

MINUTES

MEETING OF THE BOARD OF TRUSTEES OF THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY

Friday, April 26, 2019

The meeting was called to order at 9:02 a.m. in the College Hall Board Room.

BOARD MEMBERS PRESENT: Ms. Cortez, Mr. Galandak, Mr. Guarasci, Mr. Johnson, Mr. Lenahan, Mr. Masefski, Mr. Neilley, Ms. Niro, Mr. Pesce, Mr. Seeve, Mr. Velli and President Helldobler.

BY PHONE: Dr. Zastocki.

ABSENT: Mr. Gruel, Mr. Pesce.

OTHERS PRESENT: Senior Vice President Bolyai, Vice President Boucher-Jarvis, Vice President Cammarata, Associate Vice President DeDeo, Interim Provost DeYoung, Vice President Ferguson, Vice President Goldstein, Vice President Ross, Chief of Staff Seal, General Counsel Hertzog, Senior Advisor to the President Bannister, Incoming Provost Powers, Mrs. Oleski, administrators, faculty, and others.

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:

In accordance with the "Open Public Meetings Act," the Chairperson publicly announced and had entered into the minutes that "adequate notice" of this meeting was provided. In compliance with the Statute, this notice was posted on the University's web page and distributed to The Herald News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved and seconded to adopt the following resolution:

4-19-1 - RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

At approximately 10:45 a.m., the Public Session resumed.

It was moved by Mr. Velli and seconded by Ms. Cortez to adopt the following resolution:

APPROVAL OF MINUTES FEBRUARY 1, 2019 BOARD OF TRUSTEES MEETING:

The minutes of the February 1, 2019 Board Meeting were approved as distributed.

CHAIR'S REPORT:

Mr. Seeve congratulated Senior Vice President Pamela Ferguson and the staff in Institutional Advancement for their work on the Legacy Gala event that took place on Thursday, April 25 and acknowledged fellow Trustee Kevin Lenahan and his wife for their leadership gift to the University. Mr. Seeve discussed the authorization to acquire property at 1800 Valley Road and described its recent renovation. Mr. Seeve spoke of the upcoming Commencement exercises on May 15 at the Prudential Center and May 16 at the Sports and Recreation Center at the University. Mr. Seeve commented on his excitement to see fellow Trustee, Mr. Frederick Gruel, presented with the President's Medallion at the Undergraduate Commencement in recognition of his years of service to the Board and as its leader.

Mr. Seeve recognized Student Trustee Andrew Massefski for his service to the University and asked Mr. Galandak to read the resolution honoring Mr. Massefski.

It was moved by Mr. Galandak and seconded by Ms. Niro to adopt the following resolution:

4-19-2 - RESOLUTION, HONORING STUDENT TRUSTEE, ANDREW MASSEFSKI

The resolution was unanimously adopted.

PRESIDENT'S REPORT:

President Helldobler presented an oral report to accompany the written report presented in the Board Materials.

The President welcomed the University's incoming Provost and Senior Vice President for Academic Affairs Joshua Powers and acknowledged his extensive career in Higher Education. The President spoke of the recent selection by the American Council on Education of Dean of College of Humanities and Social Sciences, Kara Rabbitt's naming as a 2019-20 Class of Fellows. The President mentioned grants and awards recently received by faculty and staff. The President reported on the Student Athletic Awards luncheon held on March 21 and stated that the Bowling Team is one of 16 top teams in the country to qualify for nationals in Dayton, Ohio in April 2019. The President mentioned that the University will host the 5th Annual Cyber Security and Big Data Symposium on April 24 and the 13th Annual Undergraduate Research Symposium was held here on campus on April 6. The President stated that the University was listed as one of the top 20 music business schools in the nation for the second consecutive year with *Billboard Magazine*. The President recognized Dr. Arlene Scala for 38 years of service and wished her well on her retirement. The President indicated that today, the University was given the CIANJ Environmental Leadership Award and thanked Mr. Kevin Garvey, Associate Vice President for Administration, for his work.

A full written report is included in the minutes of this meeting.

GOVERNMENT AND COMMUNITY AFFAIRS REPORT:

Mr. DeDeo stated that legislators were on a budget break and gave a brief update on the status of Wayne Day 2019 being held on Sunday, June 9. A full legislative report is included in the minutes of this meeting.

Mr. Seeve mentioned that the Executive Committee Report on the authorization to purchase 1800 Valley Road that was included in the Board of Trustees packet was for informational purposes.

FINANCE, AUDIT AND INSTITUTIONAL DEVELOPMENT COMMITTEE REPORT:

Mr. Lenahan reported that the Finance, Audit and Institutional Development Committee met on April 11, 2019. Ms. Ferguson presented a report on the progression towards Institutional Advancement goals and spoke about the annual trip to Florida in March to meet with donors and alumni with President Helldobler and Ms. Schwartz. The President and Mr. Bolyai reviewed the action taken by the Executive Committee, authorizing the University to pursue the purchase of 1800 Valley Road. Mr. Ross provided a report on Spring 2019 enrollment and Mr. Bolyai presented a draft of the operating budget for FY20. Ms. DeYoung and Mr. Lincoln spoke of their consideration of an agreement with Academic Partnerships. The President presented the April quarterly KPIs.

The following resolutions were recommended for approval by the Board:

It was moved by Mr. Seeve and seconded by Mr. Galandak to adopt the following resolution:

4-19-3 - RESOLUTION, ROOM, BOARD, AND FEES AY19-20 (CONSENT AGENDA)

The resolution was unanimously adopted.

It was moved by Mr. Seeve and seconded by Mr. Guarasci to adopt the following resolution:

4-19-4 - RESOLUTION, NAMING OF NEW RESIDENCE HALL (SKYLINE)

The resolution was unanimously adopted.

It was moved by Mr. Seeve and seconded by Ms. Cortez to adopt the following resolution:

4-19-5 - RESOLUTION, BOND REFINANCING

The resolution was unanimously adopted.

It was moved by Mr. Seeve and seconded by Ms. Cortez to adopt the following resolution:

4-19-6 - RESOLUTION, REVISION TO THE NON-STATE-DEFINED CONTRIBUTION RETIREMENT PROGRAM

The resolution was unanimously adopted.

It was moved by Mr. Guarasci and seconded by Ms. Niro to adopt the following resolution:

4-19-7 - RESOLUTION, BID WAIVERS (CONSENT AGENDA)

The resolution was unanimously adopted.

EDUCATIONAL POLICY AND STUDENT DEVELOPMENT COMMITTEE REPORT:

Ms. Cortez reported that the Educational Policy and Student Development Committee met on April 11, 2019 and heard a presentation from graduating philosophy major, Mr. Raymond Ackerman who summarized his honors thesis. President Helldobler and Mr. Bolyai reviewed action by the Executive Committee, authorizing the University to pursue the purchase of 1800 Valley Road. Mr. Ross provided a report on the Spring 2019 enrollment and spoke briefly about the development of a new dashboard program that will provide daily tracking of enrollment. The President commented that the new dashboard would be presented at the June meeting. Ms. DeYoung and Mr. Lincoln briefly discussed the University's consideration of an agreement with Academic Partnerships. President Helldobler presented the April Quarterly KPIs. Dean Shojai of the Cotsakos College of Business gave a presentation on a proposal for a new graduate program in Finance and Financial Services.

The following resolution was recommended for approval by the Board:

It was moved by Mr. Seeve and seconded by Mr. Galandak to adopt the following resolution:

4-19-8 – RESOLUTION, ON THE INITIATION OF A MASTER OF SCIENCE (M.S.) DEGREE IN FINANCE AND FINANCIAL SERVICES

The resolution was unanimously adopted.

The Committee reviewed three resolutions relating to Spring 2019 Commencement.

