

**MEETING OF THE BOARD OF TRUSTEES OF THE  
WILLIAM PATERSON UNIVERSITY OF NEW JERSEY**

**Friday, September 25, 2015**

The meeting was called to order at 9:00 a.m. in the College Hall Board Room.

BOARD MEMBERS PRESENT: Ms. Conway (via teleconference), Mr. Galandak, Mr. Gruel, Mr. Guarasci, Ms. Mascolo, Mr. Neilley, Ms. Niro, Dr. Pruitt, Mr. Seeve, Ms. Super, and President Waldron

ABSENT: Ms. Cortez, Mr. Pesce, Dr. Zastocki

OTHERS PRESENT:

Provost and Senior Vice President Sandmann, Vice President Bolyai, Vice President Cammarata, Vice President Ross, AVP Goldstein, AVP DeDeo, Chief of Staff Seal, General Counsel Jones, Mrs. Santaniello, Mrs. Barone, administrators, faculty, and others.

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:

In accordance with the "Open Public Meetings Act," the Chairperson publicly announced and had entered into the minutes that "adequate notice" of this meeting was provided. In compliance with the Statute, this notice was posted on the University's web page and distributed to The Herald News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved and seconded to adopt the following resolution:

9-15-1 - RESOLUTION, TO MOVE INTO EXECUTIVE SESSION (Appendix 1)

The resolution was unanimously adopted.

At approximately 10:45 a.m., the Public Session resumed.

APPROVAL OF MINUTES June 11, 2015 BOARD OF TRUSTEES MEETING

The minutes of the June 11, 2015 Board meeting were approved as distributed.

CHAIR'S REPORT:

Mr. Gruel welcomed everyone to the new academic year. He acknowledged the increase in the number and amount of grants received recently by the University and congratulated the University staff for their collaborative efforts. He noted that collective bargaining units' contract negotiations are in progress, and all are united in a desire for a positive outcome. On October 1, 2015, Mr. Gruel and President Waldron will participate in a summit meeting with Secretary of Higher Education, Rochelle Hendricks, along with other state college presidents and board chairs. The group will provide input on the Secretary's initiative to develop a Strategic Plan for Higher Education, as recently signed into law. Mr. Gruel announced that the ribbon cutting for University Hall is set for January 13, 2016. Mr. Gruel also congratulated the newly tenured faculty members, who were invited to lunch with the Board.

Mr. Gruel reported that, as required by New Jersey statute, the Board must organize annually at the first meeting of the year. Election of officers occurs every two years and each officer can serve two consecutive terms. He asked Ms. Mascolo, chair of the Nominations and Governance Committee to give the report on the re-affirmation of officers.

NOMINATIONS AND GOVERNANCE COMMITTEE REPORT:

Ms. Mascolo, chair of the Nominations and Governance Committee, reported that the committee has affirmed the following officers of the Board of Trustees of William Paterson University for 2015-2016:

Frederick Gruel – Chairperson  
Anna Mascolo – Vice Chairperson  
Deborah Zastocki - Secretary

PRESIDENT'S REPORT:

President Waldron reported that the 2015 University Annual Report has been published for the third consecutive year. It is available on the WPU homepage, and hard copies were also distributed to about 300 friends of the University. The William Paterson University Foundation 2015 Annual Report will be ready in a few weeks also.

On September 17th, 35 entities in the State were honored by CIANJ as thought leaders. Only five higher education institutions were selected. President Waldron accepted the award on behalf of William Paterson University. Trustee, Lourdes Cortez was also honored and delivered the keynote address. President Waldron thanked Trustee John Galandak, President of CIANJ for his efforts to bring the business community and the higher education community together in New Jersey.

AVP Patrick DeDeo testified at the Red Tape Commission hearing highlighting areas of concern for higher education that limit or encumber the process of doing business in the State. The Commission's goal is to reduce red tape and enhance business to business transactions. Dean Shojai appeared on NJN News and News 12 New Jersey, providing commentary on the volatility of gas prices and the factors impacting this. He is recognized as an expert in the field and we are proud of the positive exposure he has provided for the University.

President Waldron spoke about civic engagement efforts on campus and the new leadership team of Associate Provost Jonathan Lincoln and Campus Activities Director Donna Minnich-Spuhler. They will continue the work started by Professor Christine Kelly and the American Democracy Project as well as coordinating all the civic engagement activities on our campus. Ms. Minnich-Spuhler will represent the University at the state level as a member of the New Jersey Campus Compact.

