

**MEETING OF THE BOARD OF TRUSTEES OF THE
WILLIAM PATERSON UNIVERSITY OF NEW JERSEY**

Friday, February 3, 2017

The meeting was called to order at 9:05 a.m. in the College Hall Board Room.

BOARD MEMBERS PRESENT: Ms. Carrion, Ms. Cortez, Mr. Gruel, Mr. Guarasci, Mr. Lenahan, Ms. Mascolo, Mr. Neilley (via conference phone), Ms. Niro, Mr. Pesce, Dr. Pruitt, Mr. Seeve, Mr. Thomas, and President Waldron.

ABSENT: Mr. Galandak, Dr. Zastocki

OTHERS PRESENT:

Provost and Senior Vice President Sandmann, Vice President Bolyai, Vice President Cammarata, Vice President Ferguson, Vice President Goldstein, Vice President Ross, AVP DeDeo, Chief of Staff Seal, General Counsel Jones, Mrs. Barone, Ms. Zimmerman, administrators, faculty, and others.

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:

In accordance with the "Open Public Meetings Act," the Chairperson publicly announced and had entered into the minutes that "adequate notice" of this meeting was provided. In compliance with the Statute, this notice was posted on the University's web page and distributed to The Herald News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved to adopt the following resolution:

2-17-1 - RESOLUTION, TO MOVE INTO EXECUTIVE SESSION (Appendix 1)

The resolution was unanimously adopted.

At approximately 11:00 a.m. the Public Session resumed.

APPROVAL OF MINUTES NOVEMBER 18, 2016 BOARD OF TRUSTEES MEETING:

The minutes of the November 18, 2016 Board meeting were approved as distributed.

CHAIR'S REPORT:

Mr. Gruel welcomed a large crowd to the Board public session and to the second semester. He introduced newly appointed Trustee, Kevin Lenahan, who was sworn in by General Counsel Glenn Jones on December 8, 2016. He confirmed the institution's position on immigration, noting the recent announcement President Waldron distributed to the University community. He then expressed the Board's concern that there are still no contract agreements in place for several collective bargaining units. The Board is hopeful the negotiations are resolved very quickly.

PRESIDENT'S REPORT:

President Waldron expressed her excitement as the University welcomed back students and faculty to the Spring semester. The Nursing Department will celebrate its 50th anniversary with a

celebration taking place later this year. She discussed her dismay that union contracts have yet to be finalized. The proposed legislation in New Jersey affecting higher education has been given much attention with frequent meetings with legislators in order to continue funding various projects at public universities. The University is moving ahead with curricula development and revenue initiatives. Our faculty and staff continue to be productive in scholarly research, and she outlined recent grants awarded through the Office of Sponsored Programs. Over 100 students actively participated in a day of service on Martin Luther King Day, while Jazz Studies students recorded a television special and athletes excelled with major individual awards. University visibility was in the forefront when we hosted a free concert with first-year student We McDonald. Our Nursing program and University Hall were included in a feature story in the new edition of *Hispanic Outlook in Higher Education*.

A full written report is included in the minutes of this meeting.

GOVERNMENT AND COMMUNITY AFFAIRS REPORT:

AVP DeDeo reported that the New Jersey State Legislature began the second year of the 217th Legislative Session. New Jersey is once again in a gubernatorial election year, and William Paterson University will submit an application to the New Jersey Election Law Enforcement Commission to partner with CBS television to be a host site for one of two gubernatorial debates. The WPU community, along with the Passaic County Technical Institute and several high schools in Paterson, were in attendance for a welcome home concert for Paterson native and WPU freshman We McDonald who was presented with a Key to the City of Paterson from Mayor Jose Torres.

A full written report is included in the minutes of this meeting.

FINANCE, AUDIT AND INSTITUTIONAL DEVELOPMENT COMMITTEE REPORT:

Ms. Niro reported that the Finance, Audit and Institutional Development Committee met on January 19, 2017. The Committee met privately with internal auditor, Jeff Floyd, prior to the committee meeting. Andrea Caladie, Partner, Baker Tilly Virchow Krause, presented to the Board full findings regarding the FY 2016 Audit Report. She confirmed that the audit did not identify any deficiencies or weaknesses in internal control over financial reporting or compliance. An update on Institutional Advancement's progress toward goals for FY17 was presented by VP Ferguson noting gifts and commitments received in November and December of 2016. An update on the progress that the University is making on achieving the goals of the *Strategic Plan 2012-2022* was reported by President Waldron, and President Waldron also discussed the University's Dashboard Indicators which were updated to reflect the finalized Fall 2016 enrollment numbers. VP Bolyai provided the Committee with a list of bid waivers to be put forth for consideration by the Board.