The following resolution was recommended for approval by the Board:

It was moved by Mr. Seeve and seconded by Mr. Galandak to adopt the following resolution:

4-19-9 – RESOLUTION, CONFERRING OF DEGREES (CONSENT AGENDA)
The resolution was unanimously adopted.

PERSONNEL AND COMPENSATION COMMITTEE REPORT:

Mr. Neilley reported that the Personnel and Compensation Committee met on April 11, 2019 to review personnel matters brought forth by the administration subsequent to the February 1, 2019 Board Meeting.

The following resolution was recommended for approval by the Board:

It was moved by Mr. Seeve and seconded by Mr. Galandak:

4-19-10 – RESOLUTION, VARIOUS PERSONNEL MATTERS (CONSENT AGENDA)

The resolution was unanimously adopted.

NOMINATIONS AND GOVERNANCE COMMITTEE

Mr. Galandak reported that the Nominations and Governance Committee met via teleconference on April 10, 2019 to discuss a proposal for a Board Workshop and also reviewed the proposed schedule of Committee and Board meetings for the next three academic years. The Committee reviewed a position description for University Trustees describing basic roles and responsibilities.

Mr. Galandak reported that the Board of Trustees meeting schedule will now be reduced to four meetings per year versus the previously scheduled five.

President Helldobler asked for a moment of silence to remember Dr. Esther Martinez, Department of Languages and Cultures, and Dr. Geoffrey Pope, Department of Anthropology, who passed away recently and thanked them for their service.

There being no further business, a motion was made to adjourn the meeting. It was moved and seconded and the meeting adjourned at 11:16 a.m.

Respectfully submitted,



Robert Guarasci, Secretary
William Paterson University
Board of Trustees

APPENDIX 1
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

4-19-1 RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

WHEREAS: The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public's exclusion from certain portions of the Board meeting; now therefore be it

RESOLVED: That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication, a review of active litigation matters, and real estate matters, and be it therefore

RESOLVED: That any actions taken in closed session will be made public as required by law.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

**RESOLUTION, ACQUISITION OF 1800 VALLEY ROAD, WAYNE,
NEW JERSEY**

- WHEREAS: N.J.S.A.18A:64-6 (a.-x.) specifies all of the powers and duties of the Board of Trustees; and
- WHEREAS: N.J.S.A. 18A:64-6 (q.) authorizes the Board of Trustees to acquire by gift, purchase, condemnation or otherwise, own, lease, dispose of, use and operate property, whether real, personal or mixed, or any interest therein, which is necessary or desirable for college purposes; and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient capital funds available to pay for the acquisition of this property, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Executive Committee approves on behalf of the Board of Trustees this expenditure herein; therefore, be it
- RESOLVED: That the Executive Committee on behalf of the Board of Trustees of William Paterson University authorizes the President and appropriate staff to implement actions as necessary, to facilitate the acquisition of the 1800 Valley Road building, including 11 acres, situated at Lot 17, Block 3101 in the Township of Wayne, New Jersey from Ladder Capital Finance LLC/LHR Wayne LLC, N.Y., NY at a price not to exceed \$1,750,000.

APPENDIX 2
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

**4-19-2 RESOLUTION, HONORING STUDENT TRUSTEE,
 ANDREW MASSEFSKI**

WHEREAS: Mr. Andrew Massefski has served as student representative to the Board for two years and has served with dedication and distinction, preparing thoroughly for Committee Meetings and public Trustee meetings, representing the students with skilled advocacy on a wide range of issues; and

WHEREAS: The Board of Trustees wishes to publicly recognize and extend its appreciation to Andrew Massefski for the manner in which he gave of himself in support of William Paterson University, therefore, be it

RESOLVED: That the Board of Trustees of The William Paterson University of New Jersey commends the service of Mr. Andrew Massefski and wishes him well as he pursues his future educational and professional endeavors.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 3
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

**4-19-3 RESOLUTION, ROOM, BOARD, AND FEES AY19-20
(CONSENT AGENDA)**

RESOLVED: That the Board of Trustees approves the Residence Hall Room Rates 2019-2020, Meal Plan 2019-2020, Mandatory Health Insurance, and new fees for the College of Education and Department of Psychology as recommended by the President and directs that the actions be listed in the minutes of this meeting.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 3
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

RESOLUTION, RESIDENCE HALL ROOM RATES 2019-2020

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per resident, semester residence hall room rates effective Fall 2019:

Overlook North & South	\$3,575
Century, Hillside, Matelson & White	\$3,755
High Mountain East & West	\$3,875
Pioneer & Heritage Apartments	\$4,325
Skyline	\$4,100
Single Occupancy Room	\$4,785

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 3
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

RESOLUTION, MEAL PLAN RATES 2019-2020

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-semester meal plan rates effective Fall 2019:

8-Meal Plus \$400	\$2,060.00
8-Meal Plus \$500	\$2,160.00
8-Meal Plus \$600	\$2,260.00
9-Meal Plus \$1,000	\$2,670.00
10-Meal Plus \$275	\$2,045.00
15-Meal Plus \$275	\$2,085.00
19-Meal Plus \$275	\$2,215.00
\$1,000 Debit Plan	\$1,000.00
150 Block Plan Plus \$275	\$2,045.00
Constant Pass Plus \$400	\$2,845.00
20 Block Plan	\$265.00
30 Block Plan	\$335.00

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

**RESOLUTION, REESTABLISHMENT OF THE MANDATORY
STUDENT HEALTH INSURANCE PROGRAM**

- WHEREAS: In Fall 2014, with the passage of the Federal Affordable Care Act (A.C.A.) mandating health insurance for all U.S. citizens, the University stopped billing students for the insurance program provided through the New Jersey State Colleges Consortium; and
- WHEREAS: With the significant changes to the A.C.A. over the past few years and, in that, effective January 2019, the State of New Jersey enacted a law mandating all citizens to carry mandatory health insurance or face a penalty; and
- WHEREAS: The insurance program, a complete pass-through charge, provided through the New Jersey State Colleges Consortium, continues and is available for our students without health insurance and allows students who have their own insurance to waive out of this program; and
- WHEREAS: The Board of Trustees of The William Paterson University of New Jersey has by statute the authority to establish tuition and fees for the operation of the University; therefore, be it
- RESOLVED: That, effective Fall 2019, the Board of Trustees authorizes the President or his designee to enter into an agreement with Aetna Life Insurance Company, of Hartford, Connecticut, to provide a mandatory health insurance program to our students. The annual cost will not exceed \$1,797 for full-time undergraduate students and \$4,468 for full-time graduate students.

APPENDIX 3
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

**RESOLUTION, ESTABLISHMENT OF NEW COLLEGE OF
EDUCATION FEES**

WHEREAS: Effective Fall 2019, the State of New Jersey has mandated new requirements for Education majors before they can graduate and receive certifications to teach, and these new requirements increase the cost to educate them; and

WHEREAS: The Board of Trustees of William Paterson University of New Jersey has by statute the authority to establish tuition and fees for the operation of the University; therefore, be it

RESOLVED: That, effective Fall 2019, the Board of Trustees of William Paterson University of New Jersey establishes a \$300 per-course fee for the Pre-Professional Seminar for P-3 Alternative Route Candidates, for the Pre-Professional Seminar for Alternative Route ESL Candidates and for students taking Clinical Practice I courses.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 3
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

**RESOLUTION, ESTABLISHMENT OF NEW PSYCHOLOGY
COURSE FEES**

- WHEREAS: As part of the training received by graduate Psychology students, they need to learn how to administer a number of different standardized psychology tests which require the use of expensive materials that constantly need to be replaced; and
- WHEREAS: The Board of Trustees of William Paterson University of New Jersey has by statute the authority to establish tuition and fees for the operation of the University; therefore, be it
- RESOLVED: That, effective Fall 2019, the Board of Trustees of William Paterson University of New Jersey establishes a \$200 per-course fee for Psychology Courses PSY 6500 and PSY 6510.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 4
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