President Waldron spoke about the robust fall programs scheduled at the Shea Center for Performing Arts and encouraged everyone to attend some of the performances. A full enrollment report will be given at the next Educational Policy and Student Development Committee meeting. The President provided a written report which is included in the minutes.

GOVERNMENT AND COMMUNITY AFFAIRS REPORT:

AVP DeDeo shared more details on his testimony at the Red Tape Commission hearing. He reported on a bill that would have extended the P3 legislation sunset. Governor Christie has conditionally vetoed the legislation removing sections that make it highly unlikely that it will become law. AVP DeDeo spoke about the beginning of some outreach to local Syrian communities to offer assistance where we are able to do so.

PERSONNEL AND COMPENSATION COMMITTEE REPORT:

Dr. Pruitt reported that the Personnel and Compensation Committee met on September 10, 2015 and discussed 2015-16 athletic appointments, fall adjunct overload assignments, graduate assistant appointments and reappointments, master tutor Fall 2015 assignments, and miscellaneous personnel actions including appointments, leaves of absence, resignations, retirements, and various changes in employee status.

The following resolutions were recommended for approval by the Board:

It was moved and seconded to adopt the following resolution:

9-15-2- RESOLUTION, VARIOUS PERSONNEL MATTERS (Consent Agenda)  
(Appendix 2)

The resolution was unanimously adopted.

FINANCE, AUDIT AND INSTITUTIONAL DEVELOPMENT COMMITTEE REPORT:

Ms. Niro reported that the Finance, Audit and Institutional Development Committee met on September 10, 2015. The Committee met privately with internal auditor, Jeff Floyd before the committee meeting. VP Ferguson provided the status on Institutional Advancement's progress toward FY15 goals, the 2015 year-end report, Statement of Financial Position on June 30, 2015, and FY 16 progress report as of July 31, 2015. VP Bolyai presented the Annual Capital Improvements Program Request for FY 17-23 in the amount of \$218M over the seven year period. President Waldron presented comparative tuition costs for NJ state institutions for fall 2015.

It was moved and seconded to adopt the following resolution:

9-15-3- RESOLUTION, FISCAL YEAR 2017 CAPITAL BUDGET REQUEST (Appendix 3)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

9-15-4- RESOLUTION, BID WAIVERS – ADMISSIONS, INFORMATION TECHNOLOGY, AND THE DEPARTMENT OF NURSING (Consent Agenda) (Appendix 4)

The resolution was unanimously adopted.

OTHER BUSINESS:

There being no further business, a motion was made to adjourn the meeting. It was moved and seconded and the meeting adjourned at 11:30 a.m.

Respectfully submitted,



Donna Santaniello  
Assistant to the President  
and Board of Trustees

Appendix 1  
Minutes of the  
September 25, 2015  
Board Meeting

**9-15-1 RESOLUTION, TO MOVE INTO EXECUTIVE SESSION**

WHEREAS: The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public's exclusion from certain portions of the Board meeting; now therefore be it

RESOLVED: That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication, a review of active litigation matters, and real estate matters, and be it therefore

RESOLVED: That any actions taken in closed session will be made public as required by law.

**Appendix**  
*Board of Trustee Meeting*  
September 25, 2015

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Executive Committee Report

*These resolutions were adopted by the Executive Committee at its July 27, 2015 meeting presented for information purposes only.*

Resolution, Undergraduate Flat-Rate Charge for Tuition and Fees/Full-Time Students 2015-2016 —7-15-1

Resolution, Per-Credit Charges for Tuition and Fees/Part-Time Students 2015-2016 —7-15-2

Resolution, Winter Session Tuition and Fees 2015-2016 —7-15-3

Resolution, Summer Session Tuition and Fees 2016—7-15-4

Resolution, Tuition and Fees for High School Students 2015-2016—7-15-5

Resolution, Tuition and Fees for Off-Campus Cohort Courses 2015-2016—7-15-6

Resolution, Tuition and Fees for Courses Taught at Mercer County Community College

2015-2016—7-15-7

Resolution, Residence Hall Room Rates 2015-2016—7-15-8

Resolution, Meal Plan Rates 2015-2016—7-15-9

Resolution, Master of Arts – Clinical and Counseling Psychology Tuition and Fees 2015-2016—7-15-10

Resolution, Master of Science – Communication Disorders Tuition and Fees 2015-2016—7-15-11

