

**MEETING OF THE BOARD OF TRUSTEES OF THE
WILLIAM PATERSON UNIVERSITY OF NEW JERSEY**

Friday, September 28, 2012

The meeting was called to order at approximately 9:15 a.m. in the University Commons, Room 171 A/B.

BOARD MEMBERS PRESENT: Mr. Adzima, Ms. Conway, Mr. Gruel, Mr. Guarasci, Ms. Mascolo, Mr. Mazzola, Ms. Niro, Mr. Pesce, Mr. Tolud, Ms. Zastocki, President Waldron

ABSENT: Dr. Pruitt

OTHERS PRESENT:

Provost and Senior Vice President Weil, Vice President Bolyai, Vice President Cohen, Vice President Ferguson, Vice President Martone, Associate Vice President Goldstein, Executive Director DeDeo, Chief of Staff Seal, General Counsel Jones, Mrs. Santaniello, Mrs. Barone, administrators, faculty, and others.

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:

In accordance with the "Open Public Meetings Act," the Chairperson publicly announced and had entered into the minutes that "adequate notice" of this meeting was provided. In compliance with the Statute, this notice was posted on the University's web page and distributed to The Herald News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved and seconded to adopt the following resolution:

09-12-1 - RESOLUTION, TO MOVE INTO EXECUTIVE SESSION (Appendix 1)

The resolution was unanimously adopted.

At approximately 10:50 a.m., the Public Session resumed.

Mr. Mazzola welcomed everyone to the first meeting of the new academic year. As required by New Jersey statute, the Board must organize annually at the first meeting of the year. Election of officers occurs every two years and each officer can serve two consecutive terms. Mr. Mazzola reported that he and Mr. William Pesce have concluded four years of service as Chair and Vice Chair respectively and the Board would transition to new leadership at this meeting.

Mr. Mazzola spoke about the challenges the University faced during the last four years and highlighted the many accomplishments including the safeguarding of the financial stability of the University in the face of the national economic crisis, the efforts to keep tuition and fees affordable by implementing the lowest increases in 30 years, the successful conclusion of a national search resulting in the appointment of President Kathleen Waldron with a model transition from President Speert to President Waldron, the adoption of a comprehensive institutional strategy - the WPU Strategic Plan 2012-2022, the opening of the state-of-the-art science complex, among others. He thanked the Board for their dedication, collegiality and cooperation as a Board, and for keeping students at the heart of all their deliberations.

Ms. Maureen Conway, Chair of the Nominations and Governance Committee presented the following resolution recommended by the Nominations and Governance Committee for approval: It was moved and seconded to adopt the following resolution:

9-12-2 – RESOLUTION, ELECTION OF BOARD OFFICERS (Appendix 2)

Chair: Mr. Frederick L. Gruel
Vice-Chair: Ms. Maureen Conway
Secretary Ms. Anna Marie Mascolo

The resolution was unanimously adopted.

The new officers were greeted with a round of applause.

Mr. Gruel continued the meeting with the swearing in of new Trustee, Dr. Deborah Zastocki.

SWEARING IN – NEW TRUSTEE:

Newly appointed trustee, Dr. Deborah Zastocki, was introduced and sworn into office by General Counsel, Glenn Jones. She was welcomed with a round of applause. Dr. Zastocki thanked the Board for the warm welcome.

APPROVAL OF MINUTES, JULY 24, 2012 BOARD OF TRUSTEES MEETING:

The minutes of the July 24, 2012 Board meeting were approved as distributed.

CHAIR'S REPORT:

Mr. Gruel welcomed Dr. Zastocki to the Board, remarking that she will enhance the Board with the many skills she brings. Mr. Gruel complimented the Board on its congeniality and respect for diversity of opinions and the ability to tackle difficult issues in a collaborative manner. He thanked Mr. Mazzola for his leadership over the past four years. He thanked Mr. Mazzola and Mr. Pesce, both alums, for their strong sense of dedication, commitment, and service to the University.

