

**MEETING OF THE BOARD OF TRUSTEES OF THE  
WILLIAM PATERSON UNIVERSITY OF NEW JERSEY**

**Saturday, May 3, 2003**

The meeting was called to order at approximately 9:10 a.m. in the College Hall Board Room.

BOARD MEMBERS PRESENT: Mr. Butler, Dr. Fan, Mr. Mazzola, Mr. Pesce, Dr. Pruitt, Ms. Rodriguez, Ms. Rosado, Ms. Taylor, Mr. Taylor, Ms. Temple and President Speert.

Absent were: Mr. Gruel, Mrs. Jackson

OTHERS PRESENT:

Vice Presidents Bolyai and Reiss, Associate Provost, Stephen Hahn, DAG Cheryl Clarke, Dr. Schaeffer, Mrs. Santaniello, administrators and faculty.

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:

In accordance with the "Open Public Meetings Act," the chairperson publicly announced and had entered into the minutes that "adequate notice" of this meeting was provided. In compliance with this Statute, this notice was posted on the University's bulletin board, reserved for these announcements, and also distributed to The North Jersey Herald and News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved and seconded to adopt the following resolution.

5-03-01-RESOLUTION, TO MOVE INTO EXECUTIVE SESSION (Appendix 1)

The resolution was unanimously adopted.

At approximately 11:15 a.m., the Public Session resumed.

MINUTES OF THE FEBRUARY 22, 2003 BOARD MEETING:

The minutes of the February 22, 2003 Board meeting were approved as distributed.

CHAIR'S REPORT:

Gwen Taylor, Chair, reported that New Jersey National History Day is being held at William Paterson University, with the theme of "Rights and Responsibilities." She described the competition, and various awards that would be given. Additionally, she announced that Dr. Speert would be given the New Jersey History Day Outstanding Contribution to History Education Award given by The History Channel for his leadership in supporting the National History Day program in the State and at the University, and that his name would then be forwarded to the National Committee for consideration for the national award. The Board offered their thanks and appreciation to all students, faculty and staff who worked to make History Day possible. The Board also extended their congratulations to Dr. Speert with a round of applause.

Ms. Taylor announced that the Allan and Michele Gorab Alumni House dedication would be held at 7 p.m. that evening. The Alumni House is located on a 27-acre site in North Haledon, at Oldham Pond. The 7,000 sq. ft. building will house the Alumni Relations Office, provide

meeting rooms for alumni, faculty and friends of the University, and provide space to host many special alumni events. Additionally, a portion of the lower level will be dedicated to house the John Rosengren Laboratories as part of the Biology Department. Students and faculty will be able to explore and analyze the natural ecosystem that surrounds the property. To date, the Alumni Association has secured \$450,000 of \$500,000 in private funding promised to support the renovation costs. The Board recognized this outstanding achievement.

#### PRESIDENT'S REPORT:

1. Dr. Speert introduced the newly promoted faculty. They were given a round of applause. The President went on to report that the achievements being celebrated for National History Day and the opening of the Alumni House, are both due, in part, to faculty initiative and involvement. The system of rewarding and recognizing accomplishments of talented colleagues is one we celebrate, as evidenced by today's promotions. Professor Ken Job brought the needs of the National History Day program to Dr. Speert's attention nearly 18 years ago. The President agreed to support the continuation of the program. Today the program is flourishing under the guidance of Ms. Nancy Norris-Bauer.

The Alumni House came to be as a result of the efforts of the Alumni Association and others. Again the impetus began with the involvement and initiative of a faculty member, Professor Mike Sebetich of the Biology Department, who informed the President about the property. Professor Sebetich suggested that it would be a wonderful site for biology and environmental studies. Today the Alumni House and the John Rosengren Laboratories are being dedicated.

2. The President spoke about the budget situation. Discussions are on going with legislators. However, we still expect a \$4.9 million cut in appropriations going into next year, and a \$1.7 million delay in payments this fiscal year, which are not expected to be restored in the next fiscal year. This has severely impacted our plans for growth and development of programs and hiring of new faculty.