Resolution, Doctorate of Nursing Practice Tuition and Fees 2015-2016—7-15-12

Resolution, Doctor of Psychology Tuition and Fees 2015-2016—7-15-13

**7-15-1                      RESOLUTION, UNDERGRADUATE FLAT-RATE CHARGE FOR  
TUITION AND FEES / FULL-TIME STUDENTS 2015-2016**

RESOLVED:                      That the Board of Trustees of William Paterson University of New Jersey establishes the following flat-rate charge for tuition and fees effective for the 2015 Fall Semester for full-time undergraduate students taking courses on campus who enroll for 12 to 19 credits:

<u>In-State</u>	<u>Out-of-State</u>
\$6,120.00 per semester	\$10,000.00 per semester

7-15-2

**RESOLUTION, PER-CREDIT CHARGES FOR TUITION AND FEES/  
PART-TIME STUDENTS 2015-2016**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey establishes the following schedule of tuition and fee per- credit charges for part-time students taking classes on campus effective for the 2015 Fall Semester:

	<u>In-State</u>	<u>Out-of-State</u>
UNDERGRADUATE: (Taking less than 12 credits)	\$392.00 per credit	\$648.00 per credit
GRADUATE:	\$673.00 per credit	\$1,047.00 per credit

7-15-3

**RESOLUTION, WINTER SESSION TUITION AND FEES 2015-2016**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following tuition and fee structure for courses effective Winter Session 2015-2016:

	<u>In-State</u>	<u>Out-of-State</u>
<u>One-Credit</u>		
Undergraduate	\$420.00	\$675.00
Graduate	\$708.00	\$1,083.00
<u>Two-Credit</u>		
Undergraduate	\$720.00	\$1,230.00
Graduate	\$1,296.00	\$2,046.00
<u>Three-Credit</u>		
Undergraduate	\$1,020.00	\$1,785.00
Graduate	\$1,884.00	\$3,009.00

**7-15-4                      RESOLUTION, SUMMER SESSION TUITION AND FEES 2016**

RESOLVED:                      That the Board of Trustees of William Paterson University of New Jersey approves the following tuition and fee structure for courses effective the Summer Session 2016:

In-State

Undergraduate	\$331.00 per credit
Graduate	\$619.00 per credit

Out-of-State

Undergraduate	\$586.00 per credit
Graduate	\$993.00 per credit

**7-15-5                      RESOLUTION, TUITION AND FEES FOR HIGH SCHOOL  
STUDENTS 2015-2016**

RESOLVED:                      That the Board of Trustees of William Paterson University of New Jersey approves the following tuition and fee structure effective for the Fall 2015 Semester for New Jersey high school students taking college-level courses offered by the University:

Courses Taught on Campus:

Tuition:	\$247.02 per credit
Information Technology Fee	<u>10.98</u> per credit
	\$258.00 per credit
Transportation Fee	\$ 62.50 per semester

Courses Taught at High School:

Tuition:	\$247.02 per credit
Information Technology Fee	<u>10.98</u> per credit
	\$258.00 per credit

**7-15-6 RESOLUTION, TUITION AND FEES FOR OFF-CAMPUS COHORT COURSES 2015-2016**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following tuition and fee structure effective Fall 2015 for courses taught in cohorts at off-campus New Jersey locations:

Undergraduate

Tuition	\$247.66
General Service Fee	41.36
Information Technology Fee	<u>10.98</u>
Total Per Credit:	\$300.00

Graduate

Tuition	\$535.66
General Service Fee	41.36
Information Technology Fee	<u>10.98</u>
Total Per Credit:	\$588.00

In addition, the distance learning fee of \$120.00 per course is applied if a course is taught on line.

7-15-7

**RESOLUTION, TUITION AND FEES FOR COURSES TAUGHT AT  
MERCER COUNTY COMMUNITY COLLEGE 2015-2016**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following tuition and fee structure effective Fall 2015 for courses taught at Mercer County Community College:

	<u>In-State</u>	<u>Out-Of-State</u>
<u>Undergraduate- Part-time</u>		
Tuition	\$247.37	\$502.37
Activity Fee	4.00	4.00
General Service Fee	41.36	41.36
Information Technology Fee	10.98	10.98
Health Fee	1.51	1.51
Campus Facility Fee	<u>26.78</u>	<u>26.78</u>
Total Per Credit:	\$332.00	\$587.00
 <u>Undergraduate- Full-time</u>		
Tuition	\$3,871.51	\$7,751.51
Activity Fee	61.82	61.82
General Service Fee	644.79	644.79
Information Technology Fee	168.77	168.77
Health Fee	22.95	22.95
Campus Facility Fee	<u>415.16</u>	<u>415.16</u>
Total F/T Flat rate:	\$5,185.00	\$9,065.00

In addition, the distance learning fee of \$120.00 per course is applied if a course is taught on line.