The following resolutions were recommended for approval by the Board:

It was moved by Ms. Niro and seconded by Mr. Seeve to adopt the following resolution:

2-17-2 - RESOLUTION, EXTERNAL AUDIT (A-133 AUDIT) – FISCAL YEAR 2016 (Appendix 2)

The resolution was unanimously adopted.

It was moved by Ms. Niro and seconded by Mr. Seeve to adopt the following resolution:

2-17-3 – RESOLUTION, BID WAIVER, DEVILS ARENA ENTERTAINMENT LLC (Appendix 3)

The resolution was unanimously adopted.

It was moved by Ms. Niro and seconded by Dr. Pruitt to adopt the following resolution:

2-17-4 – RESOLUTION, BID WAIVER, CAE HEALTHCARE (Appendix 4)

The resolution was unanimously adopted.

It was moved by Ms. Niro and seconded by Mr. Seeve to adopt the following resolution:

2-17-5 – RESOLUTION, BID WAIVER, MEDICAL HEALTHCARE SOLUTIONS, INC. (Appendix 5)

The resolution was unanimously adopted.

It was moved by Ms. Niro and seconded by Ms. Cortez to adopt the following resolution:

2-17-6 – RESOLUTION, BID WAIVER, DECOTIIS, FITZPATRICK & COLE, LLP (Appendix 6)

The resolution was unanimously adopted.

It was moved by Ms. Niro and seconded by Ms. Cortez to adopt the following resolution:

2-17-7 – RESOLUTION, BID WAIVER, MURRAY HILL STUDIOS (Appendix 7)

The resolution was unanimously adopted.

PERSONNEL AND COMPENSATION COMMITTEE REPORT:

Dr. Pruitt reported that the Personnel and Compensation Committee met on January 19, 2017. The Committee reviewed resolutions recommending emeritus status for Professors Jane Hutchison, Mahendra Jani, Behnaz Pakezegi, and Donna Perry. The Committee also reviewed faculty for sabbatical leaves for 2017-2018; a resolution implementing a four-day workweek for Summer 2017; miscellaneous personnel matters reflecting actions taken subsequent to the November 18, 2016 Board Meeting, including appointments, leaves of absence, resignations, retirements, changes in appointments, and other employment issues.

The resolutions were read and moved in the order of faculty in attendance.

It was moved by Dr. Pruitt and seconded by Ms. Cortez to adopt the following resolution:

2-17-10 – RESOLUTION, EMERITA STATUS FOR PROFESSOR BEHNAZ PAKIZEGI
(Appendix 10)

The resolution was unanimously adopted.

It was moved by Dr. Pruitt and seconded by Mr. Seeve to adopt the following resolution:

2-17-11 – RESOLUTION, EMERITA STATUS FOR PROFESSOR DONNA PERRY (Appendix
11)

The resolution was unanimously adopted.

It was moved by Dr. Pruitt and seconded by Ms. Cortez to adopt the following resolution:

2-17-8 -RESOLUTION, EMERITA STATUS FOR PROFESSOR JANE HUTCHISON
(Appendix 8)

The resolution was unanimously adopted.

It was moved by Dr. Pruitt and seconded by Ms. Niro to adopt the following resolution:

2-17-9 -RESOLUTION, EMERITUS STATUS FOR PROFESSOR MAHENDRA JANI
(Appendix 9)

The resolution was unanimously adopted.

It was moved by Dr. Pruitt and seconded by Ms. Mascolo to adopt the following resolution:

2-7-12 -RESOLUTION, SABBATICAL LEAVES (Appendix 12)

The resolution was unanimously adopted.

It was moved by Dr. Pruitt and seconded by Ms. Mascolo to adopt the following resolution:

2-17-13 -RESOLUTION, FOUR-DAY WORKWEEK, SUMMER 2017 (Appendix 13)

The resolution was unanimously adopted.

It was moved by Dr. Pruitt and seconded by Ms. Niro to adopt the following resolution:

2-17-14 -RESOLUTION, VARIOUS PERSONNEL MATTERS (Consent Agenda) (Appendix 14)

The resolution was unanimously adopted.