#### **COMMITTEE REPORTS**

##### PERSONNEL COMMITTEE:

Carla Temple presented eleven resolutions for approval:

It was moved and seconded to adopt the following resolutions:

- 5-03-2—RESOLUTION, VARIOUS PERSONNEL MATTERS (Appendix 2)
- 5-03-3—RESOLUTION, FACULTY REAPPOINTMENTS (Appendix 3)
- 5-03-4—RESOLUTION, PART-TIME FACULTY REAPPOINTMENTS (Appendix 4)
- 5-03-5—RESOLUTION, LIBRARIAN PROMOTIONS (Appendix 5)
- 5-03-6—RESOLUTION, LIBRARIAN REAPPOINTMENT (Appendix 6)
- 5-03-7—RESOLUTION, MULTI-YEAR REAPPOINTMENTS (Appendix 7)
- 5-03-8—RESOLUTION, PROFESSIONAL STAFF REAPPOINTMENTS (Appendix 8)
- 5-03-10—RESOLUTION, SABBATICAL LEAVES (Appendix 10)
- 5-03-11—RESOLUTION, FOUR-DAY WORKWEEK, SUMMER 2003 (Appendix 11)
- 5-03-12—RESOLUTION, COMPENSATION FOR DEPARTMENT CHAIRPERSONS  
FOR SUMMER 2003 (Appendix 12)

5-03-9—RESOLUTION, EMERITUS STATUS (Appendix 9) as amended\*  
\*with the correction of Norma Levy to Librarian I

The resolutions were unanimously adopted.

**FINANCE & AUDIT COMMITTEE:**

Robert Taylor reported that the Committee met twice in April and also conducted a public hearing on tuition and fees. Much time was devoted to the budget and the balancing of growth initiatives and providing quality education in spite of the budget cuts. The Committee will meet before the June Board meeting to reach a decision on recommendations to the Board for tuition, room and board, and fee increases - all with a focus on continuing to give value for the dollars paid by students. Mr. Taylor remarked that the University community seems to be working in unison to achieve the best balance possible in a very difficult financial environment.

Mr. Paul Merrill provided background on the A-133 Audit (federal and state funds) conducted by KPMG for the Fiscal Year 2002. He reported that KPMG issued an unqualified opinion on the audit.

Mr. Taylor said the Committee had discussed the following resolutions and recommends them for approval.

It was moved and seconded to adopt the following resolutions:

**BID WAIVERS:**

5-03-13—RESOLUTION, EXTERNAL AUDIT (A-133) – FISCAL YEAR 2002  
(Appendix 13)

5-03-14—RESOLUTION, BID WAIVER, WEST PUBLISHING COMPANY (Appendix 14)

5-03-15—RESOLUTION, BID WAIVER BLACKBOARD, INC. (Appendix 15)

The resolutions were unanimously adopted.

Vice President Bolyai reported on the Student Center/Wayne Hall Renovation Project, and displayed architectural drawings of the current plans for the project.

**EDUCATION POLICY COMMITTEE:**

Dr. Henry Pruitt presented two resolutions for approval.

It was moved and seconded to adopt the following resolutions:

5-03-16—RESOLUTION, CONFERRING OF DEGREES, MAY 2003 (Appendix 16)

5-03-17—RESOLUTION, AMENDMENT TO FACULTY SENATE CONSTITUTION  
(Appendix 17)

The resolutions were unanimously adopted.

**DEVELOPMENT REPORT:**

Vice President Reiss informed the Board that he will be providing them with a quarterly report of Development activities, including benchmarking information. For the quarter January 1, through March 31, 2003 gifts were received in the amount of \$6.4 million. The bulk of that

amount was received from the Russ Berrie Foundation, with an opportunity for an additional \$2 million if certain benchmarks are achieved by the end of the year. He reported the Alumni Annual Fund received \$55,000 last quarter and approximately \$207,000 for the year. The Legacy Award Dinner is scheduled for May 10. Vice President Reiss provided information on various activities conducted by the Development staff.

OTHER BUSINESS:

Professor June Roberts addressed the Board regarding her non-reappointment, stating that she felt there were discriminatory practices in the English Department. She provided information on the department makeup and tenure status, described various incidences she characterized as professional discrimination, mentioned her publication experience, acknowledged problems with her teaching evaluations, and questioned the validity of student evaluations as reliable instruments. The Chair thanked Professor Roberts for the information she provided.

At approximately 12:45 p.m., there being no further business, a motion was made and seconded for the meeting to be adjourned. The motion carried unanimously.