**7-15-8**

**RESOLUTION, RESIDENCE HALL ROOM RATES 2015-2016**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves maintaining the per semester residence hall room rates for the 2015-2016 academic year effective Fall 2015 as follows per student:

Overlook North & South	\$3,152
Century & Hillside	\$3,468
White & Matelson	\$3,468
High Mountain East & West	\$3,581
Pioneer & Heritage Apartments	\$3,999
Single Occupancy Room	\$4,417

**7-15-9**

**RESOLUTION, MEAL PLAN RATES 2015-2016**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the establishment of the per semester meal plan rates for the 2015-2016 academic year effective Fall 2015 as follows:

8-Meal Plus \$400	\$1,880.00 - Undergraduate & Graduate
8-Meal Plus \$500	\$1,980.00 - Undergraduate & Graduate
8-Meal Plus \$600	\$2,080.00 - Undergraduate & Graduate
9-Meal Plus \$1,000	\$2,480.00 - Undergraduate & Graduate
10-Meal Plus \$275	\$1,870.00 - Undergraduate & Graduate
15-Meal Plus \$275	\$1,910.00 - Undergraduate & Graduate
19-Meal Plus \$275	\$2,025.00 - Undergraduate & Graduate
\$1,000 Debit Plan	\$1,000.00 - Graduate & Residents of Pioneer & Heritage Only
150 Block Plan Plus \$275	\$1,870.00 - Undergraduate & Graduate
Constant Pass	\$2,600.00 - Undergraduate & Graduate

7-15-10

**RESOLUTION, MASTER OF ARTS – CLINICAL AND  
COUNSELING PSYCHOLOGY TUITION AND FEES 2015-2016**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee structure effective Fall 2015:

<u>In-State</u>	<u>Out-of-State</u>
\$729.50	\$1,062.50

7-15-11

**RESOLUTION, MASTER OF SCIENCE – COMMUNICATION  
DISORDERS TUITION AND FEES 2015-2016**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee structure effective Fall 2015:

<u>In-State</u>	<u>Out-of-State</u>
\$812.50	\$1,075.50

7-15-12

**RESOLUTION, DOCTORATE OF NURSING PRACTICE  
TUITION AND FEES 2015-2016**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per credit tuition and fee structure effective Fall 2015:

<u>In-State</u>	<u>Out-of-State</u>
\$812.50	\$1,075.50

Appendix 2  
Minutes of the  
September 25, 2015  
Board Meeting

**9-15-2**

**RESOLUTION, VARIOUS PERSONNEL MATTERS  
(CONSENT AGENDA)**

RESOLVED:

That the Board of Trustees approves the various personnel matters as recommended by the President including 2015-2016 athletic appointments, fall 2015 adjunct/overload assignments, graduate assistant appointments and reappointments, fall 2015 master tutor assignments, and miscellaneous personnel actions including appointments, leaves of absence, resignations, retirements, and various changes in employee status, and directs that the actions be listed in the minutes of this meeting.

**MEMORANDUM**

**TO:** Personnel and Compensation Committee  
**FROM:**  Robert Seal, Chief of Staff to the President and Board of Trustees  
**RE:** Executive Summary – Personnel Actions  
**DATE:** September 3, 2015

For your review are various personnel actions, summarized below:

1. 2015-2016 Athletic Appointments

The Athletics Department seeks approval for personnel appointments to support teams in baseball, basketball, field hockey, football, golf, soccer, softball, swimming, tennis, and volleyball. Also included are positions in sports information, the team physician, and trainers. Total cost = \$168,800 for 37 limited/part-time positions.

2. Fall 2015 Adjunct/Overload Assignments

The table below shows the credits awarded for adjunct and overload assignments, Fall 2010-2015, with percentage variation from fall to fall. The numbers for Fall 2015 are preliminary and may change a small amount once the semester has begun and schedules are finalized.