4-19-4 RESOLUTION, NAMING OF NEW RESIDENCE HALL (SKYLINE)

WHEREAS: The Board of Trustees is solely authorized to name or rename buildings on campus; and

WHEREAS: The construction of the new 288-bed residence hall will be completed this summer and will be ready for student occupancy Fall 2019; therefore, be it

RESOLVED: That the Board of Trustees of The William Paterson University of New Jersey names the new residence hall Skyline Hall.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 5
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

4-19-5 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY APPROVING AND AUTHORIZING THE REFUNDING OF ALL OR A PORTION OF THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY'S REVENUE BONDS, THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY ISSUE, SERIES 2008 C BONDS; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE AND AGREEMENT AND ALL OTHER NECESSARY DOCUMENTS; AND AUTHORIZING OFFICERS OF THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY TO TAKE ALL ACTIONS DEEMED NECESSARY OR DESIRABLE IN CONNECTION WITH THE BONDS TO BE REFUNDED

WHEREAS: The Board of Trustees (the "Board") of The William Paterson University of New Jersey (the "University") desires to approve the current refunding of all or a portion of the New Jersey Educational Facilities Authority's outstanding Revenue Bonds, The William Paterson University of New Jersey Issue, Series 2008 C (the "Series 2008 C Bonds"); and

WHEREAS: The Series 2008 C Bonds were issued in the original aggregate principal amount of \$88,670,000 to finance the costs of (i) expanding, renovating, and equipping the existing 155,000 square foot Science Hall on the campus of the University, including, but not limited to, the construction of a 66,000 square foot three story addition to be comprised of modular research spaces, classrooms and teaching labs; (ii) the refunding of all of the Authority's outstanding Revenue Bonds, The William Paterson University of New Jersey Issue, Series 1998 D; and (iii) costs of issuance of the Series 2008 C Bonds; and

WHEREAS: The Series 2008 C Bonds allocable to the Science Hall project were previously refunded by the Authority's Revenue Refunding Bonds, The William Paterson University of New Jersey Issue, Series 2016 E; and

WHEREAS: The University has reviewed various refunding alternatives for all or a portion of the remaining Series 2008 C Bonds (the "Bonds to be Refunded"); and

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

WHEREAS: The University has determined that it is advisable and beneficial for the University to undertake the refunding of the Bonds to be Refunded through a direct purchase (the “Refunding Project”); and

WHEREAS: The University has determined that the Bonds to be Refunded will be secured by a Lease and Agreement and/or other such agreements or instruments necessary (collectively the “Agreement”); and

WHEREAS: The Board desires to authorize certain officers of the Board and the University to approve the form of and execute and deliver the Agreement, and all other documents and to take any and all action necessary to implement the Refunding Project and the financing thereof and all costs related thereto; therefore, be it

RESOLVED: By the Board of Trustees of The William Paterson University of New Jersey as follows:

Section 1. The Board hereby approves and authorizes the undertaking and implementation of the Refunding Project in an amount not to exceed \$6,000,000; and

Section 2. The Board hereby approves and authorizes the financing of all or a portion of the costs of the Refunding Project, including the costs of issuance and other related costs. The Authorized Officers (as hereinafter defined) are hereby authorized and directed, in consultation with the Authority, the financial advisor, the placement agent and the bond counsel to determine the structure of the financing of the Bonds to be Refunded in an aggregate par amount not exceed \$6,000,000; and

Section 3. The Agreement in substantially the form presented at this meeting, with such changes, omissions, insertions and revisions as shall be approved by the Authority and the Authorized Officers named herein is hereby approved. The Board Chairperson, the Board Vice-Chairperson, the Board Secretary, the President, the Vice President for Administration & Finance and the University Controller (the “Authorized Officers”), are hereby authorized and directed to execute the Agreement in the name of and on behalf of the University in as many counterparts as may be necessary, and to affix or impress the official seal of the University thereon and to attest to the same, such execution and attestation to be conclusive evidence of the approval of the form and content of the Agreement; and

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

Section 4. Each of the Authorized Officers are hereby authorized and directed to execute, deliver and approve any and all such other agreements, documents, certificates, directions and notices, including (without limitation) a term sheet, a trust indenture, a bond insurance commitment, a placement agent engagement agreement, and an escrow letter of instructions, and to do and perform such acts and to take such other actions as may be necessary or required or which the Authority may deem to be appropriate to undertake, implement and finance the Refunding Project, including the costs of issuance and other related costs and to effectuate the execution and delivery of the Agreement and any other documentation necessary to effectuate the undertaking, implementation and financing of the Refunding Project. Any Authorized Officer is hereby authorized and directed, for and on behalf of and in the name of the University, to attest and deliver said documentation and to affix the seal of the University to said documentation as applicable; and

Section 5. The Board declares that the University intends to finance the Project through a direct purchase. The maximum aggregate par amount of the Refunding Project (including financing costs) shall not exceed \$6,000,000; and

Section 6. All resolutions, orders and other actions of the University in conflict with the provisions of this Resolution to the extent of such conflict are hereby superseded, repealed or revoked; and

Section 7. This Resolution shall take effect immediately.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

**4-19-6 RESOLUTION, REVISION TO THE NON-STATE-DEFINED
CONTRIBUTION RETIREMENT PROGRAM**

WHEREAS: On December 10, 2010, the Board of Trustees approved and authorized the establishment of a certain 403(b) Plan to which the Institution, as plan sponsor, would make ongoing contributions; and

WHEREAS: The Board deems it in the best interest of the University to regularly review and update the terms of its benefit plans; therefore, be it

RESOLVED: That the University Senior Vice President for Administration and Finance (or the equivalent) or his/her designee is hereby authorized to from time to time engage outside counsel, consultants, administrators and vendors and to update the form of and execute and deliver all necessary documents for said 403(b) Plan and to do and perform such acts and to take such other actions as may be necessary or appropriate to update said 403(b) Plan to address the changing needs of the University.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

4-19-7 RESOLUTION, BID WAIVERS (Consent Agenda)

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of \$33,300, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of April 11, 2019, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver's basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

waivers, further specific details of which are enumerated in the attached documents, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

VENDOR	AMOUNT NOT TO EXCEED
Digital Measures by Watermark	\$44,220 for FY 2020 \$46,431 for FY 2021 \$48,753 for FY 2022
Campus Labs, Inc.	\$96,000 to \$120,000 for FY 2020 \$98,000 to \$122,000 for FY 2021
DOTCMS Services, LLC	\$40,000 per year for FY 2020 to FY 2024
Ellucian	\$3,200,000 (total) for five-year period FY 2020 to FY 2024
Oracle Corporation	\$217,000 per year for FY 2020 to FY 2022
Personal Computer Leases	\$375,000 per year for FY 2020 to FY 2024
EAB Global, Inc.	\$343,742 to \$405,742 for FY 2019 \$353,938 to \$430,658 for FY 2020 \$364,389 to \$445,489 for FY 2021
Azorus	\$50,000 for FY 2020
College Board	\$58,000 for FY 2020
Reachlocal	\$50,000 to \$58,000 for FY 2019 \$50,000 to \$58,600 for FY 2020 \$50,000 to \$59,200 for FY 2021
Greenwood/Asher & Associates, Inc.	Increase of original bid waiver from \$115,000 to \$130,000
Fuseideas	\$675,000 for FY 2020
North Jersey Media Group	\$65,000 per year for FY 2019 to FY 2021

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

New Jersey Advance Media LLC	\$50,000 per year for FY 2019 to FY 2021
Baker Tilly Virchow Krause LLP	\$107,000 for audit year ending June 30, 2020 and \$110,000 for audit year ending June 30, 2021

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, DIGITAL MEASURES BY WATERMARK