Respectfully submitted,



Donna Santaniello  
Assistant to the President  
and Board of Trustees

5/30/03

**5-03--1--RESOLUTION, TO MOVE INTO EXECUTIVE SESSION**

**WHEREAS:**           The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public's exclusion from certain portions of the Board's meeting; now therefore be it

**RESOLVED:**       That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication with the Deputy Attorney General, a review of active litigation matters, and real estate matters, and be it therefore

**RESOLVED:**       That any actions taken in closed session will be made public as required by law.

Appendix 2  
Minutes of the  
May 3, 2003  
Board Meeting

**5-03-2      RESOLUTION, VARIOUS PERSONNEL MATTERS**

**RESOLVED:**      That the Board of Trustees approves the various personnel matters as recommended by the President and directs that the actions be listed in the minutes of this meeting.

**THE WILLIAM PATERSON UNIVERSITY  
PERSONNEL MATTERS**

**PERSONNEL  
ACTION**

**APPOINTMENTS:**

**NAME**

Andrew Barnes

James Brown

Joanna Doyle

Richard Fosberg

Victor Kline

Kathleen Patacsil

Marjorie Ginsberg

Yuhong Wu

**EXTENSIONS OF  
APPOINTMENTS:**

Mark Evangelista

**LEAVES OF  
ABSENCE:**

David Lelyveld  
(Without Pay)

<u>POSITION</u>	<u>DEPARTMENT</u>	<u>RANGE</u>	<u>STEP</u>	<u>ANNUAL SALARY RATE</u>	<u>EFFECTIVE DATE</u>
Asst. Professor	English	U22	4	\$47,529.54	9/1/03
Director, Russ Berrie Institute of Prof. Sales	Business	D32	-	\$150,000.00	12/31/02
Acctg. Mgr. Sponsored Programs (Assoc. Dir. 3)	Business Services	D25	-	\$60,000.00	3/3/03
Professor	Economics, Finance & Global Bus.	U32	8	\$90,900.30	9/01/03
Asst. Dir. Russ Berrie Institute of Prof. Sales (Assoc Dir. 1)	Business	D29	-	\$80,000.00	3/1/03
Asst. Bursar (Managing Asst Dir 1)	Bursar's Office	D26	-	\$62,500.00	3/10/03
Assoc. Dir Basic Skills (Asst. Dir. 1)	Basic Skills	U26	4	\$57,776.15	7/1/03
Asst. Professor	Marketing & Mgmt	U25	11	\$71,779.57	9/1/03
Interim Assoc. VP Enrollment Mgmt	Enrollment Mgmt	D35	-	\$109,750.00	4/2/03-4/30/03
Assoc. Dean	Humanities & Social Science	D33	-	\$104,000	5/26/03-8/22/03

**THE WILLIAM PATERSON UNIVERSITY  
PERSONNEL MATTERS**

<u>PERSONNEL ACTION</u>	<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>RANGE</u>	<u>STEP</u>	<u>ANNUAL SALARY RATE</u>	<u>EFFECTIVE DATE</u>
<b>RETIREMENTS:</b>	Robert Kloss	Professor	English	U30	11	\$91,600.85	6/30/03
	Reynold Weidenaar	Assoc. Professor	Communication	U26	9	\$70,341.05	6/30/03
<b>RESIGNATIONS:</b>	Nancy Ellison	Managing Asst. Dir 1	Student Health Center	D23	-	\$69,600	6/30/03
	Arnold Sackmary	Asst. Professor	Spec. Ed & Counseling	U22	7	\$53,730.43	1/29/03

**Change in Assignment:**

Kathy Crosby, Confidential Assistant, President's office, from 10-month position to 12 month position, effective 7/1/03.

**Change in Resignation Date:**

William Houston, III PSS2, Chamber Orchestra, from 6/30/03 to 3/14/03

**Change in Start Date:**

Ronald Maggiore, Assoc. VP Enrollment Management, Enrollment Management, from 3/31/03 to 5/1/03

**Change in Title and Salary:**

Djanna Hill, from Instructor to Asst. Professor, Secondary & Middle School, from \$50,993.93 to \$55,797.25, 2/1/03 completed doctoral degree.

