

## **MINUTES**

### **MEETING OF THE BOARD OF TRUSTEES OF THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY**

**Thursday, June 9, 2022**

The meeting was called to order at 9:00 a.m. in the 1800 Valley Road Board Room. Trustees were both in attendance and participating via virtual platforms due to the ongoing COVID-19 pandemic.

**BOARD MEMBERS PRESENT:** Mr. Galandak, Mr. Gruel (virtual), Mr. Guarasci (virtual), Mr. Lenahan, Ms. McDowell (virtual), Mr. Neilley, Ms. Niro (virtual), Mr. Pesce (virtual), Ms. Rodriguez (virtual), Ms. Scipio, Mr. Seeve, Mr. Taylor (virtual), Mr. Velli (virtual), and President Helldobler.

**ABSENT:** Ms. Cortez, Mr. Velli, and Dr. Zastocki.

**OTHERS PRESENT:** Interim Chief Information Officer Bartle, Vice President Boucher-Jarvis, Vice President Cammarata, Vice President de Veyga, Vice President Ferguson, Associate Vice President Garvey, Vice President Goldstein, Associate Vice President Green, Chief of Staff Mc Laughlin Vignier, Provost Powers, General Counsel Reardon Henry, Vice President Ross, Ms. Oleski, administrators, faculty, and others.

#### **ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:**

In accordance with the "Open Public Meetings Act," the Chairperson publicly announced and had entered into the minutes that "adequate notice" of this meeting was provided. In compliance with the Statute, this notice was posted in advance on the University's web page and distributed to The Herald News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved and seconded to adopt the following resolution:

6-22-1 - RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

At approximately 10:58 a.m., the Public Session resumed.

Chair Seeve welcomed everyone to the in-person and virtual meeting. He explained that many agenda items had been discussed at the Committee meetings held on May 26, 2022 and stated that Chief of Staff Mc Laughlin Vignier informed him that there were no requests for public comment.

It was moved by Mr. Gruel and seconded by Mr. Lenahan to adopt the following resolution:

#### **APPROVAL OF MINUTES MARCH 4, 2022, BOARD OF TRUSTEES MEETING:**

The minutes of the March 4, 2022, Board Meeting were approved as distributed.

#### **CHAIR'S REPORT:**

Mr. Seeve provided a brief report on the presentations and agenda items discussed during the Committee meetings. He stated that the Finance, Audit, and Institutional Committee heard an update from Vice President Goldstein on the web refresh initiative for the academic homepages and from President Helldobler and Vice President de Veyga on the progress of the Strategic Planning and Branding and Identity work being done. Mr. Seeve mentioned that Committee members also heard from Vice President Ross on Enrollment Management and Vice President Ferguson on Institutional Advancement. Mr. Seeve reported that Educational Policy and Student Development Committee members reviewed proposals presented by Associate Provost Lincoln for two new certificate programs and the revision of a track program to a bachelor's degree in Public Relations. He mentioned that the Personnel and Compensation Committee heard a presentation from Ms. Annette Baron, Director, Talent Acquisition and Employee Learning and Development, on the Summer Learning and Development sessions and reviewed other confidential personnel matters. Mr. Seeve stated that President Helldobler continues to communicate clearly and transparently with the Board on a regular basis, advising them of the many positive campus highlights, as well as the continued challenges that the University is facing in terms of enrollment and layoffs. He emphasized that the Board remains confident in President Helldobler and the Cabinet in their guidance during these troubling times.

Mr. Seeve announced that the Board offered President Helldobler a one-year extension of his contract, which he accepted. Mr. Seeve noted that Board members are appreciative of his leadership during these difficult times and recognize his many accomplishments over the last four years, including WPOne, Will.Power 101, increases in the University's rankings on the social mobility index, as well as various other national and state leadership roles that he has taken. Mr. Seeve stated that he and the Board look forward to their continued collaboration with the President.

Mr. Seeve then recognized student trustee, Mr. Donovan Taylor, and announced that he would be moving into the voting student trustee position. He stated that Mr. Taylor would become a member of the Finance, Audit, and Institutional Development Committee and congratulated him. Mr. Seeve then asked Ms. Kourtney Scipio to join him at the front of the room, where General Counsel Reardon Henry would conduct Ms. Scipio's swearing in as the newest student trustee member. Mr. Seeve provided a brief background about Ms. Scipio and then Ms. Reardon Henry read her the Oath of Office. Mr. Seeve, President Helldobler, Ms. Reardon Henry, and Vice President Cammarata congratulated Ms. Scipio on her swearing in and asked her to take a seat at the Board table.

Mr. Seeve briefly mentioned that retired Athletic Director, Ms. Sabrina Grant, was recognized earlier this semester by granting her the title of Athletic Director Emerita. He stated that Ms. Grant was presented with the Board approved resolution in April for her many accomplishments and years of dedication to the University.

Mr. Seeve reported that the September Board of Trustees meeting has been rescheduled from the original date of Friday, September 23 to Friday, September 16 due to a scheduling conflict.

Mr. Seeve concluded his report by noting that a preliminary spending plan, showing significant challenges ahead, would be reviewed and approved at today's meeting. He cautioned the University Community that while we are early in the budget and enrollment cycle, everything must be done to reduce the deficit over the coming months. He noted that the Board would be looking to the Administration to present a clearer budget picture in September for final approval by the

Board. Mr. Seeve assured the community that the Executive Committee of the Board, along with other trustees, will be working regularly with the Administration over the summer, and doing so may require some difficult decisions based on contractions in full-time undergraduate enrollment. He noted that the structural deficit must be addressed in a timely fashion to ease the pressures on the University reserves in order to be financially viable.

#### PRESIDENT'S REPORT:

President Helldobler began his report by stating that William Paterson University had submitted an inaugural self-assessment to Campus Pride Index. He reported that the University scored a 4.5 out of 5 on the Pride index and congratulated Ms. Yolany Gonell, Director for Student Diversity and Inclusion, and Vice President Cammarata's division on this achievement. The President continued by noting the impressive list of student, faculty, and staff accomplishments since the last Board of Trustees meeting. He highlighted the WP Men's Baseball team's success by displaying a t-shirt recognizing their winningest season since the mid-1990's. He announced that the baseball team are the 2022 NJAC champions, a title earned for the first-time since 1995, and that the team qualified for the NCAA Tournament for the first-time since 1997. He reported that although the team's season ended in the third-round, WP lost to the second seeded team and last year's champions. He noted that several of the team's players had been selected to the D3baseball.com All-Region 4 First and Third Teams, honored as All-Americans, and were named members of the American Baseball Coaches Association ABCA/Rawlings All-Region 4 First Team. He stated that NJAC also named outfielder, Mr. Dan Carter, Player of the Year and Coach Mike Lautherhahn as the Jeff Albies Coach of the Year. The President and Board members applauded and congratulated the team and their efforts this season. Mr. Seeve thanked President Helldobler for sharing the exciting news.

President Helldobler's written report is included in the Board Materials and is incorporated into the minutes of this meeting.