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it requires the purchase of software licenses; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Digital Measures by Watermark, of New York, New York, in an amount not to exceed \$44,220 for Fiscal Year 2020, \$46,431 for Fiscal Year 2021 and \$48,753 for Fiscal Year 2022.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, CAMPUS LABS, INC.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to continue to utilize the Chalk & Wire software program now owned by Campus Labs as a planning and assessment analytical tool; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to increase the amount for services provided by Campus Labs, of Buffalo, New York, from \$96,000 to \$120,000 for Fiscal Year 2020, and from \$98,000 to \$122,000 for Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, DOTCMS SERVICES, LLC

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to continue the web software application license and maintenance services provided by dotCMS; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with dotCMS Services, LLC, of Miami, Florida, in an amount not to exceed \$40,000 per year for Fiscal Year 2020 through Fiscal Year 2024.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, ELLUCIAN

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it requires the purchase of the ongoing annual maintenance and software license support and consulting services of the Banner Enterprise system; and
- WHEREAS: The purchase of these services, provided solely by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into a contract for a five-year period with Ellucian, of Malvern, Pennsylvania, in an amount not to exceed a total of \$3,200,000 for the five-year period Fiscal Year 2020 through Fiscal Year 2024.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, ORACLE CORPORATION

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it requires the purchase of the annual contractual maintenance license for the Oracle relational database management system; and
- WHEREAS: The purchase of this service, provided solely by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into a contract with Oracle Corporation, of Reston, Virginia, in an amount not to exceed \$217,000 per year for Fiscal Year 2020, Fiscal Year 2021 and Fiscal Year 2022.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, PERSONAL COMPUTER LEASES

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to acquire information technology equipment; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Dell Financial Services, Chicago, Illinois; Hewlett-Packard Co., Palo Alto, California; or Lenovo Inc., Tempe, Arizona, in an aggregate amount not to exceed \$375,000 per year for Fiscal Year 2020 through Fiscal Year 2024.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, EAB GLOBAL, INC.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs Graduate Admissions in addition to Undergraduate Admissions to utilize new student recruitment software; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to increase the amount for EAB Global, Inc., of Richmond, Virginia, from \$343,742 to \$405,742 for Fiscal Year 2019, \$353,938 to \$430,658 for Fiscal Year 2020 and \$364,389 to \$445,489 for Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, AZORUS

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to continue to utilize this company's new student recruitment software with related services; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Azorus, of Halifax, Nova Scotia, in an amount not to exceed \$50,000 for Fiscal Year 2020.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, COLLEGE BOARD

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs lists of high school students who have taken entrance exams for the purpose of recruiting them to enroll here for Undergraduate Admissions (\$50,000) and for the Accuplacer exams, the test instrument used to assess our new students for proficiency in English, Mathematics and Reading for the Office of Testing (\$8,000); and
- WHEREAS: The purchase of these services is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(3); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with College Board, of Bala Cynwyd, Pennsylvania, in an amount not to exceed \$58,000 for Fiscal Year 2020.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, REACHLOCAL, INC.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that, in addition to the marketing and advertising services for the recruitment of students for the School of Continuing and Professional Education, it would benefit from the same services to help recruit students for our Mercer County College program; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(20); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to increase the amount for ReachLocal, Inc., of New York, New York, from \$50,000 to \$58,000 for Fiscal Year 2019, from \$50,000 to \$58,600 for Fiscal Year 2020 and from \$50,000 to \$59,200 for Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, GREENWOOD/ASHER & ASSOCIATES

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that there are additional expenses associated with the executive search consultant services provided during the University's search process for the Provost; and
- WHEREAS: The purchase of the services provided is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 5.a.(15); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: That the Board of Trustees approves the revision to the April 27, 2018 Bid Waiver for Greenwood/Asher & Associates by authorizing an increase from \$115,000 to \$130,000.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, FUSEIDEAS

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to continue the development and implementation of an integrated marketing plan; and
- WHEREAS: The purchase of this service, provided solely by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(15), and N.J.S.A. 18A:64-56 a.(20); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into a contract with Fuseideas, of Winchester, Massachusetts, in an amount not to exceed \$675,000 for Fiscal Year 2020.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, NORTH JERSEY MEDIA GROUP

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it requires the placement of legal ads and advertising in various newspapers operated by North Jersey Media Group (The Record and Herald News) which may exceed the authorized bid threshold; and
- WHEREAS: The placement of legal notices, personnel and recruitment advertisements are exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(20); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into a contract with North Jersey Media Group, of Woodland Park, New Jersey, in an amount not to exceed \$65,000 per year for Fiscal Year 2019, Fiscal Year 2020 and Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, NEW JERSEY ADVANCE MEDIA LLC

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it requires the placement of legal ads and advertising in various newspapers operated by New Jersey Advance Media LLC (The Star Ledger) which may exceed the authorized bid threshold; and
- WHEREAS: The placement of legal notices, personnel and recruitment advertisements are exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(20); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with New Jersey Advance Media LLC, of Iselin, New Jersey, in an amount not to exceed \$50,000 per year for Fiscal Year 2019, Fiscal Year 2020 and Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

BID WAIVER, BAKER TILLY VIRCHOW KRAUSE LLP

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq. requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore; and
- WHEREAS: The University has determined that it requires professional independent external audit services; and
- WHEREAS: The purchase of the professional services provided by this firm is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(1); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Baker Tilly Virchow Krause LLP, of Madison, Wisconsin, in an amount including reimbursables not to exceed \$107,000 for the audit year ending June 30, 2020 and \$110,000 for the audit year ending June 30, 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 8
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

**4-19-8 RESOLUTION, ON THE INITIATION OF A MASTER OF SCIENCE
(M.S.) DEGREE IN FINANCE AND FINANCIAL SERVICES**

WHEREAS: William Paterson University seeks to offer innovative educational programs consonant with the aspirations of its students and the career paths they choose, while building upon institutional strengths; and,

WHEREAS: The University has developed a particular faculty expertise in the field of finance and financial services that responds to marketplace demands; and,

WHEREAS: The offering of a graduate level professional degree in the field of finance and financial services responds to the aspiration of many students currently and prospectively; and,

WHEREAS: The faculty of the Cotsakos College of Business have developed and proposed the offering of this program, which has been reviewed and recommended by the Cotsakos College of Business Curriculum Committee and the Faculty Senate; and,

WHEREAS: The Dean of the Cotsakos College of Business, the Provost and Senior Vice President for Academic Affairs, and the President concur in recommending the initiation of this program; and,

WHEREAS: The Educational Policy and Student Development Committee has reviewed this recommendation and the rationale for the proposed program and related documents and found them satisfactory; therefore be it

RESOLVED: The Board of Trustees of the William Paterson University of New Jersey approves and authorizes the administration to notify the New Jersey Higher Education Community of our intent to offer the M.S. in Finance and Financial Services and, subsequent to review consistent with the Higher Education Restructuring Act, to take all necessary steps to implement the program.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 9
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

**4-19-9 RESOLUTION, CONFERRING OF DEGREES
(CONSENT AGENDA)**

RESOLVED: That the Board of Trustees of The William Paterson University of New Jersey approves the conferring of degrees, posthumous degrees, and honorary doctorate for May and August 2019 in accordance with the certification of the President. The record of each individual's name and the degree conferred shall be included in the minutes of this meeting.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 9
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

RESOLUTION, CONFERRING OF DEGREES

RESOLVED: That the Board of Trustees of The William Paterson University of New Jersey approves the conferring of degrees for May and August 2019 in accordance with the certification of the President. The record of each individual's name and the degree conferred shall be included in the minutes of this meeting.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 9
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

RESOLUTION, CONFERRING OF POSTHUMOUS DEGREES

RESOLVED: That the Board of Trustees of The William Paterson University of New Jersey approves the conferring of posthumous degrees to Emily Desbiens and Kyle Wilkinson at the May 2019 Commencement Exercises. Both students' transcripts have been certified by the University Registrar that they meet the criteria for awarding a degree posthumously. The Provost and President approve the awards.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 9
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