Mr. Gruel spoke about the major capital bond issue and the efforts of the New Jersey State Association of Colleges and Universities to generate support for the bond referendum. As Chair of the NJASCU Board, Mr. Gruel is guiding the advocacy efforts of the group and is closely involved with coordination on behalf of the nine state colleges and universities on this and other important initiatives.

PRESIDENT'S REPORT:

President Waldron thanked Mr. Mazzola for his service and leadership as Board Chair and for his support and guidance to her. It strengthened her transition as President and established a productive and collaborative relationship with the Board.

President Waldron welcomed Dr. Zastocki, President and CEO of Chilton Hospital to the Board. She reported that the Board will receive a full report on enrollment and highlighted some key figures on enrollment, FTE's, student credit hours, undergraduate and graduate enrollment. President Waldron spoke briefly about the successful Homecoming weekend of events, including the first-time tailgating event. It was well received and is sure to become a new tradition at William Paterson. President Waldron prepared a written report and it is made a part of the minutes.

President Waldron introduced Stuart Goldstein, Assistant VP Marketing and Public Relations, who gave a short presentation on the University's new advertising campaign. The campaign is built on the foundation of student success and features the stories of real students and young alumni who have made significant achievements because of the education and experiences they received at William Paterson. The campaign will focus on the graduate and undergraduate programs. The overall concept promoted throughout the campaign including the home page, ads, web, mobile, radio, print, and other media is "Will.Power."

The Board thanked VP Goldstein for the presentation and voiced their strong support of the campaign.

GOVERNMENT AND COMMUNITY AFFAIRS REPORT:

Mr. DeDeo gave the update on government and community affairs.

NOMINATIONS AND GOVERNANCE COMMITTEE REPORT:

Mr. Gruel reported that the resolutions honoring Mr. Robert Taylor for his 40+ years of service on the Board will be tabled because Mr. Taylor was unable to attend the meeting. The Board will honor him at the next Board meeting in November.

Ms. Conway reported that the Committee met on September 12, 2012 and discussed their focus on generating a robust pool of potential trustees. They also discussed refining the process for by which potential members are cultivated.

The following resolutions were tabled until the November 2012 Board meeting:

09-12-3 – RESOLUTION, RECOGNITION OF DISTINGUISHED SERVICE
MR. ROBERT TAYLOR - Tabled

09-12-4 - RESOLUTION, ELECTING ROBERT TAYLOR TO TRUSTEE EMERITUS - Tabled

FINANCE, AUDIT AND INSTITUTIONAL DEVELOPMENT COMMITTEE REPORT:

Ms. Niro reported that the Committee met on September 12, 2012. The Committee members met privately with the University Internal Auditor prior to the meeting. VP Ferguson discussed Institutional Advancement goals for FY2013 and presented the proposed naming policy. The Committee endorsed the policy and process. VP Cohen presented the preliminary enrollment forecast. VP Bolyai and President Waldron spoke about the bond referendum, the parking garage, purchase of additional shuttle buses, and plans for construction of a new academic building. The Committee reviewed the FY2014 capital budget submission to the state as required yearly and recommended the following resolutions for Board approval:

It was moved and seconded to adopt the following resolution:

09-12-5 – RESOLUTION, FISCAL YEAR 2014 CAPITAL BUDGET REQUEST (Appendix 5)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

09-12-6 – RESOLUTION, BID WAIVER, BLOOMBERG (Appendix 6)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

09-12-7- RESOLUTION, BID WAIVER, LIBRARY-VALE CONSORTIUM (CONSENT AGENDA)
(Appendix 7)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

09-12-8- RESOLUTION, BID WAIVER, CAMPUS LABS (Appendix 8)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

09-12-9- RESOLUTION, BID WAIVER, U.S. TEACHER QUALITY PARTNERSHIP GRANT
(CONSENT AGENDA) (Appendix 9)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

09-12-10 – RESOLUTION, BID WAIVER, TARGET ANALYTICS (Appendix 10)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

09-12-11 – RESOLUTION, BID WAIVERS, NK ARCHITECTS (Appendix 11)

The resolution was unanimously adopted.