#### FALL 2022 ENROLLMENT OUTLOOK REPORT:

Vice President Ross reported on the Fall 2022 preliminary enrollment outlook. He stated that the overall student headcount goal for the Fall 2022 is 10,079, and as of today, that number is at 6,285. He reported that the main campus full-time undergraduate numbers are concerning, but the number of continuing students is improving. He noted that the first-year retention number, which is currently at 73.2% is likely to reach 76%. VP Ross presented a brief overview of the Fall 2022 key enrollment drivers. He reported that the negative enrollment drivers so far are that main campus numbers are trending lower by 16.7%, which is driven solely by the drop in full-time undergraduates for main-campus. He noted that the University's overall headcount is down by 6.4% and the freshmen numbers are trending lower, but the goal is likely to be met with more effort. VP Ross discussed the positive enrollment drivers that include the WP Online increase of 135%, the graduate enrollment increase of 28%, new transfer student increase of 17.3%, and the positive trends for 1<sup>st</sup> year retention in 9 out of 10 student categories.

Mr. Seeve thanked VP Ross for his report.

#### UNIVERSITY STRATEGIC PLANNING AND BRANDING AND IDENTITY UPDATE

President Helldobler and Vice President de Veyga provided a brief update on the progress of the University Strategic Planning and Branding and Identity. The President noted that he had hoped to be closer to a final plan at this point, but these details will be provided to the Board this Fall for approval. He stated that all working groups submitted reports to the broader Committee, the Committee sent their reports to Cabinet, and Cabinet will be reviewing this information. VP de Veyga noted that decolonization was the most difficult discussion, but the working groups have done a great job at developing action plans. Trustee Pesce commented that the process from the beginning has been inclusive and transparent. He stated that a lot of great and creative thinking was done by all Committees that supports the five pillars. He noted that all of the pillars relate to growing enrollment in different ways and/or enhancing the experience for students during their journey at William Paterson University. VP de Veyga mentioned that the execution of the plan will be a large undertaking and this process took a lot of the campus community coming together. He thanked everyone involved for their hard work and dedication.

VP Goldstein stated that the Branding and Identity Committee has forwarded the plan to the overarching group. He mentioned there is a lot of opportunity for synergy with the strategic planning process. President Helldobler noted that the branding and identity would also be run through focus groups.

Mr. Seeve thanked Trustee Pesce, President Helldobler, VP de Veyga, and VP Goldstein for their reports and acknowledged all of the hard work members of the University community have contributed so far to the development of a new Strategic Plan and our branding and identity. He noted that the Board recognizes that more work is to be done and is looking forward to the next update.

#### WORKDAY PRESENTATION

Associate Vice President Green provided a presentation on Workday becoming the University's new ERP system and stated that a lot of exploratory research had been done. She reported that Workday demonstrated reports that could be created through their system that the University has not been able to run before. She noted that discussions were had with Cabinet members and with Board approval, the new ERP system implementation could begin on July 1, 2022, and launched on July 1, 2023, with Finance, Administration, and Human Resources systems implemented first. Ms. Green mentioned that there would be a different data structure and reports will produce more meaningful and timely information that's important right now, which can be refreshed as often as needed. She noted that the current ERP system does not function this way and in the long run, the new ERP system will allow the University to take the manual workload off of current employees. Ms. Green stated that this new system will be able to solve a lot of reporting and functional gaps as well. Trustee Neilley asked if Workday is mobile-friendly and Ms. Green responded that it is. President Helldobler stated that there is a clear winner in terms of what the University needed and this system allows for a lot of flexibility and also integrates our payroll. Trustee Pesce noted that he has experience with three different ERP systems and Workday goes beyond a "system", can be culture-changing, and people who are pulling the reports will now have the time to analyze the data. Trustee Pesce asked if there were any executive sponsors for each module and Ms. Green replied that they were close to finalizing one sponsor for all three. She also noted that there was no customization within the Workday system, but the functionality could be configured to our needs. Trustee Neilley asked if any financial amounts from Oracle would go away with the addition of Workday and Trustee Lenahan stated it

was discussed during the Committee meeting that we would still need Oracle for the next three years.

Mr. Seeve thanked AVP Green and President Helldobler for their report. He noted that there were two bid waivers presented to the Finance, Audit, and Institutional Development Committee that relate to the selection of Workday as the University's ERP system, as well as the implementation company, Alchemy, that will provide support in the transition to the new system.

#### GOVERNMENT AND COMMUNITY AFFAIRS REPORT:

Vice President de Veyga provided his Government Affairs report as part of the Board materials. Dr. de Veyga mentioned that there was a \$35M resolution in Trenton to provide financial assistance to William Paterson University as a Minority Serving State university. He stated that it was too early to tell whether or not it would be accepted, but we are continuing our advocacy. He noted that Dr. Zakiya Smith Ellis, Governor Murphy's Chief Policy Advisor, would be leaving her role on July 1, 2022, and he would continue to monitor the situation as to who will be filling her position.

#### FINANCE, AUDIT AND INSTITUTIONAL DEVELOPMENT COMMITTEE REPORT:

Mr. Lenahan reported that the Finance, Audit and Institutional Development Committee met on May 26, 2022. He noted that the Committee met privately with internal auditor, Ms. Ellen Caravella, prior to the meeting.

Mr. Lenahan began his report by thanking all involved in the preparation for the Committee meeting, so appropriate consideration could be taken before making informed decisions. He stated that the Committee heard from Vice President Ross on the Fall 2022 enrollment expectations and from Chief Financial Officer Samantha Green, along with Budget Director Mr. Tim Lever, with an update on the University's All Funds Report and the Workday ERP exploration. Mr. Lenahan stated that the Committee also met with Dr. Amy Ginsberg, Dean of the College of Education, where she spoke of the impending opening of the Child Development Center and Vice President Ferguson provided the Committee with a brief Institutional Advancement report. Mr. Lenahan noted that Board members had the opportunity to participate in the renaming ceremony of Science Hall East to Henning's Hall, which is the fruition of the excellent stewardship by VP Ferguson and her division.

Mr. Lenahan reported that several resolutions are being put forward to the full Board for approval during today's meeting. He began with the Fiscal Year 2023 budget resolution and noted that he wanted to be very clear when stating that the Committee has had extensive discussions regarding this item. He noted that the Board recognizes this budget is based on variables that are currently unknown to us, some of which can change, including State appropriations, that have not yet been determined, as well as the establishment of final enrollment numbers. Mr. Lenahan mentioned the Board has full confidence that if variables do change, the budget will be appropriately responsive. He added to the Chair's caution by stating that this is a preliminary plan, but that the structural imbalance must be addressed over time in order to keep the University viable.

The following resolution was recommended for approval by the Board:

It was moved by Mr. Seeve and seconded by Mr. Guarasci to adopt the following resolution:

6-22-2 – RESOLUTION, FISCAL YEAR 2023 BUDGET

The resolution was unanimously adopted.

Mr. Lenahan continued with his report and noted that Associate Vice President and Chief Financial Officer Samantha Green would be retiring. He noted that with the appointment of Mr. Tim Lever as the incoming AVP/CFO as of July 1, the University's Delegation of Authority needed to be updated to ensure continuity of the daily operations.

The following resolutions were recommended for approval by the Board:

It was moved by Mr. Gruel and seconded by Mr. Seeve to adopt the following resolution:

6-22-3 – DELEGATION OF AUTHORITY

The resolution was unanimously adopted.

It was moved by Mr. Seeve and seconded by Mr. Neilley to adopt the following resolution:

6-22-4 – RESOLUTION, RE-SCOPING OF 2021C BOND PROCEEDS

The resolution was unanimously adopted.

It was moved by Mr. Neilley and seconded by Mr. Seeve to adopt the following resolution:

6-22-5 – RESOLUTION, TUITION AND FEES, 2022-2023 (CONSENT AGENDA)

The resolution was unanimously adopted.