**Correction:**

Justine Girelini, Assoc. Director, Admissions – corrected from appointment to promotion.  
Susan Jackson, Nursing, correction from Instructor, one semester only, to Instructor ½ time, one semester only.

**Part-Time Appointment:**

Jeffrey Kovach, PSS4, History, 1/21/03-6/30/03, \$3000.00

**Temporary Appointments:**

Nancy Manzo, PSS4, Clinic support, 3 credits, \$2250.00, 1/21/03-6/30/03  
Melissa Scollan-Koliopoulos, PSS4, Nursing, 4 credits, \$3,000.00, 3/24/03-6/30/03

THE WILLIAM PATERSON UNIVERSITY  
PERSONNEL MATTERS

<u>PERSONNEL ACTION</u>	<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>RANGE</u>	<u>STEP</u>	<u>ANNUAL SALARY RATE</u>	<u>EFFECTIVE DATE</u>
<b>Temporary Appointment Extension:</b>							
	Kathleen Lynam, PSS4,	Clinic Support, 1 credit,					
		\$750.00, 1/21/03-6/30/03					
<b>For Information of the Board:</b>							
	Deceased: Professor Neil Grant,	Biology, 4/8/03					



**WILLIAM  
PATERSON  
UNIVERSITY**

ACADEMIC SUPPORT CENTER  
300 POMPTON ROAD • WAYNE, NEW JERSEY 07470-2103  
973.720.3324/2563 FAX 973.720.3325  
WWW.WPUNJ.EDU

Appendix 2  
Minutes of the  
May 3, 2003  
Board Meeting

**ADDENDUM  
MASTER TUTOR BUDGET  
ACADEMIC SUPPORT CENTER  
2002-2003 ACADEMIC YEAR**

**FOR CONSIDERATION BY THE BOARD OF TRUSTEES  
AT THE MAY 3, 2003 MEETING**

<b>NAMES</b>	<b>AREA</b>	<b>MAXIMUM # OF HRS</b>	<b>HOURLY RATE</b>	<b>MAXIMUM SALARY</b>	<b>BUDGET LINE</b>
<b>David Anzaldo</b>	<b>Math</b>	<b>96</b>	<b>\$14.00</b>	<b>\$1,344.00</b>	<b>Academic Support Center</b>

**5-03-3      RESOLUTION, FACULTY REAPPOINTMENTS**

**RESOLVED:**      That the Board of Trustees approves the reappointments of faculty members for the academic year 2003–2004 and directs the President of the University to send appropriate notification.