EDUCATIONAL POLICY AND STUDENT DEVELOPMENT COMMITTEE REPORT:

Ms. Cortez reported that the Educational Policy and Student Development Committee met on January 19, 2017. She commended the two students, who in conjunction with VP Cammarata, discussed the benefits of their active engagement at the University and the positive impact it had on their educational experience. VP Cammarata also provided the Committee with a report including data on test scores, job placement and starting salaries for WPU students who graduated in May 2015. Dr. Seal prepared a report summarizing the University's performance on the National Survey of Student Engagement conducted in Spring 2016. This report is available to the University community on our webpage. President Waldron provided the Committee with an update on the progress that the University is making on achieving the goals of the Strategic Plan. She also discussed the University's Dashboard Indicators which were updated to reflect final Fall 2016 enrollment numbers. A proposal to revise the language of the Policy on granting Emeritus Status to retired faculty was discussed. A new proposal to the Board was reviewed which outlined the establishment of an endowed chair at the University. The proposal includes guidelines for the appointment and procedures for recruitment and selection and would be shared with the Faculty Senate before moving forward.

NOMINATIONS AND GOVERNANCE COMMITTEE REPORT:

Mr. Seeve reported that the Nominations and Governance Committee met on January 23, 2017 via conference phone. The Committee discussed the progress of nominated candidates for consideration as Trustees. The Committee also reviewed the bio of several new candidates for consideration. A review of a revised Emeritus Status Board Policy and resolution was presented along with an Endowed Chair Board Policy Proposal.

It was moved by Mr. Seeve and seconded by Ms. Niro to adopt the following resolution:

2-17-15 - RESOLUTION, ON THE REVISIONS TO BOARD POLICY ON EMERITUS STATUS
(Appendix 15)

The resolution was unanimously adopted.

OTHER BUSINESS:

Although there were time constraints, the following individuals addressed their concerns to the Board:

Mark Ellis, Professor, Sociology
Andrew Nyaboga, Accounting & Law
Cesar Perez, Marketing & Management Sciences
Charley Flint, Sociology
Kate Makarec, Psychology
Richard Kearney, Library
Terence Finnegan, History

Susanna Tardi, Sociology and President, AFT

Mr. Gruel thanked everyone for sharing their comments.

There being no further business, a motion was made to adjourn the meeting. It was moved and seconded and the meeting adjourned at 12:50 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Robert Guarasci". The signature is written in a cursive style with a prominent initial "R".

Robert Guarasci, Secretary
William Paterson University
Board of Trustees

RG/rb

Appendix 1
Minutes of the
February 3, 2017
Board Meeting

2-17-1 RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

- WHEREAS: The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public's exclusion from certain portions of the Board meeting; now therefore be it
- RESOLVED: That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication, a review of active litigation matters, and real estate matters, and be it therefore
- RESOLVED: That any actions taken in closed session will be made public as required by law.

Appendix 2
Minutes of the
February 3, 2017
Board Meeting

2-17-2 RESOLUTION, EXTERNAL AUDIT (A-133 AUDIT) – FISCAL YEAR 2016

RESOLVED: That the Board of Trustees of William Paterson University accepts the audited Financial Statements and Supplementary Information and Single Audit Reports and Schedules for the fiscal year ending June 30, 2016 as presented by the independent auditor, Baker Tilly Virchow Krause, LLP.

Appendix 3
Minutes of the
February 3, 2017
Board Meeting

2-17-3 RESOLUTION, BID WAIVER, DEVILS ARENA ENTERTAINMENT LLC

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The Board of Trustees of William Paterson University adopted a resolution authorizing the University to enter into an agreement with Devils Arena Entertainment LLC in May of 2015 for the Undergraduate Commencement Ceremony in May 2015, May 2016 and May 2017 at a cost not to exceed \$65,000 per year; and
- WHEREAS: A change in the services we will be receiving necessitates an increase in the cost of the 2017 agreement for the Undergraduate Commencement Ceremony; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(24); and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to amend the amount payable to Devils Arena Entertainment LLC, of Newark, New Jersey, for Fiscal Year 2017 from \$65,000 to \$80,000.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its February 3, 2017 meeting.

2-17-4 RESOLUTION, BID WAIVER, CAE HEALTHCARE

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs additional Nursing simulation lab equipment for the New Academic Building; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(27); and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to increase the amount for CAE Healthcare, of Sarasota, Florida, from \$554,000 to \$622,000.