**RESOLUTION, AWARDING OF HONORARY DOCTORATE
DEGREE TO JONATHAN ALTER, COMMENCEMENT 2019**

- WHEREAS: The Board of Trustees may award honorary degrees to candidates nominated by members of the University community for their outstanding contributions to, and service to our society; and
- WHEREAS: The University has established an Honorary Degree Committee comprised of faculty, staff, and students to review the credentials of nominees to ensure that those credentials meet the standards established by the University for receiving such an honorific; and
- WHEREAS: The Honorary Degree Committee has reviewed the nomination of Jonathan Alter and, based on his outstanding contributions to his field of journalism, recommends that he receive an Honorary Doctor of Humane Letters Degree; and
- WHEREAS: The President of William Paterson University concurs with this recommendation; therefore be it
- RESOLVED: That Jonathan Alter be awarded a Doctor of Humane Letters Degree, *honoris causa*, at Commencement Exercises on May 15, 2019, with all the rights and privileges appertaining thereunto.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

**4-19-10 RESOLUTION, VARIOUS PERSONNEL MATTERS
(CONSENT AGENDA)**

RESOLVED: That the Board of Trustees approves the various personnel matters as recommended by the President including tenure upon hire, tenure by exceptional action, faculty, librarian, and professional staff reappointments, faculty promotions, faculty range adjustments, performance-based promotions for professional staff, and leaves of absence, resignations, retirements, and various changes in employee status, and directs that the actions be listed in the minutes of this meeting.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.



MEMORANDUM

TO: Personnel and Compensation Committee
FROM: Robert Seal, Chief of Staff to the President and Board of Trustees
RE: Executive Summary – Personnel Actions
DATE: April 5, 2019

Included for Committee review are the following personnel actions:

Tenure Upon Hire for Joshua Powers

In 2014, New Jersey statute was changed to allow for tenure upon hire for faculty and administrators who have previously achieved tenure at a regionally-accredited four-year institution of higher education. The number of such hires with tenure is limited by law to 15% of the total number of new, full-time, tenure-track faculty hired at the institution in the prior academic year, or one faculty member, whichever is greater.

The President has approved the award of tenure upon hire for incoming Provost and Senior Vice President for Academic Affairs Joshua Powers. Dr. Powers will have a concurrent faculty appointment as Professor of Educational Leadership in the College of Education. He begins his position on July 8, 2019.

Tenure by Exceptional Action for Professor Meredith Drew, Professor Lauren Fowler-Calisto, Associate Provost Sandra Hill, and Dean Venkat Sharma

The administration is recommending that Professor Meredith Drew, Department of Special Education and Counseling, and Professor Lauren Fowler-Calisto, Department of Music, be awarded tenure by exceptional action. Professor Drew is completing her fourth year at the University and held tenure at her previous institution. Professor Fowler-Calisto is completing her third year at the University and held tenure at her previous institution. Both Dr. Drew and Dr. Fowler-Calisto have established an excellent record of teaching, research, and service at WPU. With this tenure award, both will be promoted from assistant to associate professor.

Sandra Hill has served as Associate Provost since July 2017 and Venkat Sharma has served as Dean of the College of Science and Health since July 2017 and both are recommended for tenure by exceptional action. Dr. Hill's credentials have been reviewed by the English Department, and Dr. Sharma's credentials have been reviewed by the Biology Department, and both are recommended for tenure because of their established record of teaching, research, and scholarship. Both Sandra and Venkat held tenure at their previous institutions.

The Provost recommends these actions and the President has approved awarding tenure by exceptional action after two years of service, as permitted by New Jersey statute.

Faculty and Librarian 1st and 2nd Year Reappointments

Tenure-track faculty and librarians are appointed on a yearly basis. Those in their first and second year of service are reviewed in early spring for reappointment the following September. This year, 33 first and second year faculty and two librarians are recommended for reappointment.

Professional Staff Reappointments

Professional staff in the AFT bargaining unit are appointed on a yearly basis until they qualify for multi-year reappointments. Twenty-five professional staff in their first and second year of service are recommended for reappointment.

Professional staff in the AFT bargaining unit qualify for multi-year appointments after being successfully reappointed each year for five years. This year, 18 professional staff are recommended for multi-year reappointments for four or five years, depending on length of service.

Part-time Faculty and Percent of Time Non-Teaching Professional Staff Reappointments

Part-time faculty and part-time professional staff are reappointed yearly based on institutional need. Seven part-time faculty and five part-time professional staff are recommended for reappointment.

Faculty Promotions

Tenured faculty seeking promotion go through a competitive process that includes a portfolio review at the department and university level, culminating with review by the President. This year, five faculty are recommended for promotion from the assistant to associate professor level, and 21 faculty are recommended for promotion from the associate to full professor level.

Three faculty members are being promoted from assistant to associate professor as “legacy” promotions. In 2017, the University and AFT agreed to a new policy whereby any faculty member being granted tenure would automatically be promoted to associate professor. There were nine faculty awarded tenure prior to the 2017 agreement who are still at the assistant professor level. To address the inequity and after review of their credentials, three assistant professors (Karen Decker, Special Education and Counseling; Kristen Victorino, Communication Disorders and Sciences; and Cheryl Hollema, Nursing) are being recommended for promotion to associate professor.

Faculty and Librarian Range Adjustments and Performance Based Promotions for Professional Staff

Aside from promotion, tenured faculty may seek a financial increase to their salary by engaging in a competitive process for a range adjustment. The University determines the number of range adjustments available on a yearly basis. Portfolios are reviewed by a university-wide faculty committee, the Provost, and the President. This year, five faculty are recommended for range adjustments.

A similar salary increase and promotion process is available to professional staff in the AFT bargaining unit, based on a university-determined number and following a similar portfolio review. This year, five professional staff are recommended for performance-based promotions.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

RESOLUTION, TENURE UPON HIRE, JOSHUA POWERS

- WHEREAS: Joshua Powers was appointed Provost and Senior Vice President for Academic Affairs and Professor of Educational Leadership, commencing on July 8, 2019, following a national search for the position; and,
- WHEREAS: Dr. Powers has an established record as a teacher, researcher, and scholar and has been granted tenure at his previous institution; and
- WHEREAS: The Dean of the College of Education has reviewed and certified his credentials as appropriate for the granting of tenure on hire, and the President approves the recommendation; and
- WHEREAS: N.J.S.A. 18A:60-8 permits the Board of Trustees to grant tenure on hire in a State College or University; therefore, be it
- RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey confers tenure as Professor of Educational Leadership upon Dr. Joshua Powers, effective July 8, 2019.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

**RESOLUTION, TENURE BY EXCEPTIONAL ACTION,
MEREDITH DREW**

- WHEREAS: Meredith Drew was appointed as Assistant Professor in the Department of Special Education and Counseling on September 1, 2015, and has undertaken responsibilities consistent with that appointment; and,
- WHEREAS: Dr. Meredith Drew has established an excellent record as a teacher and scholar and was awarded tenure at a former institution, and has earned the respect and esteem of her colleagues in the Department of Special Education and Counseling as reflected in their consensus in the recommendation of the award of tenure; and
- WHEREAS: The Dean of the College of Education and the Acting Provost and Senior Vice President for Academic Affairs concur in this recommendation and the President approves the recommendation; and,
- WHEREAS: N.J.S.A. 18A:60-9 permits the Board of Trustees to award tenure by exceptional action after two years of service; therefore, be it
- RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey confers tenure as Associate Professor of Special Education and Counseling upon Dr. Meredith Drew, effective September 1, 2019.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