For One-Year Reappointments September 1, 2003–June 30, 2004

Sondra Akins, Assistant Professor, Secondary & Middle School Education

Giuliana Andreopoulos, Associate Professor, Economics, Finance & Global Studies

Barbara Andrew, Assistant Professor, Philosophy

Alejandro Anreus, Associate Professor, Art

Eliana Antoniou, Assistant Professor, Mathematics

Jerry Beal, Assistant Professor, Communication

Judy Bernstein, Assistant Professor, Languages & Cultures

Stephen Betts, Assistant Professor, Marketing & Management

Jonathan Bone, Assistant, History

David Borkowski, Assistant Professor, English

Anita Brandolini, Assistant Professor, Chemistry & Physics

Andrea Brassard, Assistant Professor, Nursing

Donna Cedio-Fengya, Assistant Professor, Mathematics

Amber Charlebois, Assistant Professor, Chemistry & Physics

Haiyang Chen, Professor, Economics, Finance & Global Studies

Song Chung, Assistant Professor, Chemistry & Physics

Michael Elsner, Assistant Professor, Sociology

Ismael Flores-Marti, Assistant Professor, Exercise & Movement Sciences

Claudia Goldstein, Assistant Professor, Art

Gina Guerrieri, Assistant Professor, Communication

Elizabeth Haines, Assistant Professor, Psychology

Carolyn Hartley, Assistant Professor, Educational Leadership

Christine Hedges, Instructor, Nursing

Henry Heluk, Assistant Professor, Special Education & Counseling

Anthony Jarrells, Assistant Professor, English

Rajiv Kashyap, Associate Professor, Marketing & Management

Linda Kaufman, Associate Professor, Computer Science & Quantitative Analysis

Nam-Gyoon Kim, Assistant Professor, Psychology

Volker Kirchberg, Assistant Professor, Sociology

Cyril Ku, Assistant Professor, Computer Science & Quantitative Analysis

Melvin LaPrade, Instructor, African, Afro-American & Caribbean Studies

Fuan Li, Associate Professor, Marketing & Management

Pin-Shuo Liu, Assistant Professor, Environmental Science & Geography

Elaine Lorenz, Assistant Professor, Art

Victoria Madden, Assistant Professor, Secondary & Middle School Education

Fran Mindel, Assistant Professor, Communication

Ali Mir, Associate Professor, Marketing & Management

Raza Mir, Associate Professor, Marketing & Management

Sia Nassiripour, Associate Professor, Accounting & Law

Florence Omachonu, Instructor, Elementary & Early Childhood Education

Kristen Palana, Assistant Professor, Art

Alexandros Panayides, Assistant Professor, Economics, Finance & Global Studies

David Richter, Assistant Professor, Mathematics

Steve Rittler, Assistant Professor, Art

Shawn Ross, Assistant Professor, History

Gordon Schmidt, Professor, Exercise & Movement Sciences

Gregory Shepherd, Assistant Professor, Languages & Cultures

David Slaymaker, Assistant Professor, Biology

Polly Smith, Assistant Professor, Sociology

David Stern, Assistant Professor, Environmental Science & Geography

Ronald Stotyn, Associate Professor, Communication

Janine Swingle, Assistant Professor, Psychology

Maria Tajes, Assistant Professor, Languages & Cultures

Stacy Walker, Assistant Professor, Exercise & Movement Sciences

Hideo Watanabe, Assistant Professor, Languages & Cultures

David Weisberg, Assistant Professor, Music

Rachel Wetzsteon, Assistant Professor, English

Christine Whipple, Assistant Professor, Exercise & Movement Science

Hilary Wilder, Assistant Professor, Elementary & Early Childhood Education

Melda Yildiz, Assistant Professor, Secondary & Middle School Education

Joo-Kwang Yun, Associate Professor, Accounting & Law

**5-03-4      RESOLUTION, PART-TIME FACULTY REAPPOINTMENTS**

**RESOLVED:**      That the Board of Trustees approves the reappointments of half-time faculty and three-quarter time faculty for the period September 1, 2003—June 30, 2004 and directs the President of the University to send appropriate notification.

**One Year Half-Time Reappointments September 1, 2003–June 30, 2004**

Kathleen Bakarich, Instructor, Nursing  
Colleen Barbarito, Assistant Professor, Nursing  
Denise Callanan, Instructor, Nursing  
Vicki Lynn Coyle, Assistant Professor, Nursing  
Roberta Goldberg, Assistant Professor, Anthropology  
Cheryl Hollema, Instructor, Nursing  
Susan Jackson, Instructor, Nursing  
Kathleen Redmon, Instructor, Nursing

**Three-Quarter Time Reappointment September 1, 2003–June 30, 2004**

Suzanne Bowles, Assistant Professor, History

**5-03-5      RESOLUTION, LIBRARIAN PROMOTIONS**

**RESOLVED:**      That the Board of Trustees approves the promotion of librarians effective the academic year 2003-2004 and directs the President of the University to send appropriate notification.

**\*REVISED**

**President's Recommendations  
to the Board of Trustees  
for Promotions of Librarians**

**\*Effective July 1, 2003**

**From Librarian II to Librarian I**

**Monette Judy Matthew  
Susan Sabatino**

**From Librarian III to Librarian II**

**Victoria Heenan Wagner**

Appendix 6  
Minutes of the  
May 3, 2002  
Board Meeting

**5-03-6      RESOLUTION, LIBRARIAN REAPPOINTMENT**

**RESOLVED:**      That the Board of Trustees approves reappointment of a librarian for the period July 1, 2003—June 30, 2004 and directs the President of the University to send appropriate notification.

Appendix 6  
Minutes of the  
May 3, 2003  
Board Meeting

**For One-Year Reappointment July 1, 2003—June 30, 2004**

**Nancy Weiner, Librarian 3**

**5-03-7      RESOLUTION, MULTI-YEAR REAPPOINTMENTS  
PROFESSIONAL STAFF**

**RESOLVED:**      That the Board of Trustees approves the multi-year reappointments of professional staff and directs the President of the University to send appropriate notification.