2-17-5 RESOLUTION, BID WAIVER, MEDICAL HEALTHCARE SOLUTIONS, INC.

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,000; and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and

WHEREAS: The University has determined that it has the opportunity to be reimbursed from insurance companies for services provided by our Counseling, Health and Wellness Center as well as the Communications Disorders Clinic and in order to do so requires the purchase of outsourced medical insurance billing services; and

WHEREAS: The purchase of this service, provided by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(15 & 19); and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract with Medical Healthcare Solutions, Inc., of Andover, Massachusetts, for an amount not to exceed \$50,000 for Fiscal Year 2017 and \$40,000 for Fiscal Years 2018 and 2019.

2-17-6 RESOLUTION, BID WAIVER, DECOTIIS, FITZPATRICK & COLE, LLP

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs legal services in connection with two separate pending litigation matters; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(1); and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with DeCotiis, FitzPatrick & Cole, LLP, of Teaneck, New Jersey, in an amount not to exceed \$160,000 for Fiscal Year 2017.

2-17-7 RESOLUTION, BID WAIVER, MURRAY HILL STUDIOS

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that, in order to comply with the terms and conditions of the grant agreement, it needs to hire this firm to produce audio video tools for pre-k to elementary school educators; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Murray Hill Studios, of New York, New York, in an amount not to exceed \$75,000.

**2-17-8 RESOLUTION, EMERITA STATUS FOR PROFESSOR
JANE HUTCHISON**

WHEREAS: Professor Jane Hutchison served William Paterson University for thirty-three years as head of the Audio/Visual Department and later as Associate Director of Instructional Research and Technology before retiring in June 2015; and,

WHEREAS: Jane Hutchison taught in and later served as coordinator of the School Library Media Specialist Program and was active in the implementation of BlackBoard, NJVID and digital streaming of videos at William Paterson University; and,

WHEREAS: Jane Hutchison was a member of the Faculty Senate and served as its Vice Chair, and was elected to the Wayne Public Library Board of Trustees and later served on the Wayne Board of Education; and,

WHEREAS: Jane Hutchison co-authored the “Copyright Policy at William Paterson University” and wrote numerous articles on video streaming, copyright and the use of instructional technology in the college classroom; and,

WHEREAS: Jane Hutchison received a prestigious “Woman of Vision” award in 2013 and the William Paterson University Faculty Achievement for Service Award in 2009; and,

WHEREAS: The faculty in the David and Lorraine Cheng Library unanimously recommended Jane Hutchison at its meeting on October 21, 2016, and she was recommended for Emerita Status by the Faculty Senate on November 8, 2016; therefore, be it

RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey, upon the recommendation of the faculty of the David and Lorraine Cheng Library and the Faculty Senate, approves the granting of Emerita Status to:

Jane Hutchison, Associate Director of Instructional Research and Technology, David and Lorraine Cheng Library.

**2-17-9 RESOLUTION, EMERITUS STATUS FOR PROFESSOR
MAHENDRA JANI**

WHEREAS: Professor Mahendra Jani served William Paterson University for thirty-six years as a faculty member in the Department of Mathematics before retiring in June 2016; and,

WHEREAS: Mahendra Jani served as Chairperson of the Mathematics Department for two terms, during major program revisions resulting in the current B.A. and B.S. degree programs, and served his department on committees including the department council, promotion, retention and tenure, hiring, assessment, and curriculum; and,

WHEREAS: Mahendra Jani received over \$135,000 in grants from the New Jersey Department of Higher Education to upgrade the mathematics content competency of certified public school teachers, and was the recipient of several fellowships and awards including the competitive and prestigious Fellowship of the Research Foundation of the City University of New York; and,

WHEREAS: Mahendra Jani was active in community service, conducting workshops for local school teachers and coordinating the WPU Mathematics Contest for high school seniors statewide; and,

WHEREAS: Mahendra Jani published numerous articles in *Combinatorics*, *Algebraic Topology*, *Mathematical Biography* publications, and non-mathematical books in English and Gujarati, and has given over forty conference presentations at national and international conferences in Algebraic Topology and Combinatorics; and,

WHEREAS: The Mathematics Department unanimously recommended Mahendra Jani for emeritus status at its October meeting, and he was recommended for emeritus status by the Faculty Senate on November 8, 2016; therefore, be it

RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey, upon the recommendation of the faculty of the Department of Mathematics and the Faculty Senate, approves the granting of Emeritus Status to:

Mahendra Jani, Professor, Department of Mathematics.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its February 3, 2017 meeting.