It was moved by Mr. Seeve and seconded by Ms. Niro to adopt the following resolution:

6-22-6 – RESOLUTION, ROOM, BOARD, AND FEES AY22-23 (CONSENT AGENDA)

The resolution was unanimously adopted.

It was moved by Mr. Seeve and seconded by Mr. Neilley to adopt the following resolution:

6-22-7 – RESOLUTION, STUDENT HEALTH INSURANCE FEES

The resolution was unanimously adopted.

Mr. Lenahan stated that the Committee also heard from VP de Veyga on a number of bid waivers and nine were presented to the full Board for approval.

The following resolutions were recommended for approval by the Board:

It was moved by Mr. Seeve and seconded by Mr. Neilley to adopt the following resolution:

6-22-8 – RESOLUTION, BID WAIVERS (CONSENT AGENDA)

The resolution was unanimously adopted.

It was moved by Mr. Seeve and seconded by Mr. Neilley to adopt the following resolution:

6-22-9 – RESOLUTION, ADOPTION OF EMERGENCY OPERATIONS PLAN

The resolution was unanimously adopted.

It was moved by Mr. Seeve and seconded by Mr. Neilley to adopt the following resolution:

6-22-10 – RESOLUTION, RENAMING OF THE ELECTRONIC RESOURCE CENTER

The resolution was unanimously adopted.

It was moved by Mr. Seeve and seconded by Mr. Neilley to adopt the following resolution:

6-22-11 – RESOLUTION, RENAMING OF THE WRITING CENTER IN GRANT HALL

The resolution was unanimously adopted.

President Helldobler reported that VP Ferguson informed him that as of this morning, the Institutional Advancement goal of \$3.35M had been surpassed with a new total of \$4M. Attendees applauded and congratulated VP Ferguson and her division.

EDUCATIONAL POLICY AND STUDENT DEVELOPMENT COMMITTEE REPORT:

Mr. Pesce reported that the Educational Policy and Student Development Committee met on May 26, 2022, and began by welcoming new student trustee, Ms. Kourtney Scipio. Trustee Galandak echoed his comments and mentioned that he thought Ms. Scipio was a great representative of the students. Trustee Seeve thanked student trustee, Mr. Donovan Taylor, for his work with the Board as well.

Mr. Pesce stated that the Committee heard a detailed enrollment report from VP Ross regarding all that is being done to address recruitment and retention efforts. He noted that Provost Powers also addressed the issue of trying new avenues to connect with students in different ways that may prove more engaging. Mr. Pesce reported that the Board recognizes the remarkable challenges students are facing at this time and the variety of efforts being made and rolled out to support the University's current and future students. He stated that it is important that students know there are resources to help them with nearly every aspect of their lives as students. Mr. Pesce mentioned that the Committee was also provided with an update on the Strategic Planning and Branding and Identity work being done and noted that he had participated in some of the meetings. He reported that the committees have done a tremendous amount of impressive, thoughtful, and inclusive work and looks forward to the continued good progress.

Mr. Pesce stated that Associate Provost Dr. Jonathan Lincoln, provided the Committee with a brief report on two new undergraduate certificate programs, one in Behavioral and Social Science Research Skills and the other in Cannabis Studies. Mr. Pesce mentioned that Dr. Lincoln also presented the conversion of the Public Relations program track in the Department of Communication, to a stand-alone bachelor's degree in Public Relations.

The following resolutions were recommended for approval by the Board:

It was moved by Mr. Seeve and seconded by Mr. Galandak to adopt the following resolution:

**6-22-12 – RESOLUTION, ON THE INITIATION OF UNDERGRADUATE CERTIFICATES**

The resolution was unanimously adopted.

It was moved by Mr. Seeve and seconded by Mr. Galandak to adopt the following resolution:

**6-22-13 - RESOLUTION, ON THE CONVERSION OF THE COMMUNICATION B.A. PUBLIC RELATIONS TRACK TO A STAND ALONE PUBLIC RELATIONS B.A.**

The resolution was unanimously adopted.

PERSONNEL AND COMPENSATION COMMITTEE REPORT:

Mr. Neilley provided the Personnel and Compensation Committee report and stated that the Committee met on May 26, 2022. The Committee reviewed personnel matters brought forth by the administration subsequent to the March 4, 2022, Board Meeting. He stated that the Committee



received a brief presentation from Ms. Annette Baron, Director, Talent Acquisition and Employee Learning and Development, on the Summer Learning program and included a report on the program's curriculum since its inception three years ago. Mr. Neilley noted that the Committee appreciates this annual presentation in order to obtain a view into the professional development opportunities being offered by the University for employees. Mr. Neilley stated that General Counsel Reardon Henry discussed ongoing litigation matters.

The following resolution was recommended for approval by the Board:

It was moved by Mr. Seeve and seconded by Mr. Lenahan to adopt the following resolution:

6-22-14 – RESOLUTION, VARIOUS PERSONNEL MATTERS (CONSENT AGENDA)

The resolution was unanimously adopted.

#### NOMINATIONS AND GOVERNANCE COMMITTEE

Mr. Galandak reported that the Nominations and Governance Committee met on May 26, 2022. During the meeting, he stated that Chief of Staff McLaughlin Vignier provided the Committee with background information on the new student trustee, Ms. Kourtney Scipio. Mr. Galandak congratulated and welcomed her to the Board.

Mr. Galandak stated that President Helldobler informed the Committee of the Faculty Senate Amendment regarding the removal of an obsolete title for a Student Government Association representative to the Board and replacing it with a current title that was more reflective of current student representatives. The Committee was presented with the resolution.

The following resolution was recommended for approval by the Board:

It was moved by Mr. Gruel and seconded by Mr. Seeve to adopt the following resolution:

6-22-16 – RESOLUTION, AMENDMENT TO WILLIAM PATERSON UNIVERSITY  
FACULTY SENATE CONSTITUTION

The resolution was unanimously adopted.

Mr. Galandak reported that Chief of Staff Mc Laughlin Vignier presented the Committee with a resolution updating the Emeritus policy. He stated that the policy update reflects the removal of the portion of the policy that sunset in February of this year.

The following resolution was recommended for approval by the Board:

It was moved by Mr. Seeve and seconded by Mr. Gruel to adopt the following resolution:

6-22-15 – RESOLUTION, ON THE REVISIONS TO BOARD POLICY ON EMERITUS STATUS

The resolution was unanimously adopted.

OTHER BUSINESS

Mr. Seeve reminded everyone that the September Board of Trustees meeting would take place on Friday, September 16, not the 23rd. He stated that this change would be reflected on the University website in the Board meeting schedule.

President Helldobler welcomed Dr. Gamin Bartle as the Interim Chief Information Officer and Mr. Tim Lever as the incoming Associate Vice President and Chief Financial Officer.

There being no further business, a motion was made to adjourn the meeting. It was moved and seconded, and the meeting was adjourned at 12:11 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert Guarasci".