PERSONNEL AND COMPENSATION COMMITTEE REPORT:

Ms. Mascolo reported for Dr. Pruitt. The Committee met on September 14, 2012 and discussed various personnel matters. The following resolution was recommended for approval by the Board:

It was moved and seconded to adopt the following resolution:

**09-12-12- RESOLUTION, VARIOUS PERSONNEL MATTERS (CONSENT AGENDA)
(Appendix 12)**

The resolution was unanimously adopted.

EDUCATIONAL POLICY AND STUDENT DEVELOPMENT COMMITTEE REPORT:

Mr. Pesce reported that the Educational Policy and Student Development Committee met on September 11, 2012. The Committee discussed the evolution of advisement at William Paterson and focused discussion on a process to identify and implement best practices to enhance the level and quality of advisement of our students, to contribute to the improvement of retention and graduation rates. A follow-up report on the financial aspects of NCAA teams, recreational services, and club sports was given. An update on the progress of academic programs approved in the last two years was provided.

OTHER BUSINESS:

At approximately 12:15 p.m., there being no further business, a motion was made and seconded for the meeting to be adjourned. The motion carried unanimously.

Respectfully submitted,



Donna Santaniello
Assistant to the President
and Board of Trustees

9/28/12

9-12-1 RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

WHEREAS: The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public's exclusion from certain portions of the Board meeting; now therefore be it

RESOLVED: That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication, a review of active litigation matters, and real estate matters, and be it therefore

RESOLVED: That any actions taken in closed session will be made public as required by law.

9-12-2

RESOLUTION, ELECTION OF BOARD OFFICERS

WHEREAS:

N.J.S.A. 18A:64-4 requires that the Board of Trustees "...meet and organize annually..." therefore, be it

RESOLVED:

The William Paterson University Board of Trustees affirms the election of the following officers for 2012-2014 effective September 28, 2012:

Chair: Fred Gruel
Vice-Chair: Maureen Conway
Secretary: Anna Marie Mascolo

**9-12-3 RESOLUTION, RECOGNITION OF DISTINGUISHED SERVICE
MR. ROBERT TAYLOR**

WHEREAS: Mr. Robert Taylor has concluded 22 years of distinguished service to the citizens of New Jersey, the University community, and the Board of Trustees; and

WHEREAS: Robert Taylor served as Chair of the Board for four years, as Vice Chair for two years, and has served as Chair of the Board's Finance and Audit Committee, Nominations and Governance Committee, and as a member of the Student Affairs Committee; and

WHEREAS: Under his leadership, the University expanded its mission as a state university, including new programs and services for students, particularly the expansion of its capacity for residence students; and

WHEREAS: His influence on public higher education in New Jersey is evidenced in his chairmanship of the New Jersey Association of State Colleges and Universities and his role in the efforts which led to the passage of the seminal New Jersey Higher Education Restructuring Act of 1994; and

WHEREAS: His capacity to bring people together and to move us collectively forward fulfilling our common goals represents the best in public trusteeship; and

WHEREAS: As a result of his service, New Jersey's citizens, William Paterson's students, faculty, and staff – then, now, and in the future – and his colleagues on the Board are better as a result of his time with us; therefore be it

RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey extends its heartfelt thanks and profound appreciation for his service and extends its very best wishes to him, Eleanor, and his extended family.