**2-17-10 RESOLUTION, EMERITA STATUS FOR PROFESSOR
BEHNAZ PAKIZEGI**

WHEREAS: Professor Behnaz Pakizegi served William Paterson University for thirty-nine years as a faculty member in the Department of Psychology before retiring on July 1, 2016; and,

WHEREAS: Behnaz Pakizegi taught developmental psychology at the undergraduate and graduate level, creating courses on topics including Psychology of the Family, Infancy, and Child Abuse and Neglect that served both Psychology and Education students; and,

WHEREAS: Behnaz Pakizegi served as the director of the M.A. in the Applied Clinical Psychology program for seven years and received a William Paterson University award for service in 2006; and,

WHEREAS: Behnaz Pakizegi was a productive scholar in the areas of adoption and parenting, having published an encyclopedic entry, two book chapters, and journal articles in the *International Journal of Humanities and Social Science*, *Maternal & Child Nursing*, *Journal of Applied Development*, and *Journal of Genetic Psychology*; and,

WHEREAS: Behnaz Pakizegi was actively involved in scholarly service outside the University including the directorship of Passaic Parents as Teachers program, and service as a parenting consultant to groups including the Newark Preschool Council, Catholic Charities, Hackensack University Medical Center and the Family Institute of NJ; and,

WHEREAS: The faculty in the Department of Psychology unanimously recommended Behnaz Pakizegi for Emerita Status, and she was recommended for Emerita Status by the Faculty Senate on December 8, 2016; therefore, be it

RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey, upon the recommendation of the faculty of the Department of Psychology and the Faculty Senate, approves the granting of Emerita Status to:

Behnaz Pakizegi, Professor, Department of Psychology.

**2-17-11 RESOLUTION, EMERITA STATUS FOR PROFESSOR
DONNA PERRY**

WHEREAS: Professor Donna Perry served William Paterson University for thirty-four years as a faculty member in the Department of English before retiring on July 1, 2016; and,

WHEREAS: Donna Perry was instrumental in developing the Writing Across the Curriculum program for William Paterson University; and,

WHEREAS: Donna Perry served the University in numerous capacities including Chair of the English Department for six years, Promotion Committee, Curriculum and Scheduling Committee and the Graduate Committee, as well as the Faculty Senate Executive Board, and the Provost's Search Committee; and,

WHEREAS: Donna Perry was a Fulbright Senior Lecturer in American Studies at the University of Rome, and was awarded the University Faculty Service Award in 2008 for her demonstrated excellence in service to the University, and has published over thirteen scholarly articles and book chapters; and,

WHEREAS: The faculty in the Department of English unanimously recommended Donna Perry for Emerita Status, and she was recommended for Emerita Status by the Faculty Senate on November 8, 2016; therefore, be it

RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey, upon the recommendation of the faculty of the Department of English and the Faculty Senate, approves the granting of Emerita Status to:

Donna Perry, Professor, Department of English.

2-17-12 RESOLUTION, SABBATICAL LEAVES

RESOLVED: That the Board of Trustees approves the sabbatical leaves for 2017-2018, consistent with the conditions stipulated in the agreement between the State College Locals, NJSFT-AFT, AFL-CIO and the State of New Jersey and directs the President of the University to send appropriate notification.

**PRESIDENT'S RECOMMENDATIONS TO BOARD OF TRUSTEES
 FOR SABBATICAL LEAVES FOR FACULTY MEMBERS**

Full Year Sabbatical Leaves

<u>Name</u>	<u>Rank</u>	<u>Department</u>
Marina Budhos	Professor	English
Mary Malu	Professor	Secondary and Middle School Education
Brenda Marshall	Associate Professor	Nursing
Lucia McMahon	Associate Professor	History
Keith Obadike	Associate Professor	Communication
Michael Rees	Professor	Art
Deniz Yucel	Associate Professor	Sociology

Half-Year Sabbatical Leaves (Fall 2017 or Spring 2018)

<u>Name</u>	<u>Rank</u>	<u>Department</u>
Jason Ambroise	Associate Professor	History
Giuliana Andreopoulos	Professor	Economics, Finance and Global Business
Barbara Andrew	Professor	Philosophy
Jonathan Bone	Assistant Professor	History
Shan Feng	Associate Professor	Marketing and Management Sciences
Sharmila Ferris	Professor	Communication
Djanna Hill	Professor	Secondary and Middle School Education

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its February 3, 2017 meeting.

