b); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract Mercer County Community College, of West Windsor, New Jersey, in an amount not to exceed \$50,000 for Fiscal Year 2018.

BID WAIVER, SAS INSTITUTE

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it requires the purchase of the current annual license and maintenance contract with SAS Institute and to cover possible additional licensing and maintenance needs; and
- WHEREAS: The purchase of this service, provided solely by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(3); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract with SAS Institute, of Cary, North Carolina, in an amount not to exceed \$350,000 for Fiscal Year 2018 through Fiscal Year 2022.

FOR ACTION BY THE
BOARD OF TRUSTEES AT THE
SEPTEMBER 29, 2017 MEETING

**9-17-9 RESOLUTION, ON THE INITIATION OF A BACHELOR OF SCIENCE
(B.S.) DEGREE IN ACTUARIAL SCIENCE**

Whereas: William Paterson University seeks to offer innovative educational programs consonant with the aspirations of its students and the career paths they choose, while building upon institutional strengths; and,

Whereas: The University has developed a particular expertise in the field of actuarial science recognized by national professional organizations, and responds to the demands of the marketplace for individuals prepared in the field of actuarial science; and,

Whereas: The Faculty of the Department of Mathematics has developed and proposed the offering of this program, which has been reviewed and recommended by the Faculty and Dean of the College of Science and Health, the Faculty Senate, the Provost and Senior Vice President for Academic Affairs, and the President; and

Whereas: The Educational Policy and Student Development Committee has reviewed this recommendation and the rationale for the proposed program and related documents and found them satisfactory; therefore be it

Resolved: The Board of Trustees of the William Paterson University of New Jersey approves and authorizes the administration to notify the New Jersey Higher Education Community of our intent to offer the B.S in Actuarial Science and, subsequent to review consistent with the Higher Education Restructuring Act, to take all necessary steps to implement the program.