- 9-12-4 RESOLUTION, ELECTING ROBERT TAYLOR TO TRUSTEE EMERITUS**
- WHEREAS: The Bylaws of the Board of Trustees of William Paterson University permits the election of a retiring Trustee to the status of *Trustee Emeritus*, and
- WHEREAS: Mr. Robert Taylor retired from the Board in June 2012 after serving this institution for twenty-two years, serving with distinction as Board Chair, Vice Chair, and Chair of the Finance, Audit, and Institutional Development Committee and Nominations and Governance Committee, as well as serving as chair of the Presidential Search in 2010; and
- WHEREAS: The University has been the recipient of Mr. Taylor’s wisdom and good counsel on matters relating to higher education in New Jersey through his active participation on the Board of the New Jersey Association of Colleges and Universities, also serving as its chair; and
- WHEREAS: The Nominations and Governance Committee recommends the election of Mr. Taylor to *Trustee Emeritus* based on his exemplary service to the University and to higher education in the State of New Jersey; therefore be it
- RESOLVED: That the Board of Trustees of The William Paterson University of New Jersey elects Mr. Robert Taylor to *Trustee Emeritus* with all the rights and privileges pertaining thereunto, effective September 28, 2012.

9-12-5

**RESOLUTION, FISCAL YEAR 2014 CAPITAL BUDGET
REQUEST**

RESOLVED: That the Board of Trustees of William Paterson University approves transmittal of the FY 2014 seven-year Capital Budget Request to the Department of Treasury. The 2014 General Funds request is for \$26,596,000.

9-12-6 RESOLUTION, BID WAIVER, BLOOMBERG

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$30,700, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that it requires Bloomberg's Professional financial database subscription service, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Bloomberg, New York, New York, in an amount not to exceed \$68,000 for Fiscal Year 2013.

**9-12-7 RESOLUTION, BID WAIVERS- LIBRARY – VALE
(Consent Agenda)**

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of \$30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of September 12, 2012, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver's basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

Vendor	Amt. Not to Exceed
R. R. Bowker LLC	\$ 45,000
The Chronicle of Higher Education	\$ 56,000
The Gale Group, Inc.	\$ 190,000
ProQuest LLC	\$ 920,000

BID WAIVER, R.R. BOWKER LLC

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$30,700, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs *Books-In-Print* and *Global Books-in-Print* database access for its members, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with R.R. Bowker LLC, of New Providence, New Jersey, in an amount not to exceed \$45,000 for Fiscal Year 2013.

BID WAIVER, THE CHRONICLE OF HIGHER EDUCATION

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$30,700, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs the on-line version of weekly publication for its members, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with The Chronicle of Higher Education, of Washington, D.C., in an amount not to exceed \$56,000 for Fiscal Year 2013.

BID WAIVER, THE GALE GROUP, INC.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$30,700, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs the *Health Reference Center*, the *Literature Resource Center*, the *Literature Resource Center Archives* and the *Opposing Viewpoints* databases for its members, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with The Gale Group, Inc., of Farmington Hills, Michigan, in an amount not to exceed \$190,000 for Fiscal Year 2013.

BID WAIVER, PROQUEST LLC

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$30,700, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs ProQuest's full suite of thirteen databases for its members, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with ProQuest LLC, of Ann Arbor, Michigan, in an amount not to exceed \$920,000 for Fiscal Year 2013.

9-12-8 RESOLUTION, BID WAIVER, CAMPUS LABS

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$30,700, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that it needs to continue to utilize this company's software programs for student satisfaction analytical purposes, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Campus Labs, of Buffalo, New York, in an amount not to exceed \$50,000 for Fiscal Year 2013.

**9-12-9 RESOLUTION, BID WAIVERS- U. S. TEACHER QUALITY
PARTNERSHIP GRANT (Consent Agenda)**

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of \$30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of September 12, 2012, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver's basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

Vendor	Amt. Not to Exceed
Kean University*	\$ 808,177.92
Rowan University*	\$ 949,128.98

**Contract through September 30, 2014*

**BID WAIVER, KEAN UNIVERSITY – U.S. TEACHER QUALITY
PARTNERSHIP GRANT**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university only after public advertising for bids and bidding therefore for contracts in excess of \$30,700, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and
- WHEREAS: The University has subcontracted with Kean University to fulfill the terms and conditions of the U.S. Teacher Quality Partnership Grant, and
- WHEREAS: The purchase of services from another State College is exempted from public bidding pursuant to N.J.S.A. 18A:64-56(b), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract through September 30, 2014 with Kean University, Union, New Jersey, in an amount not to exceed \$808,177.92.