**PROFESSIONAL STAFF  
MULTI-YEAR REAPPOINTMENTS**

**July 1, 2004—June 30, 2008**

Zoya Barry  
Michael Giorgio  
Justine Girellini  
Margaret Guenthner  
Judith Linder  
Donna Potacco -10 Mos.  
Theresa Ross  
Mukesh Sahni  
Brian Woods -10 Mos.

**July 1, 2004—June 30, 2009**

Louise Albers  
Brenda Harris  
Karen Hilberg  
Reynaldo Martinez  
Edward Matthews  
Erin Monahan - 10 Mos.  
Robert Murphy  
Susan Rienstra  
Susan Sgro  
Patricia Whiteman

**5-03-8      RESOLUTION, PROFESSIONAL STAFF REAPPOINTMENTS**

**RESOLVED:**      That the Board of Trustees approved the reappointments of professional staff for the period July 1, 2003—June 30, 2004 and directs the President of the University to send appropriate notification.

**One-Year Reappointments July 1, 2003–June 30, 2004**

**Lissette Acosta, Resident Director, Residence Life (Program Asst.)**

**Wadner Auguste, Resident Director, Residence Life (Program Asst.)**

**Nancy Derbyshire, Program Assistant, Educational Leadership**

**Christine Diehl, Publication Coordinator/Editor (Asst. Dir. 2)**

**Kenya Easley, Admissions Counselor (Prof. Serv. Spec. 3)**

**Brian Falzarano, Sports Information Director (Asst. Dir. 3)**

**Cindy Gennarelli, Head Teacher, Child Care Center (Prof. Serv. Spec. 3) - 10 Mos.**

**Frank Gentile, Professional Service Specialist 4, Biology (Resigned)**

**Helene Gillespie, Resident Director, Residence Life (Program Asst.)**

**Minne Hong Ho, Assistant Director, Publications (Asst. Dir. 2)**

**Vanessa Lenoir, Assistant Director, Admissions (Asst. Dir. 4)**

**Latreyanda Lynch, Resident Director, Residence Life (Program Asst.)**

**Yuri Marder, Web Informational Specialist (Asst. Dir. 2)**

**Robert Meyer, Video Engineer, IRT (Prof. Serv. Spec. 3)**

**Erik Poole, Instructional Technologist, IRT (Prof. Serv. Spec. 3)**

**Handee Ramadan, Assistant Director, Certification (Asst. Dir. 3)**

**Daisy Rodriguez, Counselor (Prof. Serv. Spec. 1)**

**Phillip Sprayberry, Media Relations/Writer Coordinator (Asst. Dir. 4)**

**Jeffrey Wakemen, Assistant Director, Campus Activities & Leadership Development (Asst. Dir. 4)**

Appendix 9  
Minutes of the  
May 3, 2003  
Board Meeting

5-03-9      RESOLUTION, EMERITUS STATUS

RESOLVED

That the Board of Trustees of The William Paterson University of New Jersey in recognition of their years of dedicated service to William Paterson University approves the granting of Emeritus Status to:

Susan Kuveke, Professor, Special Education & Counseling

Norma Levy, Librarian I

Anthony Mazzella, Professor, English

**5-03-10      RESOLUTION, SABBATICAL LEAVES**

**RESOLVES:**      That the Board of Trustees approves the sabbatical leaves for 2003-2004, consistent with the conditions stipulated in the agreement between the State College Locals, NJSFT-AFT, AFL-CIO and the State of New Jersey and directs the President of the University to send appropriate notification.

**PRESIDENT'S RECOMMENDATIONS TO BOARD OF TRUSTEES  
FOR SABBATICAL LEAVES FOR FACULTY MEMBERS**

**Academic Year 2003-2004**

**Ruth Harrison  
Krista O'Donnell  
John Parras  
Donna Perry  
Kara Rabitt**

**For Fall 2003**

**Sherle Boone  
Eric Steinhardt**

**For Spring 2004**

**Jamsheed Akrami  
Marie Friquegnon  
Jennifer Hsu  
Jaishri Menon**

**REVISED**

Appendix 11  
Minutes of the  
May 3, 2003  
Board Meeting

**5-0 3-11      RESOLUTION, FOUR-DAY WORKWEEK, SUMMER 2003**

- WHEREAS:**      The University implemented a four-day workweek program during the Summer of 2002 except for employees in University Police, Health Service, and the Physical Plant Operations; and
- WHEREAS:**      The University recommends the introduction of a four-day workweek pilot program for Physical Plant Operations for the period June 21, 2003–August 1, 2003; and
- WHEREAS:**      A review indicated that a four-day workweek is feasible in 2003; therefore, be it
- RESOLVED:**      That the President be authorized to implement a four-day work schedule, where appropriate, for the period May 19 through August 22, 2003.