	Fall 2010		Fall 2011		Fall 2012		Fall 2013		Fall 2014		Fall 2015	
	#	% - /+	#	% - /+	#	% - /+	#	% - /+	#	% - /+	#	% - /+
Adjunct	3273	+4.3	3499	+6.9	3629	+3.7	3998	+10.2	3382	-15.4	3041	-16.2
Overload	915	+5.3	946	+3.4	902	-4.7	872	+3.4	556	-36.2	541	-2.8

3. Graduate Assistant Appointments and Reappointments

Students enrolled full-time in graduate programs may apply for a graduate assistantship, applicable for up to two academic years (but appointed annually) and carrying a \$6,000 stipend for 20 work hours per week and full tuition waiver. For AY2015-2016, 39 students were reappointed and 39 students were newly appointed, for a total of 78 graduate assistantships totaling \$468,000 in stipends.

4. Fall 2015 Master Tutor Assignments

The Academic Success Center provides tutoring and support services to students throughout the fall semester. For fall 2015, there is a combined total of fourteen (14) master tutors with specializations in math, foreign languages, reading comprehension/ESL, and the humanities. Tutors are hired by the Center to provide these required services.

William Paterson University  
Personnel Matters

Personnel Action	Name	Position	Department	Range	Step	Salary	EffectiveDate
<b>APPOINTMENTS:</b>	Beth Adubato	Visiting Assistant Professor (One Year Only)	Sociology	U22	5	64,897.57	9/1/15 - 6/30/16
	Joanne Affinito	Instructor (One Year Only, 1/2 Time)	Nursing	U18	12	34,475.02	9/1/15 - 6/30/16
	Vivek Agnihotri	Assistant Professor (One Year Only, 1/2 Time)	Nursing	U24	8	40,241.88	9/1/15 - 6/30/16
	Theresa Bivaletz	Campus Victim Services Coordinator (PSS4, SC) (One Year Only)	Women's Center	U18	6	55,608.16	7/1/15 - 6/30/16
	Joel Capellan	Visiting Instructor (One Year Only)	Sociology	U18	7	57,831.81	9/1/15 - 6/30/16
	Ginette Castro	Assistant Professor (One Year Only)	Nursing	U24	8	80,483.75	9/1/15 - 6/30/16
	Michelle Cascardi	Associate Professor	Psychology	U26	9	92,042.00	9/1/2015
	William Charlap	Director of Jazz Studies (Professor)	Music	U33	8	124,875.05	9/1/2015
	William Davis	Operations Coordinator (PSS3,SC)	College of Business	U21	12	79,851.19	6/1/2015
	Nadra Dennis	Resident Director (Program Asst., SC)	Residence Life	U17	1	42,369.03	8/10/2015
	Marie Donnantuono	Coordinator (PSS2, SC) (One Year Only)	College of Education (Woodrow Wilson/New Vistas Grants)	U24	10	86,443.66	7/1/15 - 6/30/16
	Mark Efron	Assistant Professor (One Year Only)	Communication	U22	11	81,125.03	9/1/15 - 6/30/16
	Jean Ehrenworth	Instructor (One Year Only, 1/2 Time)	Nursing	U18	12	34,475.02	9/1/15 - 6/30/16
	Louise Eitelberg	Instructor (One Year Only)	Communication Disorders and Sciences	U18	9	62,279.10	9/1/15 - 6/30/16
	Sharin Elkholy	Visiting Assistant Professor (One Year Only)	Philosophy	U22	5	64,897.57	9/1/15 - 6/30/16
	Zakia Elsammani	Assistant Professor (One Year Only)	Computer Science	U22	7	70,306.72	9/1/15 - 6/30/16
	Lisa Foley	Instructor (One Year Only)	Nursing	U18	12	68,950.04	9/1/15 - 6/30/16
	Sandra Foley	Instructor (One Year Only, 1/2 Time)	Nursing	U18	12	34,475.02	9/1/15 - 6/30/16
	Tao Guo	Instructor	Economics, Finance and Global Business	U21	12	79,851.19	9/1/2015
	Gilbert Honigfeld	Visiting Assistant Professor (One Year Only)	Psychology	U22	6	67,602.14	9/1/15 - 6/30/16
	Andrew Kalaidjian	Visiting Assistant Professor (One Year Only)	English	U22	5	64,897.57	9/1/15 - 6/30/16
	Deborah King	Assistant Professor (One Year Only)	Music	U24	10	86,443.66	9/1/15 - 6/30/16
	Barbara Krasner	Visiting Assistant Professor (One Year Only)	English	U22	1	54,079.26	9/1/15 - 6/30/16
	Andrey Kretinin	Instructor	Marketing and Management Sciences	U21	12	79,851.19	9/1/2015