**RESOLUTION, TENURE BY EXCEPTIONAL ACTION, LAUREN
FOWLER-CALISTO**

- WHEREAS: Lauren Fowler-Calisto was appointed as Assistant Professor in the Department of Music on September 1, 2016, and has undertaken responsibilities consistent with that appointment; and,
- WHEREAS: Dr. Lauren Fowler-Calisto has established an excellent record as a teacher and scholar and was awarded tenure at a former institution, and has earned the respect and esteem of her colleagues in the Music Department as reflected in their consensus in the recommendation of the award of tenure; and
- WHEREAS: The Dean of the College of the Arts and Communication and the Acting Provost and Senior Vice President for Academic Affairs concur in this recommendation and the President approves the recommendation; and,
- WHEREAS: N.J.S.A. 18A:60-9 permits the Board of Trustees to award tenure by exceptional action after two years of service; therefore, be it
- RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey confers tenure as Associate Professor of Music upon Dr. Lauren Fowler-Calisto, effective September 1, 2019.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

RESOLUTION, TENURE BY EXCEPTIONAL ACTION, SANDRA HILL

- WHEREAS: Sandra Hill was appointed Associate Provost and Professor of English on July 1, 2017, following a national search for the position; and,
- WHEREAS: Dr. Hill has established a record as a teacher, researcher, and scholar over a career spanning thirty years and has been awarded tenure at two of her former institutions; and
- WHEREAS: The Department of English has recommended granting Dr. Hill tenure by exceptional action; and,
- WHEREAS: The Dean of the College of Humanities and Social Sciences and Acting Provost and Senior Vice President for Academic Affairs concur with that recommendation and the President approves the recommendation; and,
- WHEREAS: N.J.S.A. 18A:60-9 permits the Board of Trustees to grant tenure by exceptional action after two years of service in a State College or University; therefore, be it
- RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey confers tenure as Professor of English upon Dr. Sandra Hill, effective September 1, 2019.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

**RESOLUTION, TENURE BY EXCEPTIONAL ACTION,
VENKATANARAYANAN SHARMA**

- WHEREAS: Venkatanarayanan Sharma was appointed Dean of the College of Science and Health and Professor of Biology on July 15, 2017, following a national search for the position; and,
- WHEREAS: Dr. Sharma has established a record as a teacher, researcher, and scholar over a career spanning thirty years and has been awarded tenure at three prior institutions; and
- WHEREAS: The Department of Biology has recommended granting Dr. Sharma tenure by exceptional action; and,
- WHEREAS: The Interim Provost and Senior Vice President for Academic Affairs concurs with this recommendation and the President approves the recommendation; and,
- WHEREAS: N.J.S.A. 18A:60-9 permits the Board of Trustees to grant tenure by exceptional action after two years of service in a State College or University; therefore, be it
- RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey confers tenure as Professor of Biology upon Dr. Venkatanarayanan Sharma, effective September 1, 2019.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

RESOLUTION, FACULTY REAPPOINTMENTS

RESOLVED: That the Board of Trustees approves the reappointments of faculty members for the academic year 2019-2020 and directs the President of the University to send appropriate notification.

For One-Year Reappointments September 1, 2019 – June 30, 2020

<u>Name</u>	<u>Rank</u>	<u>Department</u>
Colleen Eren	Associate Professor	Sociology
William Indick	Associate Professor	Psychology
Lydia Albuquerque	Assistant Professor	Nursing
Faith Atte	Assistant Professor	Nursing
Gregory Bartoszek	Assistant Professor	Psychology
Yoel Beniluz	Assistant Professor	Accounting and Law
Joset Brown	Assistant Professor	Nursing
Jin-A Choi	Assistant Professor	Communication
Jordan Cola	Assistant Professor	Kinesiology
Laura Di Summa-Knoop	Assistant Professor	Philosophy
Abdelrahman Elleithy	Assistant Professor	Computer Science
Emine Erdogan	Assistant Professor	Marketing and Management
Samuel Fancera	Assistant Professor	Educational Leadership and Professional Studies
Matthew Finn	Assistant Professor	Art

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

For One-Year Reappointments September 1, 2019 – June 30, 2020 (Cont'd.)

<u>Name</u>	<u>Rank</u>	<u>Department</u>
David Freestone	Assistant Professor	Psychology
Elizabeth Galetz	Assistant Professor	Nursing
Ashley Gerst	Assistant Professor	Art
Joshua Hall	Assistant Professor	Philosophy
Elizabeth Harkins	Assistant Professor	Special Education and Counseling
Kelley Healey	Assistant Professor	Biology
Christopher Herbert	Assistant Professor	Music
Gihane Jeremie-Brink	Assistant Professor	Psychology
Dongliang Lei	Assistant Professor	Accounting and Law
Lilian Luisa Milanese	Assistant Professor	Anthropology
Julie Nagle	Assistant Professor	Art
Eunsun Park	Assistant Professor	Communication Disorders and Sciences
Saeed Shekari	Assistant Professor	Professional Sales
Ana Cristina Siqueira	Assistant Professor	Marketing and Management
Ingrid Stobbe	Assistant Professor	Communication
Aileen Torres	Assistant Professor	Psychology
Cynthia-Lee Williams	Assistant Professor	Sociology
Sean Wilson	Assistant Professor	Sociology
HyukJae Yoo	Assistant Professor	Art

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

RESOLUTION, LIBRARIAN REAPPOINTMENT

RESOLVED: That the Board of Trustees approves the reappointment of a librarian for the period July 1, 2019 – June 30, 2020 and directs the President of the University to send appropriate notification.

For One-Year Reappointment July 1, 2019 – June 30, 2020

Sarah Hughes, Access Services Librarian, (Librarian III)

Gary Marks, Reference and Outreach Librarian, (Librarian III)

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

RESOLUTION, PROFESSIONAL STAFF REAPPOINTMENTS

RESOLVED: That the Board of Trustees approves the reappointments of professional staff for the period July 1, 2019 – June 30, 2020 and directs the President of the University to send appropriate notification.

For One-Year Reappointments July 1, 2019 – June 30, 2020

Uzma Ali, Program Coordinator, Psychology, (Prof. Svcs. Spec. 4, SC)

Elizabeth Battiston, AOD Coordinator/Counselor, Counseling, Health and Wellness Center,
(Prof. Svcs. Spec. 1, SC)

Cherae Boyce, Resident Director, Office of Residence Life, (Prof. Svcs. Spec. 4, SC)

Kelli Campa, Coordinator, Student Conduct, Office of Judicial Affairs, (Asst. Dir. 2, SC)

Kyle Nicole Deveza, Admissions Counselor, Office of Undergraduate Admissions, (Prof. Svcs.
Spec. 4, SC)

Jennifer DiGisi, Associate Director, Annual Giving, Annual Fund, (Asst. Dir. 2, SC)

Caitlin Giordano, Assistant Director, Career Development Center, (Asst. Dir. 3, SC)

Jami Lynn Jennings, Administrative Assistant, Department of Nursing, (Prof. Svcs. Spec. 4, SC)

Dustin Johnson, Head Football Coach, Department of Athletics, (Prof. Svcs. Spec. 2, SC)

Sarah Marie Keenan, Assistant Director, Office of Institutional Effectiveness, (Prof. Svcs. Spec.
1, SC)

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

For One-Year Reappointments July 1, 2019 – June 30, 2020 (Cont'd)

Steven Marks, Resident Director, Office of Residence Life, (Prof. Svcs. Spec. 4, SC)

Casey Mathern, Curator of Visual Resources and Collections Manager, Department of Art, (Prof. Svcs. Spec. 2, SC)

Jevon Morgan, Student Transition Coordinator, Transfer Student Experience, (Prof. Svcs. Spec. 4, SC)

Amina Mostafa, Assistant Director/Counselor, Educational Opportunity Fund, (Asst. Dir.2, SC)

Karen Nadel, Counselor, Counseling, Health and Wellness Center, (Prof. Svcs. Spec. 1, SC)

Mariel Read Essner, Director, Donor Relations, Office of Development, (Asst. Dir. 1, SC)