Half-Year Sabbatical Leaves (Fall 2017 or Spring 2018) (cont.)

Arnold Lewis	Associate Professor	Political Science
Natalie Lindemann	Associate Professor	Psychology
Muroki Mwaura	Professor	Accounting and Law
Vincent Parrillo	Professor	Sociology
Diana Peck	Professor	Communication
Lance Risley	Professor	Biology
Holly Seplocha	Professor	Elementary and Early Childhood Education
Eric Steinhart	Professor	Philosophy
Gladys Vega	Associate Professor	Languages and Cultures
Margaret Williams	Associate Professor	Art
Kyung-Hyan Yoo	Associate Professor	Communication
Neici Zeller	Associate Professor	History

2-17-13 RESOLUTION, FOUR-DAY WORKWEEK, SUMMER 2017

WHEREAS: The University implemented a four-day workweek program during the Summer 2016 and

WHEREAS: A review indicates that a four-day workweek will be beneficial and feasible in 2017; therefore, be it

RESOLVED: That the President be authorized to implement a four-day work schedule, where appropriate, for the period of June 5 through August 18, 2017.

2-17-14

**RESOLUTION, VARIOUS PERSONNEL MATTERS
(CONSENT AGENDA)**

RESOLVED:

That the Board of Trustees approves the various personnel matters as recommended by the President including Spring/Summer 2017 graduate assistant appointments and reappointments; and miscellaneous personnel actions including appointments, leaves of absence, resignations, retirements, and various changes in employee status, and directs that the actions be listed in the minutes of this meeting.

=

MEMORANDUM

TO: Personnel and Compensation Committee
FROM: Robert Seal, Chief of Staff to the President and Board of Trustees
RE: **Executive Summary – Personnel Actions**
DATE: January 13, 2017

In addition to the miscellaneous actions listed in Attachment 3, these personnel actions are before the Board for approval at the February 3, 2017 meeting:

- Graduate Assistant Appointments and Reappointments for Spring/Summer 2017
Students enrolled full-time in graduate programs may apply for a graduate assistantship, applicable for up to two academic years (but appointed annually) and carrying a \$6,000 stipend for 20 work hours per week and full tuition waiver.

For Spring/Summer 2017, one (1) new graduate assistantship is awarded to fill a vacancy left by a student who graduated in December 2016.

- Resolution - Sabbatical Leaves for Academic Year 2017-2018
For Academic Year 2017-2018, twenty-six (26) sabbaticals are awarded.

A competitive process that is part of the AFT contract, a faculty committee recommends individuals for sabbatical to the Provost and President. Sabbaticals may be awarded for half-year at full salary (n=19) or full-year at three-quarter salary (n =7).

Year	Total Awarded	Half-Time	Full-Time
2015	26	20	6
2016	26 awarded, 3 deferred*	17	6
2017	26	19	7

- Resolutions - Emeritus Status for Professors Jane Hutchison, Mahendra Jani, Behnaz Pakizegi, and Donna Perry
- Miscellaneous Personnel Matters
- Resolution, Various Personnel Matters