FOR ACTION BY THE BOARD OF TRUSTEES AT THE SEPTEMBER 25, 2015 MEETING

William Paterson University  
Personnel Matters

Personnel Action	Name	Position	Department	Range	Step	Salary	EffectiveDate
APPOINTMENTS:	Randi London	Instructor (One Year Only)	Communication	U18	8	60,055.46	9/1/15 - 6/30/16
	Carol Maniscalco	Instructor (One Year Only)	Special Education and Counseling	U18	10	64,502.75	9/1/15 - 6/30/16
	Jet Mboga	Assistant Professor (One Year Only)	Marketing and Management Sciences	U24	8	80,483.75	9/1/15 - 6/30/16
	James Mellis	Visiting Assistant Professor (One Year Only)	English	U22	4	62,192.99	9/1/15 - 6/30/16
	Nanette Moss	Visiting Assistant Professor (One Year Only)	English	U22	1	54,079.26	9/1/15 - 6/30/16
	Jason Myers	Visiting Instructor ( One Year Only)	English	U18	4	51,160.87	9/1/1/5 - 6/30/16
	Pavel Naumov	Associate Professor (One Year Only)	Computer Science	U26	6	82,177.28	9/1/15 - 6/30/16
	Solomon Nyaanga	Assistant Professor (One Year Only)	Marketing and Management Sciences	U24	8	80,483.75	9/1/15- 6/30/16
	Edward Owusu-Ansah	Dean, David and Lorraine Cheng Library	Library	D35		160,000.00	8/1/2015
	Karl Pettit	Project Manager ( Assoc. Dir. 1, SC)	Capital Planning, Design and Construction	D29		105,000.00	7/6/2015
	Emily Plaskow	Assistant Registrar, (Asst. Dir. 3, SC)	Registrar	U22	1	54,079.26	8/22/2015
	Daisy Rodriguez	Associate Director, Counseling, Health and Wellness Center (Assoc. Dir. 2, SC)	Counseling, Health and Wellness Center	D27		117,000.00	7/11/2015
	Erica Rogers	Counselor/Coordinator of Training (PSS1, SC)	Counseling, Health and Wellness Center	U27	2	72,476.99	9/8/2015
	Amber Ruf	Instructor	Sociology	U18	12	68,950.04	9/1/2015
	Jim Samuel	Visiting Instructor (One Year Only)	Marketing and Management Sciences	U21	12	79,851.19	9/1/15 - 6/30/16
	Sherrine Schuldt	Prevention Specialist (PSS2, SC) (One Year Only)	Public Health (Passaic County Coalition Grant)	U24	5	71,543.89	7/1/15 - 6/30/16
	Melissa Silva	Resident Director (Program Asst., SC)	Residence Life	U17	1	42,369.03	7/27/2015
	Nicola Singh	Visiting Assistant Professor (One Year Only)	History	U22	4	62,192.99	9/1/15 - 6/30/16
	Kami Skoloda	Resident Director (Program Asst., SC)	Residence Life	U17	1	42,369.03	8/10/2015
	Javied Townsend	Resident Director (Program Asst., SC)	Residence Life	U17	1	42,369.03	8/13/2015
	Joelle Tutela	Director of Accreditation and Educational Innovation (Dir. 2, SC)	College of Education	D30		115,000.00	7/13/2015
	Persephone Vargas	Assistant Professor	Nursing	U24	8	80,483.75	9/1/2015
	Daniel Verina	Instructor (One Year Only, 1/2 Time)	Nursing	U18	12	34,475.02	9/1/15 - 6/30/16
	Anna West	Instructor	Anthropology	U18	12	68,950.04	9/1/2015

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its September 25, 2015 meeting.