Robert Guarasci, Secretary  
William Paterson University  
Board of Trustees

RG/ao

APPENDIX 1  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-1                      RESOLUTION, TO MOVE INTO EXECUTIVE SESSION**

WHEREAS:                      The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public's exclusion from certain portions of the Board meeting; now therefore be it

RESOLVED:                      That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication, a review of active litigation matters, and real estate matters, and be it therefore

RESOLVED:                      That any actions taken in closed session will be made public as required by law.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 2  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-2                      RESOLUTION, FISCAL YEAR 2023 BUDGET**

- WHEREAS:            State Colleges and Universities have been authorized to establish revenue and expense budget projections for the 2022/2023 fiscal year; and
- WHEREAS:            The University prepared a Spending Plan for FY 2023 based on State appropriation and tuition increases which projects sources of funds at \$209,428,387, including all revenue streams and draws from and/or contributions to reserves; and uses of funds of \$209,428,387 which includes all operating expenses and non-operating outlays.
- WHEREAS:            The Finance, Audit and Institutional Development Committee has reviewed the FY 2023 revenue and expense projections and recommends its acceptance with the knowledge it is subject to adjustment based on future changes in enrollment and other factors affecting revenues and expenses; therefore, be it
- RESOLVED:           That the Board of Trustees of William Paterson University of New Jersey does hereby accept the FY 2023 Revenue and Expense Budget as presented by the University's administration.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 3  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-3                      RESOLUTION, DELEGATION OF AUTHORITY**

WHEREAS:                State of New Jersey Law, N.J.S.A. 18A:64-6, specifies the powers and duties of the Board of Trustees including the authority to appoint the President as the Executive Officer of the University; and

WHEREAS:                The President is authorized to appoint other officers and employees as may be required for carrying out the purposes of the University and assign their duties; and

WHEREAS:                In order to carry out the daily operational activities of the University, the President has the need to designate certain officers with the authority, while complying with pertinent federal and state laws and regulations and University purchasing and disbursement policies, to sign contracts, grants, purchase agreements and payment obligations; therefore, be it

RESOLVED:              That the Board of Trustees authorizes the President to delegate authority to the Provost and Senior Vice President for Academic Affairs, the Associate Vice President and Chief Financial Officer, and the University Controller to sign contracts, grants, purchase and payment obligations; and to the Associate Vice President for Administration to cosign payment obligations.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 4  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

6-22-4

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY APPROVING AND AUTHORIZING RENOVATIONS TO THE FIELD HOUSE LOCATED ON THE UNIVERSITY'S CAMPUS; APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF AN AMENDMENT TO THE LEASE AND AGREEMENT DATED AS OF MARCH 1, 2021 WITH THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY AND ALL OTHER NECESSARY DOCUMENTS RELATING TO SUCH PROJECT; AND AUTHORIZING OFFICERS OF THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY TO TAKE ALL ACTIONS DEEMED NECESSARY OR DESIRABLE IN CONNECTION THEREWITH**

WHEREAS: By Resolution No. 11-20-4 adopted on November 20, 2020, the Board of Trustees (the "Board") of The William Paterson University of New Jersey (the "University") has heretofore approved and authorized the implementation of various capital projects including, *inter alia*, the renovation and equipping of the building located at 1800 Valley Road for use by the School of Continuing Education and also to house a Child Development Center on its campus in Wayne, New Jersey (the "1800 Valley Road Project"); and

WHEREAS: On March 17, 2021, the New Jersey Educational Facilities Authority (the "Authority") issued its \$17,900,000 Revenue Bonds, The William Paterson University of New Jersey Issue, Series 2021 C (the "Series 2021 C Bonds") on behalf of the University to finance the costs of such capital projects; and

WHEREAS: At the time of issuance, the University estimated that approximately \$8,000,000 of the proceeds of the Series 2021 C Bonds would be expended toward the 1800 Valley Road Project; and

WHEREAS: The University has subsequently determined to reallocate the proceeds of the Series 2021 C Bonds to take into account various factors, including limitations on the use of tax-exempt bond proceeds, new strategic priorities and the identification of an alternative funding source for the renovation and equipping of the Child Development Center; and

WHEREAS: The University has determined to amend the documents relating to the Series 2021 C Bonds, including specifically the Lease and Agreement

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

dated as of March 1, 2021 with the Authority (the "Lease and Agreement"), so as to permit a portion of the proceeds of the Series 2021 C Bonds to be applied to renovations to the Field House located on the University's campus; and

WHEREAS: The University now intends to apply approximately \$2,600,000 of the proceeds of the Series 2021 C Bonds (of which \$2,000,000 was originally earmarked for the Child Development Center) to the cost of the Field House renovations; and

WHEREAS: The Board desires to authorize certain officers of the Board and the University to approve the form of and execute and deliver an amendment to the Lease and Agreement and all other documents and to take any and all action necessary to implement the Field House renovations and the application of proceeds of the Series 2021 C Bonds toward the cost thereof; now, therefore, be it:

RESOLVED: By the Board of Trustees of The William Paterson University of New Jersey as follows:

Section 1. The Board hereby approves and authorizes the undertaking and implementation of the Field House renovations at an estimated cost of \$2,600,000; and

Section 2. The First Amendment to Lease and Agreement, in substantially the form presented at this meeting (the "First Amendment"), with such changes, omissions, insertions and revisions as shall be approved by the Authority and the Authorized Officers named herein, is hereby approved. The Board Chairperson, the Board Vice-Chairperson, the Board Secretary, the President and the Associate Vice President and Chief Financial Officer (the "Authorized Officers") are hereby authorized and directed to execute the First Amendment in the name of and on behalf of the University in as many counterparts as may be necessary, and to affix or impress the official seal of the University thereon and to attest to the same, such execution and attestation to be conclusive evidence of the approval of the form and content of the First Amendment; and

Section 3. Each of the Authorized Officers are hereby authorized and directed to execute, deliver and approve any and all such other agreements, documents, certificates, directions and notices, including acknowledging a First Supplemental Trust Indenture between the Authority and the trustee for the Series 2021 C Bonds, and to do and perform such acts and to take such other actions as may be necessary or required or which the Authority may deem to be appropriate to

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

undertake and implement the Field House renovations and the application of proceeds of the Series 2021 C Bonds toward the cost thereof. Any Authorized Officer is hereby authorized and directed, for and on behalf of and in the name of the University, to attest and deliver said documentation and to affix the seal of the University to said documentation as applicable; and

Section 4. All resolutions, orders and other actions of the University in conflict with the provisions of this Resolution to the extent of such conflict are hereby superseded, repealed or revoked; and

Section 5. This Resolution shall take effect immediately.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*



APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-5                      RESOLUTION, TUITION AND FEES, 2022-2023  
(CONSENT AGENDA)**

RESOLVED:            That the Board of Trustees of William Paterson University of New Jersey establishes in-state and out-of-state tuition and fee charges effective for 2022-2023 for undergraduate flat-rate charge for tuition and fees/full-time students, per-credit charges for tuition and fees/part-time students, master of science – communication disorders tuition and fees, master of arts – clinical and counseling psychology tuition and fees, doctor of clinical psychology tuition and fees, doctor of nursing practice tuition and fees, doctor of educational leadership tuition and fees, winter session tuition and fees, summer session tuition and fees 2023, tuition and fees for off-campus cohort courses, tuition and fees for high school students, tuition and fees for courses taught at Mercer County Community College, and per-credit charges for the WP-Online Program described and specified in the attached documents.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**UNDERGRADUATE FLAT-RATE CHARGE FOR  
TUITION AND FEES / FULL-TIME STUDENTS 2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per semester flat-rate tuition and fees charges for full-time undergraduate students taking courses on campus who enroll for 12 to 19 credits effective Fall 2022:

	<u>In-State</u>	<u>Out-of-State</u>
Tuition:	\$7,096.00	\$11,596.00
SGA Fee:	66.00	66.00
Technology Fee:	150.00	150.00
<b>Per Semester:</b>	<b><u>\$7,312.00</u></b>	<b><u>\$11,812.00</u></b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**PER-CREDIT CHARGES FOR TUITION AND FEES / PART-TIME STUDENTS 2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee charges for part-time undergraduate students and all graduate students enrolled for classes on campus effective Fall 2022:

	<u>In-State</u>	<u>Out-of-State</u>
UG tuition:	\$454.75	\$751.75
SGA Fee (per CH):	4.25	4.25
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$469.00</u></b>	<b><u>\$766.00</u></b>
Graduate tuition:	\$779.75	\$1,215.75
SGA Fee (per CH):	4.25	4.25
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$794.00</u></b>	<b><u>\$1,230.00</u></b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**MASTER OF SCIENCE – COMMUNICATION DISORDERS  
TUITION AND FEES 2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee charges effective Fall 2022:

	<u>In-State</u>	<u>Out-of-State</u>
Tuition:	\$942.75	\$1,246.75
SGA Fee (per CH):	4.25	4.25
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$957.00</u></b>	<b><u>\$1,261.00</u></b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**MASTER OF ARTS – CLINICAL AND COUNSELING  
PSYCHOLOGY TUITION AND FEES 2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee charges effective Fall 2022:

	<u>In-State</u>	<u>Out-of-State</u>
Tuition:	\$845.75	\$1,232.75
SGA Fee (per CH):	4.25	4.25
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$860.00</u></b>	<b><u>\$1,247.00</u></b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**DOCTOR OF CLINICAL PSYCHOLOGY TUITION AND FEES  
2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee charges effective Fall 2022:

	<u>In-State</u>	<u>Out-of-State</u>
Tuition:	\$845.75	\$1,232.75
SGA Fee (per CH):	4.25	4.25
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$860.00</u></b>	<b><u>\$1,247.00</u></b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**DOCTOR OF NURSING PRACTICE TUITION AND FEES  
2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee charges effective Fall 2022:

	<u>In-State</u>	<u>Out-of-State</u>
Tuition:	\$942.75	\$1,232.75
SGA Fee (per CH):	4.25	4.25
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$957.00</u></b>	<b><u>\$1,247.00</u></b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**DOCTOR OF EDUCATION IN LEADERSHIP TUITION  
AND FEES 2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee charges effective July 1, 2022:

	<u>In-State</u>	<u>Out-of-State</u>
Tuition:	\$837.25	\$1,226.75
SGA Fee (per CH):	4.25	4.25
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$851.50</u></b>	<b><u>\$1,241.00</u></b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*



APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**WINTER SESSION TUITION AND FEES 2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee charges for courses effective Winter Session 2022-2023:

	<u>In-State</u>	<u>Out-of-State</u>
Undergraduate Tuition:	\$351.00	\$648.00
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$361.00</u></b>	<b><u>\$658.00</u></b>
Graduate Tuition:	\$684.00	\$1,118.00
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$694.00</u></b>	<b><u>\$1,128.00</u></b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**SUMMER SESSION TUITION AND FEES 2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee charges for courses effective the Summer Session 2023:

	<u>In-State</u>	<u>Out-of-State</u>
Undergraduate tuition:	\$383.75	\$681.75
SGA Fee (per CH):	4.25	4.25
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$398.00</u></b>	<b><u>\$696.00</u></b>
Graduate tuition:	\$719.75	\$1,153.75
SGA Fee (per CH):	4.25	4.25
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$734.00</u></b>	<b><u>\$1,168.00</u></b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**TUITION AND FEES FOR OFF-CAMPUS COHORT  
COURSES 2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee charges for courses taught in cohorts at off-campus New Jersey locations effective Fall 2022:

Undergraduate tuition:	\$351.00
Technology Fee:	10.00

<b>Per Credit:</b>	<b><u>\$361.00</u></b>
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Graduate tuition:	\$684.00
Technology Fee:	10.00

<b>Per Credit:</b>	<b><u>\$694.00</u></b>
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*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**TUITION AND FEES FOR HIGH SCHOOL STUDENTS 2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee charge for high school students taking college-level courses offered by the University either on the campus or at their high school effective Fall 2022:

Course with WPUNJ professor:	\$295.00 per credit
Business course with WPUNJ professor:	\$200.00 per credit
Course with high school teacher:	\$100.00 per credit

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**TUITION AND FEES FOR COURSES TAUGHT AT MERCER  
COUNTY COMMUNITY COLLEGE 2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following tuition and fee charges for courses taught at Mercer County Community College effective Fall 2022:

	<u>In-State</u>	<u>Out-of-State</u>
<b>Undergraduate - Part-time</b> (per credit hour)	\$381.75	\$679.75
SGA Fee (per CH):	4.25	4.25
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$396.00</u></b>	<b><u>\$694.00</u></b>
<b>Undergraduate - Full-time</b> (enrolled full-time 12-19 credits)	\$5,974.00	\$10,474.00
SGA Fee:	66.00	66.00
Technology Fee:	150.00	150.00
<b>Per Semester:</b>	<b><u>\$6,190.00</u></b>	<b><u>\$10,690.00</u></b>
<b>Graduate Tuition</b>	\$656.75	\$1,097.75
SGA Fee (per CH):	4.25	4.25
Technology Fee (per CH):	10.00	10.00
<b>Per Credit:</b>	<b><u>\$671.00</u></b>	<b><u>\$1,112.00</u></b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 5  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**PER-CREDIT CHARGES FOR THE WP-ONLINE PROGRAM**

RESOLVED: That the Board of Trustees of The William Paterson University of New Jersey establishes the following schedule of tuition per-credit charges for first-time, newly accepted students enrolling in one of the following WP-Online academic programs commencing the Fall Semester 2022:

	<u>Per Credit</u>
<b>Cotsakos College of Business</b>	
<b>Master of Business Administration (all tracks):</b>	<b>\$484.50</b>
Technology Fee:	10.00
<b>Per Credit:</b>	<b><u>\$494.50</u></b>
<b>Master of Science (all tracks):</b>	<b>\$484.50</b>
Technology Fee:	10.00
<b>Per Credit:</b>	<b><u>\$494.50</u></b>
<b>Certificate Programs (all programs):</b>	<b>\$484.50</b>
Technology Fee:	10.00
<b>Per Credit:</b>	<b><u>\$494.50</u></b>
<b>College of Science and Health</b>	
<b>Master of Public Health:</b>	<b>\$586.50</b>
Technology Fee:	10.00
<b>Per Credit:</b>	<b><u>\$596.50</u></b>
<b>Master of Nursing Education:</b>	<b>\$668.10</b>
Technology Fee:	10.00
Online Nursing Fee:	12.00
<b>Per Credit:</b>	<b><u>\$690.10</u></b>
<b>Master of Nursing Administration:</b>	<b>\$540.60</b>
Technology Fee:	10.00
Online Nursing Fee:	12.00
<b>Per Credit:</b>	<b><u>\$562.60</u></b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