**5-03-12      RESOLUTION, COMPENSATION FOR DEPARTMENT  
CHAIRPERSONS FOR THE SUMMER 2003**

**RESOLVED:**      That the Board of Trustees of The William Paterson University of New Jersey approves the guidelines for summer compensation for Department Chairpersons for Summer 2003, in accordance with the agreement between the University Administration and Local 1796, NJSFT-AFT, AFL-CIO in April 2003 for the summer 2003 only, and does not establish a precedent for subsequent years.

for the Summer 2003

Compensation for Department Chairpersons for Summer 2003 shall be based on the following guidelines:

A. For responsibilities in conjunction with the August registration period, 1 credit hour will be granted for each department chairperson;

B. For responsibilities in conjunction with Summer Session I and Summer Session II, 1.5 credit hours will be granted to each department for each session.

C. Additional credits will be awarded for each summer session dependent upon the number of sections offered:

3 or fewer	= 0 credits
4 -11	= 1 credit
12-21	= 2 credits
22-32	= 3 credits
33-42	= 4 credits

D. Additional credits will be awarded based upon the number of FTE Faculty (determined by the previous Fall):

0 -15	= 0 credits
16-21	= 1 credit
22 or more	= 2 credits

E. For any department in which the advisees in the undergraduate major number more than 250, 1 additional credit hour will be awarded for each additional 250 students or part thereof an additional credit will be given.

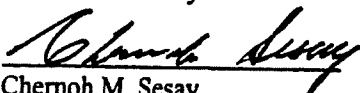
000-250	= 0 credits
251-500	= 1 credit
501-750	= 2 credits
751-1000	= 3 credits
1001-1250	= 4 credits

F. For summer work, no Department Chairperson may receive less than the minimum compensation of 4 credit hours.

Among the numerous summer responsibilities of the Chairperson, the following are included:

1. Supervision of the department during the Summer Session;
2. Registration during August, not more than four days, and resulting schedule decisions during the following week;
3. Recruitment planning for 2003-2004;
4. Advisement of students;
5. Budget planning for the next year;
6. Service on College's student dismissal and probation appeals committees;
7. Facilities management;
8. Availability for participation in new student orientation activities in July for the equivalent of one working day.
9. Assignment of adjunct faculty;
10. Orientation of new full-time and adjunct faculty; and,
11. Revision of faculty schedules, based on final registration figures.