Eva Reyes, Assistant Director, Student Enrollment Services, (Prof. Svcs. Spec. 3, SC)

Cicile Samiz, Program Coordinator, Department of Special Education and Counseling, (Prof. Svcs. Spec. 2, SC)

Scott Scardena, Assistant Director, First Year Foundations Program, (Asst. Dir. 4, SC)

Tyler Schreckenstein, Admissions Counselor, Undergraduate Admissions, (Prof. Svcs. Spec. 4, SC)

Kenneth Sinatra, Sports Information Director, Marketing and Public Relations, (Asst. Dir. 3, SC)

Wendi Swaffield, Assistant to the Dean of Library, David and Lorraine Cheng Library, (Prof. Svcs. Spec. 4, SC)

Sheritta Wilkerson, Resident Director, Office of Residence Life, (Prof. Svcs. Spec. 4, SC)

Lenee Woodson, Assistant Director for Residence Life for Facilities Management, Residence Life, (Asst. Dir. 1, SC)

Salwa Zito, Director, First Year Foundations Program, (Asst. Dir. 1, SC)

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

**RESOLUTION, PROFESSIONAL STAFF MULTI-YEAR
REAPPOINTMENTS**

RESOLVED: That the Board of Trustees approves the multi-year reappointments of professional staff and directs the President of the University to send appropriate notification.

July 1, 2020 – June 30, 2023 (Three Years)

Tashia Burton, Professional Academic Advisor, Advisement Center, (Prof. Svcs. Spec. 2, SC)

Nicholas Gramiccioni, Resident Director, Residence Life, (Prof. Svcs. Spec. 4, SC)

William Mattison, New Media Supervisor, Instruction and Research Technology, (Prof. Svcs. Spec. 1, SC)

Ashley New, Chemistry Laboratory Technician, Department of Chemistry, (Prof. Svcs. Spec. 4, SC)

July 1, 2020 – June 30, 2024 (Four Years)

Keyana Darby, Transfer and Student Transitions Specialist, Transfer Student Experience, (Prof. Svcs. Spec. 3, SC)

Thomas Nemeth, Digital Collections Manager, Instruction and Research Technology, (Prof. Svcs. Spec. 3, SC)

Sharon Ryan, Assistant Director, Alumni Relations and Communications, Alumni Relation, (Asst. Dir. 2, SC)

Rebecca Schaffer, System Administrator, User Services, (Prof. Svc Spec. 2, SC)

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

July 1, 2020 – June 30, 2024 (Four Years – Cont'd)

Yuanmeng Xu, Assistant Director, China Initiatives, Global Financial Services, (Prof. Svcs. Spec. 3, SC)

July 1, 2020 – June 30, 2025 (Five Years)

George Buchanan, Field Support Specialist, User Services, (Prof. Svcs. Spec. 3, SC)

Peter Caiazzo, Assistant Director, Global Financial Services Institute, College of Business, (Prof. Svcs. Spec. 1, SC)

Rodney Cauthen, Alumni Relations Associate, Alumni Relations, (Prof. Svcs. Spec. 4, SC)

Brian Gorski, Head End Engineer, Instruction and Research Technology, (Prof. Svcs. Spec. 1, SC)

Jaehyun Kim, Instructional Designer II, Instruction and Research Technology, (Prof. Svcs. Spec. 1, SC)

Renee Pevour, Assistant to the Chairperson, Nursing, (Prof. Svcs. Spec. 2, SC)

Patrick Ryan, Associate Director of IRT, Instruction and Research Technology, (Prof. Svcs. Spec. 1, SC)

Nunzio Vacca, Evening/Weekend Supervisor, David and Lorraine Cheng Library, (Prof. Svc Spec. 2, SC)

Hank Verbeek, Senior Graphic Designer, Publications, (Asst. Dir. 1, SC)

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

RESOLUTION, PART-TIME FACULTY REAPPOINTMENTS

RESOLVED: That the Board of Trustees approves the reappointments of part-time faculty for the period September 1, 2019 - June 30, 2020 and directs the President of the University to send appropriate notification.

Half-Time Faculty September 1, 2019 – June 30, 2020

<u>Name</u>	<u>Rank</u>	<u>Department</u>
Vicki Coyle	Assistant Professor	Nursing
Denise Callanan	Instructor	Nursing
Haruko Cook	Instructor (3/4 time)	Languages and Cultures
Lisa DePue	Instructor	Nursing
Barbara Duffy	Instructor	Nursing
Lisa Foley	Instructor	Nursing
April Rockey	Instructor	Nursing

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

**RESOLUTION, PERCENTAGE OF TIME NON-TEACHING
PROFESSIONAL STAFF REAPPOINTMENTS**

RESOLVED: That the Board of Trustees approves the reappointments of percentage of time non-teaching professional staff for the period July 1, 2019 – June 30, 2020 and directs the President of the University to send appropriate notification.

One-Year Part-Time Reappointments July 1, 2019 – June 30, 2020

Rita Levine, Professional Services Specialist 4, SC, 10 Mos., Science Enrichment Center
(September 1, 2019 – June 30, 2020)

Helena Lewis, Professional Services Specialist 4, SC, Department of Sociology

Ruth Maher, Professional Services Specialist 4, SC, Department of Anthropology

Amanda O'Donnell, Professional Services Specialist 4, SC, Department of English

Leonard Winogora, Professional Services Specialist 3, SC, WPU at Mercer County
Community College Campus

RESOLUTION, FACULTY PROMOTIONS

RESOLVED: That the Board of Trustees approves the promotions of faculty members effective the academic year 2019-2020 and directs the President of the University to send appropriate notification.

PRESIDENT'S RECOMMENDATIONS TO THE BOARD OF TRUSTEES
FOR PROMOTIONS OF FACULTY

Effective September 1, 2019

From Assistant Professor to Associate Professor

Karen Decker, Special Education and Counseling

Meredith Drew, Special Education and Counseling

Lauren Fowler-Calisto, Music

Cheryl Hollema, Nursing

Michael Laughlin, Kinesiology

Kristen Victorino, Communication Disorders and Sciences

From Associate Professor to Professor

Jorge Arevalo, Marketing and Management Sciences

Valeriya Avdeev, Accounting and Law

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

From Associate Professor to Professor (Cont'd)

Nicole Davi, Environmental Science

Laura Fattal, Elementary and Early Childhood Education

Bela Florenthal, Marketing and Management Sciences

Ismael Flores-Marti, Kinesiology

Ellen Frye, Languages and Culture

Mihaela Jitianu, Chemistry

Kelly McNeal, Special Education and Counseling

Christina Mouser, Mathematics

Timothy Newman, Music

Leslie Nobler, Art

Sheetal Ranjan, Sociology

Christopher Salerno, English

Elizabeth Stroppel, Communication

Marianne Sullivan, Public Health

Jason Wicke, Kinesiology

Martha Witt, English

Kyung-Hyan Yoo, Communication

Deniz Yucel, Sociology

Ge Zhang, Economics, Finance and Global Business

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

RESOLUTION, FACULTY RANGE ADJUSTMENTS

RESOLVED: That the Board of Trustees approves the following Faculty Range Adjustments effective September 1, 2019 and directs the President of the University to send appropriate notification.

Effective September 1, 2019

Professor

Eliana Antoniou, Mathematics

Zhiqiang Chen, Mathematics

Bruce Diamond, Psychology

Peter Mandik, Philosophy

Kevin Martus, Physics

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

**RESOLUTION, PERFORMANCE BASED PROMOTIONS FOR
PROFESSIONAL STAFF**

RESOLVED: That the Board of Trustees approves the following Performance Based Promotions for Professional Staff effective July 1, 2019 and directs the President of the University to send appropriate notification.