	<u>Per Credit</u>
<b>College of Science and Health</b>	
<b>Master of Family Nurse Practitioner:</b>	<b>\$734.40</b>
Technology Fee:	10.00
Online Nursing Fee:	12.00
<b>Per Credit:</b>	<b><u>\$756.40</u></b>
<b>Master of Adult-Gerontology Nurse Practitioner:</b>	<b>\$678.30</b>
Technology Fee:	10.00
Online Nursing Fee:	12.00
<b>Per Credit:</b>	<b><u>\$700.30</u></b>
<b>Post Master's Family Nurse Practitioner Certificate:</b>	<b>\$612.00</b>
Technology Fee:	10.00
Online Nursing Fee:	12.00
<b>Per Credit:</b>	<b><u>\$634.00</u></b>
<b>Post Master's Nursing Education Certificate:</b>	<b>\$535.50</b>
Technology Fee:	10.00
Online Nursing Fee:	12.00
<b>Per Credit:</b>	<b><u>\$557.50</u></b>
<b>Post Master's Adult-Geront. Nurse Prac. Certificate:</b>	<b>\$555.90</b>
Technology Fee:	10.00
Online Nursing Fee:	12.00
<b>Per Credit:</b>	<b><u>\$577.50</u></b>
<b>Post Master's Nursing Administration Certificate</b>	<b>\$453.90</b>
Technology Fee:	10.00
Online Nursing Fee:	12.00
<b>Per Credit:</b>	<b><u>\$475.90</u></b>
<b>RN to BSN:</b>	<b>\$280.50</b>
Technology Fee:	10.00
Online Nursing Fee:	12.00
<b>Per Credit:</b>	<b><u>\$302.50</u></b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

### **College of Education**

<b>MA in Higher Edu. Administration Leadership:</b>	<b>\$510.00</b>
Technology Fee:	10.00
<b>Per Credit:</b>	<b><u>\$520.00</u></b>

<b>M. Ed. in Education Leadership (w/ certification):</b>	<b>\$601.80</b>
Technology Fee:	10.00
<b>Per Credit:</b>	<b><u>\$611.80</u></b>

<b>M. Ed. in Education Leadership (w/o certification):</b>	<b>\$510.00</b>
Technology Fee:	10.00
<b>Per Credit:</b>	<b><u>\$520.00</u></b>

<b>M. Ed. in Special Education – ASD &amp; Dev Dis.:</b>	<b>\$510.00</b>
Technology Fee:	10.00
<b>Per Credit:</b>	<b><u>\$520.00</u></b>

<b>M. Ed. in Teaching of Writing for Grades P-12:</b>	<b>\$510.00</b>
Technology Fee:	10.00
<b>Per Credit:</b>	<b><u>\$520.00</u></b>

<b>Principal Certification:</b>	<b>\$601.80</b>
Technology Fee:	10.00
<b>Per Credit:</b>	<b><u>\$611.80</u></b>



APPENDIX 6  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-6                      RESOLUTION, ROOM, BOARD, AND FEES AY22-23  
(CONSENT AGENDA)**

RESOLVED:            That the Board of Trustees approves the Residence Hall Room Rates for 2022-2023, Meal Plan Rates for 2022-2023, Music Practice Room Fee, Music Private Lesson Fee, WP Online Nursing Fee, WP Online Technology Fee, and Child Development Center Fees and Rates for 2022-2023, as recommended by the President and directs that the actions be listed in the minutes of this meeting.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 6  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**RESIDENCE HALL ROOM RATES 2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per resident, semester residence hall room rates effective Fall 2022:

Overlook South	<b>\$3,830.00</b>
Century, Hillside, Matelson & White	<b>\$4,030.00</b>
Skyline	<b>\$4,400.00</b>
High Mountain East & West	<b>\$4,150.00</b>
Pioneer & Heritage Apartments	<b>\$4,640.00</b>
Skyline	<b>\$4,400.00</b>
Single Occupancy Room	<b>\$5,130.00</b>
Double Occupancy (9 Month Contract)	<b>\$4,960.00</b>
Single Occupancy (9 Month Contract)	<b>\$6,230.00</b>
Off Campus sites (if needed)	<b>\$4,720.00</b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 6  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**MEAL PLAN RATES 2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-semester meal plan rates effective Fall 2022:

Mandatory Residence and/or Voluntary Enrollment:

Weekly 19 Meal Plan w/Pioneer \$300	<b>\$2,490.00</b>
Weekly 15 Meal Plan w/Pioneer \$300	<b>\$2,350.00</b>
Weekly 12 Meal Plan w/Pioneer \$300	<b>\$2,310.00</b>
Weekly 9 Meal Plan w/Pioneer \$1,000	<b>\$2,900.00</b>
Weekly 8 Meal Plan w/Pioneer \$500	<b>\$2,380.00</b>
Block 175 Meal Plan w/Pioneer \$300	<b>\$2,310.00</b>

Voluntary Enrollment:

Debit Meal Plan w/Pioneer \$1,000	<b>\$1,000.00</b>
Commuter Intro Plan	<b>\$95.00</b>
Commuter Basic Plan w/Pioneer \$50	<b>\$285.00</b>
Commuter Convenience Plan w/Pioneer \$75	<b>\$525.00</b>
Commuter Advantage Plan w/Pioneer \$300	<b>\$950.00</b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 6  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**INCREASE OF MUSIC PRACTICE ROOM FEE**

- WHEREAS: William Paterson University of New Jersey has acknowledged the extraordinary costs of maintenance of equipment and technology for students in music courses beyond those that can be covered by tuition; and
- WHEREAS: The Board of Trustees of William Paterson University of New Jersey has by statute the authority to establish tuition and fees for the operation of the University; therefore, be it
- RESOLVED: That, effective Fall 2022, the Board of Trustees of William Paterson University of New Jersey increases the Music Practice Room Fee to \$60.00 for students in music courses.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 6  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**INCREASE OF MUSIC PRIVATE LESSON FEE**

WHEREAS: William Paterson University of New Jersey has acknowledged the extraordinary costs of one-to-one instruction and purchase and maintenance of music equipment beyond those that can be covered by tuition; and

WHEREAS: The Board of Trustees of William Paterson University of New Jersey has by statute the authority to establish tuition and fees for the operation of the University; therefore, be it

RESOLVED: That, effective Fall 2022, the Board of Trustees of William Paterson University of New Jersey increases the Music Private Lesson Fee to \$300.00 for all music majors.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 6  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**ESTABLISHMENT OF NEW WP ONLINE NURSING FEE**

WHEREAS: William Paterson University of New Jersey has acknowledged the extraordinary costs of delivering specific programs beyond those that can be covered by tuition; and

WHEREAS: The Board of Trustees of William Paterson University of New Jersey has by statute the authority to establish tuition and fees for the operation of the University; therefore, be it

RESOLVED: That, effective Fall 2022, the Board of Trustees of William Paterson University of New Jersey establishes a \$12.00 per credit WP Online Nursing fee for all WP Online Nursing graduate, undergraduate and certificate courses.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 6  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**ESTABLISHMENT OF NEW WP ONLINE TECHNOLOGY FEE**

- WHEREAS: William Paterson University of New Jersey has determined that with the changing and continuous needs for technological infrastructure, software, applications and related support service for WP Online students; and
- WHEREAS: The Board of Trustees of William Paterson University of New Jersey has by statute the authority to establish tuition and fees for the operation of the University; therefore, be it
- RESOLVED: That, effective Fall 2022, the Board of Trustees of William Paterson University of New Jersey establishes a \$10.00 per credit WP Online Technology Fee for all WP Online courses.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 6  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**CHILD DEVELOPMENT CENTER RATES 2022-2023**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following Child Development Center fees and rates effective Summer 2022:

Application Fee	\$100.00
<u>Daily Rates</u>	
Before Care Rate	\$22.00 / per day
Daily Rate	\$80.00 / per day
After Care Rate	\$30.00 / per day
<u>Discount Rates</u>	
WPUNJ Students (Pell eligible)	20% / per day
WPUNJ Students (not Pell eligible)	10% / per day
WPUNJ Faculty / Staff (full or part-time)	10% / per day
Sibling Discount (non WPUNJ only)	10% / per day

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*



APPENDIX 7  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-7                      RESOLUTION, STUDENT HEALTH INSURANCE FEES**

- WHEREAS:            In accordance with the requirement that all enrolled students participate in a comprehensive health insurance plan, William Paterson University offers a health insurance option to all full-time students who are not enrolled in a plan of their own; and
- WHEREAS:            The insurance premium, a complete pass-through charge, provided through Aetna Student Health, is available for our students without health insurance and allows students who have their own insurance to waive out of this program; and
- WHEREAS:            The Board of Trustees of The William Paterson University of New Jersey has by statute the authority to establish tuition and fees for the operation of the University; therefore, be it
- RESOLVED:           That, effective Fall 2022, the Board of Trustees authorizes the President or his designee to enter into an agreement with Aetna Student Health to provide a mandatory health insurance program to full-time undergraduate and graduate students.