FOR ACTION BY THE BOARD OF TRUSTEES AT THE FEBRUARY 3, 2017 MEETING

William Paterson University
Personnel Matters

Personnel Action	Name	Position	Department	Range	Step	Salary	EffectiveDate
APPOINTMENTS:	A. Joseph Alaya	Associate Director Enterprise Information Services (Assoc. Dir. 1, SC)	Enterprise Information Services	D29		118,000.00	1/7/17
	Daniel Baker	Assistant Director of Admissions for Event Management (Asst. Dir. 2, SC)	Undergraduate Admissions	U24	2	62,604.03	10/29/2016
	Agustin Castillo	Program Assistant (Temporary, 1/2 Time)	College of Education (Leaders as Learners Grant)	U17	5	25,426.32	10/1/16 - 6/30/17
	Neriko Doerr	Program Assistant (1/2 Time)	Anthropology	U17	11	31,789.03	10/31/2016
	David Ferrier	Project Coordinator (PSS2, SC) (Temporary)	College of Education (Leaders as Learners Grant)	U24	7	77,503.81	10/1/16 - 6/30/17
	Caitlin Giordano	Assistant Director (Asst. Dir 3, SC)	Career Development Center	U22	1	54,079.26	1/9/2017
	Krista James	Academic Learning Specialist (PSS4, SC)	Academic Success Center	U18	5	53,384.52	11/28/2016
	Sarah Keenan	Assistant Director of Institutional Research (PSS1, SC)	Institutional Research and Assessment	U27	1	69,024.33	1/23/2017
	Helena Lewis	Program Assistant (1/2 Time)	Sociology	U17	11	31,789.03	1/18/2017
	Yan Song	Assistant Professor	Economics, Finance and Global Business	U24	8	40,241.88	1/18/17 - 6/30/17
LEAVES OF ABSENCES:	Lindsay Balfour Medical Leave	Head Field Hockey Coach (PSS3, SC) (10 Mos.)	Athletics	U18	12	68,950.04	11/10/16 - 1/5/17
	Richard Bartone Medical Leave	Associate Professor	Communication	U26	12	101,906.72	10/26/16 - 11/22/16
	Tashia Burton Medical Leave	Professional Academic Advisor (PSS2, SC)	Advisement Center	U24	4	68,563.94	12/15/16 - 1/12/17
	Amber H. Ruf Medical Leave	Assistant Professor	Sociology	U22	7	70,306.72	11/21/16 - 12/16/16
	David Koistinen Medical Leave	Associate Professor	History	U28	8	97,854.18	1/18/17 - 6/30/17
	Gloria Leventhal Medical Leave	Professor	Psychology	U32	12	136,569.25	9/26/16 - 1/17/17
	Charles Magistro Medical Leave	Professor	Art	U32	12	136,569.25	12/16/16 - 6/30/17
	Leonard Presby Medical Leave	Professor	Marketing and Management Sciences	U33	12	143,371.34	1/18/17 - 5/12/17
Taghi Ramin Medical Leave	Professor	Economics, Finance and Global Business	U32	11	132,162.98	11/21/16 - 3/1/17	
RESIGNATIONS:	Nadra Dennis	Resident Director (Program Asst., SC)	Residence Life	U17	1	42,369.03	12/30/2016
	Elizabeth Fitzpatrick	Director of Donor Relations (Asst. Dir. 1, SC)	Institutional Advancement	U26	1	65,736.09	12/30/2016
	LaChish Reber	Assistant Director Graduate Admissions Enrollment Services (PSS3, SC)	Graduate Admissions and Enrollment Services	U21	4	59,233.65	11/18/2016

FOR ACTION BY THE BOARD OF TRUSTEES AT THE FEBRUARY 3, 2017 MEETING

William Paterson University
Personnel Matters

Personnel Action	Name	Position	Department	Range	Step	Salary	EffectiveDate
RETIREMENTS:	Richard Bartone	Associate Professor	Communication	U26	12	101,906.72	12/31/2016
	Diana Krohnert	Manager, Data Administration (PSS3, SC)	Institutional Advancement	U21	12	79,851.19	12/31/2016
	Frank Pavese	Assistant Professor	Music	U22	11	81,125.18	12/31/2016
	Clyde Roberts	Manager of Custodial and Logistics (Mng. Asst. Dir. 1)	Physical Plant Operations	D26		84,100.00	1/31/2017
	Donald Vardiman	Professor	Psychology	U32	12	136,569.25	12/31/2016
CHANGE IN TITLE:							
Carmen Ortiz, Academic Affairs, from Director, EOF (Dir 3, SC), D28, \$116,000.00 to Executive Director EOF and Student Achievement (Dir 1, SC), D32, \$127,700.00, Effective 10/29/2016							

2-17-15

**RESOLUTION ON THE REVISIONS TO BOARD POLICY
ON EMERITUS STATUS**

WHEREAS: The Board of Trustees of the William Paterson University of New Jersey enacts policies for the effective governance of the University; and

WHEREAS: The Board of Trustees policy on Emeritus Status was last revised in 1988; and

WHEREAS: The Nominations and Governance Committee has reviewed the administration's recommendation for a revised policy on Emeritus Status and agrees with the revisions as presented in the attached document; therefore be it

RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey adopts the revised language for its policy on Emeritus Status, effective February 3, 2017.