**BID WAIVER, ROWAN UNIVERSITY – U.S. TEACHER QUALITY
PARTNERSHIP GRANT**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university only after public advertising for bids and bidding therefore for contracts in excess of \$30,700, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and
- WHEREAS: The University has subcontracted with Rowan University to fulfill the terms and conditions of the U.S. Teacher Quality Partnership Grant, and
- WHEREAS: The purchase of services from another State College is exempted from public bidding pursuant to N.J.S.A. 18A:64-56(b), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract through September 30, 2014 with Rowan University, Glassboro, New Jersey, in an amount not to exceed \$949,128.98.

9-12-10 BID WAIVER, TARGET ANALYTICS

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$30,700, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that it needs to conduct a comprehensive wealth screening of William Paterson University's donor database in preparation for the proposed capital campaign expected to commence in Fiscal Year 2014, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(15), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Target Analytics, of Charleston, South Carolina, in an amount not to exceed \$73,000 through Fiscal Year 2015.

9-12-11 RESOLUTION, BID WAIVER, NK ARCHITECTS

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$30,700, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that it needs professional architectural and engineering services for the design and for construction administration of the new academic building at the Coach House site, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(1), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract with NK Architects, of Morristown, New Jersey, in an amount not to exceed \$2,500,000.

9-12-12

**RESOLUTION, VARIOUS PERSONNEL MATTERS
(Consent Agenda)**

RESOLVED:

That the Board of Trustees approves the various personnel matters as recommended by the President including 2012-2013 athletic appointments, adjunct and overload assignments, EOF summer instructor appointments, resident and summer assistant appointments, master tutors fall 2012, graduate assistant appointments and reappointments and miscellaneous personnel actions including appointments, leaves of absences, resignations, and, various changes in employee status, and directs that the actions be listed in the minutes of this meeting.



MEMORANDUM

TO: Board of Trustees
FROM: *RS* Robert Seal, Chief of Staff to the President and Board of Trustees
RE: **Executive Summary – Personnel Actions**
DATE: September 7, 2012

For your review are various personnel actions, summarized below:

1. 2012-2013 Athletic Appointments

The Athletics Department seeks approval for personnel appointments to support teams in baseball, basketball, field hockey, football, golf, soccer, softball, swimming, tennis, and volleyball. Also included are positions in sports information, team physician, and trainers. Total cost = \$162,150 for 34 limited/part-time positions.

2. EOF Summer Instructor Appointments, Resident Assistant and Summer Assistant Appointments

The staff of the EOF Summer Program 2012 (excluding full-time University staff) are hired on a contract basis and paid from grant funds from the state, including 17 instructors (\$143,730) and 11 resident and program assistants (\$23,900), totaling \$167,630.

3. Master Tutors Fall 2012

The Academic Support Center hires tutors in high-need areas, including math, environmental science, languages, reading comprehension/ESL, social sciences, and business. All tutoring services are provided at no cost to the students. Twenty-three (23) tutors are hired at hourly rates of \$12 to \$18 per hour, depending on qualifications, totaling \$40,824 for the Fall 2012 semester.

4. Graduate Assistant Appointments and Reappointments

Students enrolled full-time in graduate programs may apply for a graduate assistantship, applicable for up to two academic years (but appointed annually) and carrying a \$6,000 stipend for 20 work hours per week and full tuition waiver. For AY2012-2013, 34 students were reappointed and 43 students were newly appointed, for a total of 77 graduate assistantships totaling \$462,000 in stipends.