Annual Coverage (8/1/22 – 7/31/23)	<b>\$2,442.00</b>
Travel Assistance	<b>\$8.00</b>
Total Annual Coverage (8/1/22 - 7/31/23)	<b>\$2,450.00</b>
Fall Only Coverage (8/1/22 – 12/31/22)	<b>\$1,027.00</b>
Spring / Summer Coverage (1/1/23 – 7/31/23)	<b>\$1,423.00</b>
Spring Only Coverage (1/1/23 – 5/31/23)	<b>\$1,014.00</b>
Summer Only Coverage (6/1/23 – 7/31/23)	<b>\$409.00</b>
J-1 International Fall Coverage (8/21/22 – 12/31/22)	<b>\$893.00</b>
Daily Coverage for Qualifying Life Events (8/1/22 – 7/31/23)	<b>\$6.71</b>

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 8  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-8                      RESOLUTION, BID WAIVERS (CONSENT AGENDA)**

WHEREAS:            The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for non-prevailing wage contracts in excess of \$100,000, and

WHEREAS:            The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS:            The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS:            At its meeting of May 26, 2022, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS:            The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver's basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS:            The Vice President for Strategic Initiatives and University Relations has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS:            The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

waivers, further specific details of which are enumerated in the attached documents, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

VENDOR	AMOUNT NOT TO EXCEED
Aetna Student Health	\$1,600,000 for Fiscal Year 2023
Bruker Biospin Corp.	Increase of \$31,000 to \$41,634 for Fiscal Year 2023 and \$156,000 in total for Fiscal Years 2021, 2022, and 2023
EAB Global, Inc.	Increase of \$371,000 to \$529,000 for Fiscal Year 2022 and by \$243,000 to \$403,000 for Fiscal Year 2023
Fuseideas, LLC	\$500,000 for Fiscal Year 2023
Oracle Corporation	\$170,000 for Fiscal Year 2023 \$175,000 for Fiscal Year 2024 \$180,000 for Fiscal Year 2025
The College of New Jersey (TCNJ)	\$470,000 for Fiscal Year 2023
CBIZ Borden Perlman	\$360,000 for Fiscal Year 2023
Workday, Inc.	\$780,000 for Fiscal Year 2023 \$800,000 for Fiscal Year 2024 \$815,000 for Fiscal Year 2025 \$830,000 for Fiscal Year 2026 \$850,000 for Fiscal Year 2027
Alchemy.us	\$2,300,000 for Fiscal Year 2023

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 8  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**BID WAIVER, AETNA STUDENT HEALTH**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for non-prevailing wage contracts in excess of \$100,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: William Paterson University is a member of the New Jersey State Colleges and Universities Risk Management Consortium (The Consortium); and
- WHEREAS: The consortium Risk Manager engaged University Health Plans (“UHP”) to analyze claim data and develop a strategy to negotiate the rates for Academic Year 2022-2023, and to manage costs going forward, including plan design changes; and
- WHEREAS: The awarding of contracts to insurance providers is approved by the members of The Consortium; and
- WHEREAS: The participating members of The Consortium elected to renew the existing policy with Aetna Student Health; and
- WHEREAS: The total annual premium, as determined by student participation from Fiscal Year 2022 and the Fiscal Year 2023 premium is estimated at \$1,509,200; and
- WHEREAS: The purchase of these policies is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a. (11) Insurance; and

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

WHEREAS: The Vice President for Strategic Initiatives and University Relations has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it

RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Aetna Student Health of Hartford, CT for an amount not to exceed \$1,600,000 in Fiscal Year 2023.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 8  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**BID WAIVER, BRUKER BIOSPIN CORP.**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for non-prevailing wage contracts in excess of \$100,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined the need to increase the amount previously approved for scientific equipment and the related service contracts; and
- WHEREAS: The purchase of these services is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a. (3); and
- WHEREAS: The Vice President for Strategic Initiatives and University Relations has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to increase the agreement with Bruker Biospin Corp., of Billerica, Massachusetts, by \$31,000 to \$41,634 for Fiscal Year 2023 and a total amount of \$156,000 over Fiscal Years 2021, 2022 and 2023.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 8  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**BID WAIVER, EAB GLOBAL, INC.**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for non-prevailing wage contracts in excess of \$100,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined the need to expand services provided by EAB Global, Inc. to support undergraduate and graduate student recruitment; and
- WHEREAS: The purchase of these services is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a. (15) and (19); and
- WHEREAS: The Vice President for Strategic Initiatives and University Relations has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to increase the agreement with EAB Global, Inc., of Richmond, Virginia, by \$371,000 to \$529,000 for Fiscal Year 2022 and by \$243,000 to \$403,000 for Fiscal Year 2023.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 8  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**BID WAIVER, FUSEIDEAS, LLC**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for non-prevailing wage contracts in excess of \$100,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to continue the development and implementation of an integrated marketing plan; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a. (15) professional consulting services; and
- WHEREAS: The Vice President for Strategic Initiatives and University Relations has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Fuseideas, LLC, of Winchester, Massachusetts, in an amount not to exceed \$500,000 for Fiscal Year 2023.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*



APPENDIX 8  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**BID WAIVER, ORACLE CORPORATION**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for non-prevailing wage contracts in excess of \$100,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to renew the license for the Oracle database management system, which is the required database for Banner and other systems; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a. (19) information technology; and
- WHEREAS: The Vice President for Strategic Initiatives and University Relations has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Oracle Corporation, of Reston, Virginia, in an amount not to exceed \$170,000 for Fiscal Year 2023, \$175,000 for Fiscal Year 2024, and \$180,000 for Fiscal Year 2025.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 8  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**BID WAIVER, THE COLLEGE OF NEW JERSEY (TCNJ)**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for non-prevailing wage contracts in excess of \$100,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: William Paterson University is a member of the New Jersey State Colleges and Universities Risk Management Consortium (Consortium); and
- WHEREAS: The University benefits from increased efficiencies and lower premiums through participation in the Consortium and also assumes a portion of the salary for the Risk Manager on the payroll of The College of New Jersey (TCNJ) who provides administrative services to the Consortium; and
- WHEREAS: The awarding of contracts to insurance providers is approved by the members of the Consortium and members contract separately for certain specific policies and pay those premiums directly to the provider; and
- WHEREAS: The purchase of these policies is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 b. (11) Insurance; and
- WHEREAS: The Vice President for Strategic Initiatives and University Relations has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

recommending this action complies with all applicable statutes and regulations; and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves these expenditures herein; therefore, be it