Effective July 1, 2019

Christine Diehl
Marketing and Public Relations

To: Assistant Director 1, SC

Edward Matthews
University Performing Arts

To: Assistant Director 1, SC

Maribel Rodriguez
Campus Activities

To: Professional Services Specialist 1, SC

Patrick Ryan
Instruction and Research Technology

To: Professional Services Specialist 1, SC

Susan Sgro
Biology

To: Professional Services Specialist 1, SC

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its April 26, 2019 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
APRIL 26, 2019 MEETING

							FOR ACTION BY THE BOARD OF TRUSTEES AT THE APRIL 26, 2019 MEETING	
William Paterson University Personnel Matters								
Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date	
APPOINTMENT:	Sesime Adanu	Executive Director, Institutional Effectiveness (Dir. 1, SC)	Institutional Effectiveness	D32	0	129,000.00	6/3/2019	
	Sara Almuina-Viz	World Languages Coordinator (PSS3,SC) (1/2 Time)	Languages and Cultures	U21	3	29,563.33	2/11/2019	
	Francisco Colon	Assistant Director, Graduate Admissions (PSS3, SC)	Graduate Admissions	U21	4	61,174.29	4/1/2019	
	Kimberly Dimino	Assistant Professor	Nursing	U24	8	83,120.60	9/1/2019	
	Jaelyn Morrisette	Athletic Training Program Director (Asst. Professor)	Kinesiology	U24	6	76,965.43	9/1/2019	
	Althea Oenga	Data Analyst (PSS1, SC)	Institutional Effectiveness	U27	4	81,983.09	3/25/2019	
	Renee Ojo-Ohikuare	Associate Director-Student Services (Assoc. Dir. 3,SC)	Student Enrollment Services	D25		85,000.00	2/2/2019	
	Joshua Powers	Provost and Sr. VP for Academic Affairs (Sr. Vice Pres.)	Office of the Provost	D38		255,000.00	7/8/2019	
APPOINTMENT - TEMPORARY:	Robert Koob	Instructor (One Semester Only)	Marketing and Management Sciences	U21	12	41,233.66	1/16/19 - 6/30/19	
	Ludomir Lozny	Instructor (One Semester Only) (3/4 Time)	Anthropology	U18	1	34,460.06	1/16/19 - 6/30/19	
	Harry Weston	Instructor (One Semester Only) (3/4 Time)	Physics	U18	1	34,460.06	1/16/19 - 6/30/19	
LEAVE OF ABSENCE:	Joann (Lee) Chow Medical Leave	Professor	Communication	D32	12	141,043.60	1/16/19 - 5/10/19	
	Ugonma Chukwunyer Personal Leave	Chief Title IX Coordinator (Assoc. Dir. 3, SC)	Employment Equity and Diversity	D25		90,500.00	2/19/19 - 3/31/19	
	Maria Daniels Medical Leave	Senior Marketing Communications Coordinator (Asst. Dir. 1, SC)	Marketing and Public Relations	U26	6	84,869.62	12/22/18 - 4/23/19	
	Joel Davis Medical Leave	Assistant Professor	Music	U22	12	86,576.08	3/12/19 - 5/10/19	
	Angela DeLaura Medical Leave	Professor	Art	U32	12	141,043.60	1/16/19- 3/16/19	
	Ki Hee Kim Medical Leave (1/4 Time)	Professor	Marketing and Management Sciences	U32	12	141,043.60	1/16/19 - 5/10/19	
	Gary Kirkpatrick Medical Leave	Professor	Music	U32	12	141,043.60	1/16/19 - 5/10/19	
	David Kaistinen Medical Leave (1/4 Time)	Associate Professor	History	U28	10	108,547.57	1/16/19 - 5/10/19	
	Jan Mohlman Medical Leave	Professor	Psychology	U32	9	127,391.70	1/16/19 - 5/10/19	
	Michael Principe Medical Leave	Professor	Political Science	U32	12	141,043.60	12/18/18 - 2/24/19	
	Robb Rehberg Medical Leave (1/2 Time)	Professor	Kinesiology	U33	9	133,741.84	1/16/19 - 6/30/19	
	Martin Rudnick Medical Leave	Associate Professor	Accounting and Law	U28	12	116,036.47	1/15/19 - 5/15/19	
	RESIGNATION:	Alice Blount-Feeney	Director, Internal Audit (Assoc. Dir. 1, SC)	President's Office	D29		125,600.00	4/5/2019
		Ranita Cheruvu	Assistant Professor	Elementary and Early Childhood Education	U24	9	83,198.32	6/30/2019
		Annamarie Klose-Hrubes	Digital Initiatives Librarian (Librarian 3)	Library	U22	6	69,816.97	2/1/2019
Anthony Mascio		Finance Manager (Mng. Asst. Dir. 3, SC)	Business Services	D22		85,000.00	2/28/2019	

APPENDIX 10
 MINUTES OF BOARD OF TRUSTEES
 APRIL 26, 2019 MEETING

							FOR ACTION BY THE BOARD OF TRUSTEES AT THE APRIL 26, 2019 MEETING
William Paterson University Personnel Matters							
Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
	John Runfeldt	Associate Director, Institutional Research and Assessment (Assoc. Dir. 2, SC)	Institutional Effectiveness	D27		100,900.00	3/8/2019
	Michael Yakubov	Assistant Dean (Dir. 2, SC)	Cotsakos College of Business	D30		105,100.00	4/12/2019
RETIREMENT:	Joseph Caffarelli	Director, Residence Life (Dir. 2, SC)	Residence Life	U30		145,900.00	6/30/2019
	Joann (Lee) Chow	Professor	Communication	D32	12	141,043.60	6/30/2019
	Susan Jackson	Clinical Practice Supervisor (Assoc. Prof.)	Nursing	U26	12	52,622.72	6/30/2019
	Yvonne Roux	Head of Curriculum Materials (Librarian 1)	Library	U33	12	148,068.55	6/30/2019
	Arlene Scala	Professor	Women's and Gender Studies	U32	12	141,043.60	6/30/2019
	Patricia Whiteman	Associate Director-Operations (Asst. Dir. 1, SC)	Residence Life	U28	12	116,036.47	4/30/2019
	Pamela Winslow	Associate VP, Budget and Fiscal Planning (Assoc. Dean)	Budget	D33		176,100.00	8/31/2019
	Robert Wolk	Reference and Special Collections (Librarian 1)	Library	D29	12	121,834.18	12/31/2018
CORRECTION TO END DATE:							
Steven Marks, Residence Life, Resident Director (PSS4, SC) \$53,189.40, effective 1/2/19 - 6/30/20							
FUNCTIONAL TITLE CHANGE:							
Vanesa Apaza, Public Health from Health Promotion Specialist (PSS4, SC), \$50,540.53 to Senior Health Promotion Specialist (PSS4, SC), effective 10/31/18							
INTERIM SALARY CHANGE:							
Joseph Alaya, Information Technology, Associate Director Enterprise Information Systems (Assoc. Dir. 1, SC) From \$123,100.00 To \$135,410.00, effective 3/1/19 - 5/31/19							
PROMOTION/RECLASSIFICATION:							
Kimberly Dimino, Nursing, from Instructor, U18, \$71,209.02 to Assistant Professor, U22, \$72,610.15, effective 2/2/19. Recv'd DPN							
Jeannine Evans, Payroll and Employee Benefits, from Assistant Director (Mng. Asst. Dir. 3, SC), D22, \$76,000.00 to Associate Director (Assoc. Dir. 3, SC), U25, \$89,000.00, effective 2/16/2019							
SALARY CHANGE:							
Atinuke Adeniran, Graduate Admissions and Enrollemnt Services, Associate Director 2, SC, from \$94,000.00 to \$99,000.00, effective 7/14/18							
FOR INFORMATION PURPOSE:							
Esther Martinez, Languages and Culture, Associate Professor. Deceased 3/19/2019							
Geoffrey Pope, Anthropology, Professor, Medical Leave, effective 1/16/19 - 2/16/19. Deceased 2/17/2019							