

OFFICE OF THE ASSOCIATE VICE PRESIDENT FOR ADMINISTRATION
TIMOTHY W. FANNING

TO:

E. Vasey
D. Santillo
M. E. Kramley

FROM:

TIM FANNING

DATE:

1/10

For your information

Please read and return

For your files

Please see me

Please follow through

Please supply information

REMARKS:

I advised F. Petronzio
to block out 2nd floor
of Hobart Manor through
the end of June