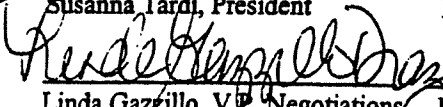
For the University

  
Chernoh M. Sesay  
Provost and Executive Vice President

For Local #1796

  
Susanna Tardi, President

4/22/03  
Date

  
Linda Gazzillo, V.P. Negotiations

4/22/03  
Date

**DEPARTMENT**

	Su 1 Gen'l Chair Duties	Su 2 Gen'l Chair Duties	August Registration	Su 1 Sections 032	SU 1 Credits 032	SU 11 Sections 033	SU 11 Credits 033	Full Time Faculty (FTE)	Faculty Credits	Number of Majors Fall 02	Major Credits	Total This Proposal
AACS	1.5	1.5	1	12	2	9	1	6	0	22	0	7
Accounting & Law	1.5	1.5	1	17	2	10	1	10	0	342	1	8
Anthropology	1.5	1.5	1	5	1	4	1	6	0	40	0	6
Art	1.5	1.5	1	13	2	3	0	23	2	450	1	9
Biology	1.5	1.5	1	12	2	11	1	19	1	277	1	9
Chemistry/Physics	1.5	1.5	1	8	1	7	1	9	0	28	0	6
Communication	1.5	1.5	1	23	3	14	2	21	1	1013	4	14
Communication Disorders	1.5	1.5	1	4	0	3	0	6	0	NA	0	4
Community Health	1.5	1.5	1	10	1	7	1	8	0	57	0	6
Computer Science	1.5	1.5	1	4	1	3	0	9	0	360	1	6
Economics & Finance	1.5	1.5	1	13	2	6	1	12	0	NA	0	7
Educational Leadership	1.5	1.5	1	1	0	2	0	2	0	NA	0	4
Elem. & Early Childhood	1.5	1.5	1	7	1	12	1	13	0	384	1	7
English	1.5	1.5	1	14	2	11	1	30	3	502	2	12
Environ. Sci & Geography	1.5	1.5	1	6	1	4	1	7	0	34	0	6
Exer. & Movement Science	1.5	1.5	1	10	1	8	1	14	0	408	1	7
History	1.5	1.5	1	9	1	9	1	18	1	319	1	8
Languages & Cultures	1.5	1.5	1	30	3	29	3	16	1	98	0	11
Marketing & Management	1.5	1.5	1	22	3	23	3	15	0	1102	4	14
Mathematics	1.5	1.5	1	12	2	13	2	14	0	153	0	8
Music	1.5	1.5	1	12	2	30	3	17	1	246	0	10
Nursing	1.5	1.5	1	4	1	0	0	24	2	338	1	8
Philosophy	1.5	1.5	1	7	1	5	1	9	0	37	0	6
Political Science	1.5	1.5	1	7	0	5	1	11	0	135	0	5
Psychology	1.5	1.5	1	24	3	13	2	15	2	798	3	14
Sec. & Middle School Educ.	1.5	1.5	1	9	1	2	0	14	0	192	0	5
Sociology	1.5	1.5	1	22	3	14	2	21	1	764	3	13
St. Education	1.5	1.5	1	12		10	1	9	0	268	1	

## DEPARTMENT

[illegible]

**5-03-13      RESOLUTION, EXTERNAL AUDIT - FISCAL YEAR 2002**

**Resolved:**    That the Board of Trustees of William Paterson University accepts the Financial Statements, Management's Discussion and Analysis and Schedules of Expenditures of Federal and State of New Jersey Awards and the internal control letter for the period July 1, 2001 through June 30, 2002 as presented by the independent auditor, KPMG.

**5-03-14      RESOLUTION, BID WAIVER, WEST PUBLISHING COMPANY**

**Resolved:**      That pursuant to Subsection 5.a. (6) of the State College Contracts Law, the Board of Trustees of William Paterson University authorizes the University President or his designee purchase from West Publishing Company, St. Paul, Minnesota, various published materials for use in the library in an amount not to exceed \$27,000 for Fiscal Year 2003.

**5-03-15      RESOLUTION, BID WAIVER, BLACKBOARD, INC.**

**Resolved:**      That pursuant to Subsection 5.a. (19) of the State College Contracts Law, the Board of Trustees of William Paterson University authorizes the University President or his designee to enter into an agreement with Blackboard, Inc., Washington, D.C., for the purchase of the annual license for academic course management software at a cost not to exceed \$48,000 for Fiscal Year 2003.

**5-03-16      RESOLUTION, CONFERRING OF DEGREES, MAY 2003**

**RESOLVED:**      That the Board of Trustees of The William Paterson University of New Jersey approves the conferring of degrees in accordance with the certification of the President. The record of each individual's name and the degree conferred shall be included in the minutes of this meeting.

**5-03-17 RESOLUTION - AMENDMENT TO FACULTY SENATE CONSTITUTION**

**WHEREAS:** Article IX, B. of the Constitution of the Faculty Senate requires that amendments to its Constitution passed by the Faculty Senate and approved by the president shall be submitted to the Board of Trustees for its approval; and

**WHEREAS:** the Faculty Senate Chairperson has notified the president that "Senators voted to approve the resolution to amend the Faculty Senate Constitution to add an Adjunct Faculty Staff member to membership on the Faculty Senate" and to specify those eligible to vote for At-Large senators; and

**WHEREAS:** the president recommends these changes as consonant with higher education practice; therefore, be it

**RESOLVED:** that the Board of Trustees approves the changes to the Faculty Senate Constitution described in its resolutions approved by the Senate on February 11, 2003 and April 8, 2003.