FOR ACTION BY THE BOARD OF TRUSTEES AT THE SEPTEMBER 25, 2015 MEETING

William Paterson University  
Personnel Matters

Personnel Action	Name	Position	Department	Range	Step	Salary	EffectiveDate
<b>APPOINTMENTS:</b>	Chuanqian Zhang	Instructor	Economics, Finance and Global Business	U21	12	79,851.19	9/1/2015
	Melissa Zolla	Admissions Counselor (Program Asst., SC) (Temporary)	Undergraduate Admissions	U17	1	42,369.03	7/1/15 - 9/30/15
<b>LEAVES OF ABSENCES:</b>	Elizabeth Cottino Medical leave	Preschool Teacher (PSS3, SC)	Child Development Center	U18	6	55,608.11	5/11/15 - 9/1/15
	Wartyna Davis Medical leave	Associate Dean, College of Humanities and Social Sciences	College of Humanities and Social Sciences	D33		157,500.00	6/11/15 - 8/1/15
	William Duffy Medical Leave	Librarian 1	Library	U31	12	130,066.35	6/23/15 - 9/22/15
	Frank Petrozzino Medical leave	Assistant Director 3, SC	Events and Conference Services	U22	12	83,829.63	7/28/15 - 10/28/15
	Rebecca Schaffer Medical leave	System Administrator (PSS2, SC)	Information Technology	U24	7	77,503.81	7/20/15 - 9/20/15
	Carole Sheffield Medical leave	Professor	Political Science	U32	12	136,569.25	9/1/15 - 12/18/15
	Barbara Stoll Medical leave	Senior Writer/Editor (Asst. Dir. 1, SC)	Public Relations	U26	12	101,906.72	8/2/15 - 12/31/15
	Susanna Tardi Medical leave	Professor	Sociology	U33	12	143,371.34	9/3/15 - 9/10/15
	Ousseynou Traore Medical leave	Associate Professor	Africana-World Studies	U26	12	101,906.72	9/1/15 - 12/18/15
<b>RESIGNATIONS:</b>	Sondra Akins	Assistant Professor	Secondary and Middle School Education	U25	12	97,056.64	6/30/2015
	Lourdes Bastas	Assistant Director Pre Award Services (Asst. Dir. 3, SC)	Sponsored Programs	U22	12	83,829.61	9/11/2015
	Laura Berness	Associate Professor	Psychology	U26	8	88,753.76	8/31/2015
	Denielle Carr	Preschool Teacher (PSS3, SC)	Child Development Center	U18	7	57,831.81	6/30/2015
	Salimur Choudhury	Assistant Professor	Computer Science	U25	7	81,396.36	6/30/2015
	Christopher de la Victoria	Instructor	Nursing	U20	7	63,769.96	6/30/2015
	Matthew James	Program Assistant, SC	Residence Life	U17	5	50,852.64	7/2/2015
	Sodigi Karibi-Whyte	Assistant Director 3, SC	Career Development Center	U22	12	83,829.63	6/26/2015
	Onyinye Nwasike	Program Assistant, SC	Residence Life	U17	3	46,610.83	6/22/2015
	Lisa Oldham	Instructor (1/2 Time)	Nursing	U18	12	34,475.02	6/30/2015
	Daisy Rodriguez	Professional Services Specialist 1, SC	Counseling, Health and Wellness Center	U29	11	114,163.13	7/10/2015
	Mark Sandford	Librarian 2	Library	U26	7	85,465.54	9/4/2015

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its September 25, 2015 meeting.

FOR ACTION BY THE BOARD OF TRUSTEES AT THE SEPTEMBER 25, 2015 MEETING

**William Paterson University  
Personnel Matters**

<b>Personnel Action</b>	<b>Name</b>	<b>Position</b>	<b>Department</b>	<b>Range</b>	<b>Step</b>	<b>Salary</b>	<b>EffectiveDate</b>
<b>RESIGNATIONS:</b>	Sharon Simmons	Assistant Professor	Marketing and Management Sciences	X		115,099.60	7/24/2015
	Christine Smith	Assistant Director 3, SC	Residence Life	U22	6	67,602.14	7/24/2015
<b>RETIREMENTS:</b>	Stephen Bryant	Professor	Music	U32	12	136,569.25	6/30/2015
	Anthony Coletta	Professor	Elementary and Early Childhood Education	U32	12	136,569.25	8/30/2015
	Robert Manuel	Assistant Director 1, SC	Institutional Advancement	U26	12	101,906.72	6/30/2015
<b>CHANGE IN TITLE:</b>							
Donavan Ramon, English, Instructor, U18, \$66,726.40 to Assistant Professor, U22, \$67,602.14, effective 9/1/2015, received Ph.D.							
<b>END OF APPOINTMENT:</b>							
Marlene Birnbaum, Institutional Advancement (Development), Director 3, SC, D28, \$100,000.00, effective 8/31/2015							
<b>FUNCTIONAL TITLE CHANGE:</b>							
Emily Johnsen, University Galleries, Assistant to the Director (PSS4,SC), U18, \$60,055.46 to Gallery Manager, effective 8/19/15							
Timothy Stanfield, Academic Success Center, Supplemental Instruction Coordinator (Asst. Dir. 3, SC), U22, \$64,897.55 to Academic Success Specialist, effective 7/14/15							
<b>PART TIME APPOINTMENTS:</b>							
Susan Lago, English, Writing Program Coordinator (Program Asst., SC), U17, \$23.19, effective 8/17/2015							
Kelly Nelson, Career Development Center, Program Specialist (Project Specialist), \$15.00, effective 6/2/15 - 6/30/16							
Kimberly Reamer, Library, Reference Librarian 3, U22, \$30.55 hourly, effective 9/1/15 - 6/30/16							
<b>PART TIME RESIGNATION:</b>							
Angelica Aceti, Psychology, Program Assistant, U17, \$23.19, effective 8/20/2015							
Peter Blasevick, Library, Reference Librarian 3, U22, \$31.08, effective 8/19/2015							
<b>FOR INFORMATION PURPOSES ONLY:</b>							
Frank Semeraro, Physical Plant Operations, Assistant Director-Facilities Services (Assoc. Dir. 1, SC), hired effective 7/6/15, resigned effective 7/10/15							
Helen Wong, Capital Planning, Design and Construction, Project Manager (Assoc. Dir. 1, SC) hired effective 6/1/15, rescinded 5/31/15							