The number of graduate assistantships increased by ten this year as a strategic investment in graduate programs. An additional \$212,000 was allocated to support the additional graduate assistantships.

William Paterson University Personnel Matters							
Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
APPOINTMENTS:	Ruta Brazaitis	Instructor (1/2 Time; One Year Only)	Nursing	U18	10	\$31,382.86	9/01/12-6/30/13
	Katie Buehner	Resident Director (Program Asst,SC)	Residence Life	U17	1	\$41,228.04	8/20/2012
	Tashia Burton	Academic Advisor/Career Counselor (PSS2,SC)	Career Development and Advisement Center	U24	2	\$60,918.11	8/21/2012
	Tawana Cabezas	Assistant Director (Asst.Dir.2,SC)	Educational Opportunity Fund Program	U24	1	\$58,018.42	8/1/2012
	Sandra Dackow	Assistant Professor (One Year Only)	Music	U25	3	\$67,013.54	9/01/12-6/30/13
	Yanil DeLaRosa	Learning Services Coordinator (PSS4,SC)	Academic Support Center	U18	7	\$56,274.42	8/1/2012
	Matthew DiBartolomeo	Assistant Director of Graduate Admissions (PSS3,SC)	Graduate Admissions and Enrollment Services	U21	2	\$52,622.92	8/13/2012
	Kimberly Dimino	Instructor (1/2 Time; One Year Only)	Nursing	U18	10	\$31,382.86	9/01/12-6/30/13
	Luis Escobar	Coordinator of Retention and Degree Completion Initiatives (Asst.Dir.3,SC)	Center for Academic Support	U22	1	\$52,622.92	8/1/2012
	Amy Falvo	Psychologist and Coordinator of Training (PSS1,SC)	Counseling, Health & Wellness Center	U27	4	\$77,244.58	8/11/2012
	Liana Fomarotto	Director, Office of Education Enrollment and Certification (Dir.2,SC)	Education Enrollment and Certification	D30		\$75,000.00	8/7/2012
	Johanna Fulgencio	Program Services (PSS4,SC; One Year Only)	Education (New Vistas Grant)	U18	4	\$49,783.12	10/01/12-6/30/13
	Martin Gritsch	Interim Associate Dean	Cotsakos College of Business	D33		\$145,000.00	7/01/12-6/30/13
	Patricia Hunt	Resident Director (Program Asst,SC)	Residence Life	U17	1	\$41,228.04	8/20/2012
	Sylvia Jackman	Internship Site Coordinator (10 mos.) (PSS3,SC; 1/2 time; One Year Only)	Public Health	U18	12	\$33,546.62	9/01/12-6/30/13
	Sudha Mani	Visiting Assistant Professor Year Only) (One	Professional Sales	X		\$100,000.00	9/01/12-6/30/13
	Priya Nagaraj	Assistant Professor (One Year Only)	Economics, Finance, & Global Business	U22	7	\$68,413.38	9/01/12-6/30/13
	Kathleen Priestley	Instructor (One Year Only)	Special Education and Counseling	U18	9	\$60,601.94	9/01/12-6/30/13
	Paulaska Ramirez	Assistant Director (Asst.Dir.3,SC)	Educational Opportunity Fund Program	U22	2	\$55,254.67	8/1/2012
	Reena Tailor	Project Coordinator, PATSEL Grant (Program Asst,SC)	College of Education	U17	2	\$43,291.83	9/-1/12-6/30/13
	Manina Urgolo Huckvale	Associate Professor	Special Education and Counseling	U29	7	\$96,274.41	9/1/2012