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its September 25, 2015 meeting.

Appendix 3  
Minutes of the  
September 25, 2015  
Board Meeting

**9-15-3**

**RESOLUTION, FISCAL YEAR 2017 CAPITAL BUDGET  
REQUEST**

RESOLVED: That the Board of Trustees of William Paterson University approves transmittal of the Fiscal Year 2017 seven-year Capital Budget Request to the Department of Treasury. The 2017 General Funds request is for \$42,000,000.

Appendix 4  
Minutes of the  
September 25, 2015  
Board Meeting

**9-15-4                    RESOLUTION, BID WAIVERS – Admissions, Information  
Technology and the Department of Nursing  
(Consent Agenda)**

WHEREAS:                The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of \$33,000, and

WHEREAS:                The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS:                The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS:                At its meeting of September 10, 2015, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS:                The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver's basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS:                The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS:                The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

Vendor	Amt. Not to Exceed
Azorus	\$ 50,000
Evolution Labs	\$ 50,000
College Board	\$ 50,000
Royall & Company	\$ 330,580 FY2016* \$ 347,109 FY2017* \$ 364,464 FY2018*
Amano McGann, Inc.	\$ 90,000
Pocket Nurse	\$ 180,000 FY2016* \$ 50,000 FY2017* \$ 50,000 FY2018*

\*For Fiscal Years 2016 through 2018

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**BID WAIVER, AZORUS**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs new student recruitment software and related services; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Azorus, of Halifax, Nova Scotia, in an amount not to exceed \$50,000 for Fiscal Year 2016.

Appendix 4  
Minutes of the  
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Board Meeting

**BID WAIVER, EVOLUTION LABS**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs new student recruitment software and related services; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Evolution Labs, of Morristown, New Jersey, in an amount not to exceed \$50,000 for Fiscal Year 2016.

Appendix 4  
Minutes of the  
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Board Meeting

**BID WAIVER, COLLEGE BOARD**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs lists of high school students who have taken entrance exams for the purpose of recruiting them to enroll here; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(3); and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with College Board, of Bala Cynwyd, Pennsylvania, in an amount not to exceed \$50,000 for Fiscal Year 2016.

Appendix 4  
Minutes of the  
September 25, 2015  
Board Meeting

**BID WAIVER, ROYALL & COMPANY**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs new student recruitment software; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Royall & Company, of Richmond, Virginia, in an amount not to exceed \$330,580 for Fiscal Year 2016, \$347,109 for Fiscal Year 2017 and \$364,464 for Fiscal Year 2018.

Appendix 4  
Minutes of the  
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Board Meeting

**BID WAIVER, AMANO MCGANN, INC.**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to continue the standardization of parking-lot hardware deployed on campus; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(27); and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Amano McGann, Inc., of Roseland, New Jersey, in an amount not to exceed \$90,000 for Fiscal Year 2016.

Appendix 4  
Minutes of the  
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**BID WAIVER, POCKET NURSE**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs a Medication Management System and supplies for the new labs in the New Academic Building; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(3); and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Pocket Nurse, of Monaca, Pennsylvania, in an amount not to exceed \$180,000 for Fiscal Year 2016, \$50,000 for Fiscal Year 2017 and \$50,000 for Fiscal Year 2018.