William Paterson University Personnel Matters							
Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
APPOINTMENTS:	Danielle Wallace	Instructor	Africana World Studies	U18	11	\$64,929.47	9/1/2012
	Nicole Walsh	Instructor (One Year Only)	Elementary and Early Childhood Education	U18	9	\$60,601.94	9/01/12-6/30/13
	Yvonne Wollenberg	Visiting Assistant Professor (One Year Only)	Political Science	U22	4	\$60,518.15	9/01/12-6/30/13
LEAVES OF ABSENCES:	Alice Deakins Medical Leave with pay**	Professor	English	U30	12	\$120,520.92	9/01/12-3/20/13
	Paula Fernandez Medical Leave without pay**	Assistant Professor	Sociology	U24	9	\$81,216.17	9/01/12-12/21/12
	Evelyn Gonzalez Medical Leave with pay**	Professor	History	U30	9	\$108,857.89	9/01/12-1/31/13
	Jean Levitan Time Medical Leave with pay**	3/4 Professor	Public Health	U32	12	\$132,891.47	9/01/12-12/21/12
	Charlotte Nekola Time Medical Leave with pay**	1/4 Professor	English	U32	12	\$132,891.47	9/01/12-12/21/12
	Lisa Warner Medical Leave with pay**	Assistant Professor	Elementary and Early Childhood Education	U24	8	\$78,316.44	9/01/12-9/29/12
* Leave without pay after expiration of eligible sick leave and vacation time ** Leave without pay after expiration of eligible sick leave							
RESIGNATIONS:	Liana Fomarotto	Assistant Director (PSS3,SC)	Graduate Admissions	U21	7	65,161.88	8/6/2012
	Joanne Johnson	Professional Services Specialist 1,SC	Russ Berrie Institute	U27	11	\$100,762.39	7/20/2012
	Bernard Jones	Assistant Professor	Special Education and Counseling	U22	10	\$76,308.75	6/30/2012
	Robert Powers	Recovery Housing Resident Director (PSS4,SC)	Residence Life	U18	3	\$47,619.36	8/1/2012
	Margaret Touw	Instructor (One Year Only)	Nursing	U18	12	\$33,546.62	6/30/2012
	Erica Whitiker	Resident Director (Program Asst, SC)	Residence Life	U17	1	\$41,228.06	8/21/2012
	CHANGE IN APPOINTMENT:						
Kathleen Bakarich, Nursing, from 1/2 Time Instructor to Instructor, U18, step 12 \$67,083.24 effective 9/01/12-6/30/13							
CHANGE IN APPOINTMENT DATE:							
Tony Speed, Secondary and Middle School Education, Assistant Professor, U24, step 5, \$69,617.24, effective 1/14/2013							
Kenneth Wolf, College of Science and Health, Dean; Communication Disorders, Professor; D35, \$180,000.00, effective 8/06/2012							

William Paterson University Personnel Matters							
Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
CHANGE IN FUNCTIONAL TITLE:							
Rebecca Fegeley-Baird, Residence Life, from Assistant Director (Asst. Dir 1,SC) to Associate Director (Asst. Dir 1,SC) effective 8/06/2012							
Colleen Fuller, Graduate Admissions, from Dir. of Undergrad. Adm. (Dir.2,SC) to Dir. of Communications for Grad. Adm. and Enrollment Svs (Dir 2,SC), effective 9/17/2012							
CHANGE IN SALARY:							
David Rivera, Psychology, from Instructor to Assistant Professor, U22, step 7, \$68,413.38, Received Ph.D., 8/12							
Sharon Simmons, Marketing and Management, Instructor to Assistant Professor, Range X, \$112,000.00, Received Ph.D., 8/12							
Benjamin Vilhauer, Associate Professor, U26, step 7, \$83,163.96, effective 9/01/2012							
CORRECTION IN TITLE:							
Joelle Rehberg, Kinesiology, Slipend Employee, \$3000.00, effective 9/01/12-6/30/13							
PART TIME APPOINTMENT:							
Robin Lindsay, Marketing and Public Relations, Project Specialist (PT), \$12.00 / hr., eff. 8/13/12-6/7/13							
RESCINDED APPOINTMENTS:							
Lisa DellaVecchia, Special Education and Counseling, Assistant Professor, \$69,617.24, effective 7/16/12							