RESOLVED: By the Board of Trustees that the University President or his designee be authorized to reimburse The College of New Jersey, of Ewing, NJ, for insurance policies purchased on the University's behalf for Fiscal Year 2023, in an amount not to exceed \$470,000.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 8  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**BID WAIVER, CBIZ BORDEN PERLMAN**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for non-prevailing wage contracts in excess of \$100,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: William Paterson University is a member of the New Jersey State Colleges and Universities Risk Management Consortium (Consortium); and
- WHEREAS: The University benefits from increased efficiencies and lower premiums through participation in the Consortium and also assumes a portion of the salary for the Risk Manager on the payroll of The College of New Jersey (TCNJ) who provides administrative services to the Consortium; and
- WHEREAS: The awarding of contracts to insurance providers is approved by the members of the Consortium and members contract separately for certain specific policies and pay those premiums directly to the provider; and
- WHEREAS: The purchase of these policies is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a. (11) Insurance; and
- WHEREAS: The Vice President for Strategic Initiatives and University Relations has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

recommending this action complies with all applicable statutes and regulations; and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves these expenditures herein; therefore, be it

RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with CBIZ Borden Perlman, of Ewing, NJ for Fiscal Year 2023 athletics insurance, in an amount not to exceed \$360,000.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 8  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**BID WAIVER, WORKDAY, INC.**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for non-prevailing wage contracts in excess of \$100,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that a transition from the current Ellucian Banner Enterprise Resource Planning tool to a more modernized and adaptive tool such as Workday will enable The University to manage workflow and resources in a more efficient and automated manner; and
- WHEREAS: The University anticipates that a migration to Workday will enable The University to create and access regular, dynamic, and automated data reporting tools that will help aid management in making informed and strategic decisions related to University operations and initiatives; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a. (19) information technology; and
- WHEREAS: The Vice President for Strategic Initiatives and University Relations has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it

RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Workday, Inc. of Pleasanton, CA for an amount not to exceed \$780,000 in Fiscal Year 2023, \$800,000 in Fiscal Year 2024, \$815,000 in Fiscal Year 2025, \$830,000 in Fiscal Year 2026, and \$850,000 in Fiscal Year 2027.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 8  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**BID WAIVER, ALCHEMY.US**

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for non-prevailing wage contracts in excess of \$100,000; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that a transition from the current Ellucian Banner Enterprise Resource Planning tool to a more modernized and adaptive tool such as Workday will enable The University to manage workflow and resources in a more efficient and automated manner and develop a reporting and data structure that will allow The University to make informed and strategic decisions related to University operations and initiatives; and
- WHEREAS: The University anticipates that a migration to Workday will require engagement with a leading implementation partner that specializes in aiding organizations of higher education transition to Workday; and
- WHEREAS: The University has identified Alchemy.us as the best partner for aiding with the transition, migration, and implementation of Workday; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a. (19) information technology; and

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*



WHEREAS: The Vice President for Strategic Initiatives and University Relations has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it

RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Alchemy.us, of Reno, NV for an amount not to exceed \$2,300,000 in Fiscal Year 2023.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 9  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-9                      RESOLUTION, ADOPTION OF EMERGENCY OPERATIONS  
PLAN**

- WHEREAS:            On January 27, 2012, the State of New Jersey enacted a law requiring all institutions of higher education to have comprehensive disaster preparedness plans, and
- WHEREAS:            William Paterson University had already conducted a self-assessment of its emergency preparedness, had a plan in place that was peer-reviewed and approved by the New Jersey Presidents' Council's Campus Safety and Security Committee, and
- WHEREAS:            Pursuant to NJ Rev Stat § 18A:3B-69 (2016) and at the request of the Office of Homeland Security and Preparedness and the Office of the Secretary of Higher Education, the governing board of each institution of higher education is required to submit an emergency operations plan every five years certified by the President, and
- WHEREAS:            To comply with the State statutes, the Board of Trustees of William Paterson University of New Jersey shall adopt and submit for review an Emergency Operations Plan to the State of New Jersey, therefore, be it
- RESOLVED:            That the Board of Trustees of William Paterson University of New Jersey adopts and authorizes the President to transmit the William Paterson University of New Jersey "Emergency Operations and Critical Incident Management Plan", dated May 4, 2022, to the Secretary of Higher Education, the State Office of Emergency Management, the Department of Health and Senior Services, and the Office of Homeland Security and Preparedness.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 10  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-10                      RESOLUTION, RENAMING OF ELECTRONIC RESOURCE  
CENTER**

WHEREAS:                      State of New Jersey Law, N.J.S.A. 18A:64-6, specifies the powers and duties of the Board of Trustees including the authority to name or rename spaces in buildings on campus; and

WHEREAS:                      In recognition of the generous naming gift commitment from Nicholas Martini Foundation; and

WHEREAS:                      The William Paterson University Foundation Board approved acceptance of this gift commitment with the terms and conditions outlined in the February 25, 2022, agreement executed by the Foundation and William J. Martini, President of the Nicholas Martini Foundation; therefore, be it

RESOLVED:                      That the Board of Trustees authorizes the renaming of the Electronic Resource Center to the Martini Family Electronic Resource Center in acknowledgment of the generous support from the Nicholas Martini Foundation.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 11  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-11                      RESOLUTION, RENAMING OF THE WRITING CENTER IN  
GRANT HALL**

- WHEREAS:                      State of New Jersey Law, N.J.S.A. 18A:64-6, specifies the powers and duties of the Board of Trustees including the authority to name or rename spaces in buildings on campus; and
- WHEREAS:                      In recognition of the generous naming gift commitment from Dorothy Hennings and the estate of Barbara Grant; and
- WHEREAS:                      The William Paterson University Foundation Board approved acceptance of this gift commitment with the terms and conditions outlined in the May 16, 2022 agreement executed by the Foundation and Dorothy Hennings; therefore, be it
- RESOLVED:                      That the Board of Trustees authorizes the renaming of the Writing Center in Grant Hall to the Dorothy Hennings Writing Center in acknowledgment of the generous support from Dorothy Hennings and the estate of Barbara Grant.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 12  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-12                      RESOLUTION, ON THE INITIATION OF UNDERGRADUATE  
CERTIFICATES**

WHEREAS: William Paterson University seeks to offer innovative educational programs consonant with the aspirations of its students and the career paths they choose, while building upon institutional strengths; and

WHEREAS: The offering of undergraduate certificates responds to the career goals of many students currently and prospectively; and

WHEREAS: The faculty of the College of Arts, Humanities and Social Sciences have developed and proposed the offering of the following undergraduate certificate, which has been reviewed and recommended by the College of Arts, Humanities and Social Sciences Curriculum Committee and the Faculty Senate:

Behavioral and Social Science Research Skills; and

WHEREAS: The faculty of the Cotsakos College of Business have developed and proposed the offering of the following undergraduate certificate, which has been reviewed and recommended by the Cotsakos College of Business Curriculum Committee and the Faculty Senate:

Cannabis Studies

WHEREAS: The appropriate College Deans, the Provost and Senior Vice President for Academic Affairs, and the President concur in recommending the initiation of these programs; and

WHEREAS: The Educational Policy and Student Development Committee has reviewed this recommendation and the rationale for the proposed programs and related documents and found them satisfactory; therefore be it

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

RESOLVED: The Board of Trustees of the William Paterson University of New Jersey approves and authorizes the administration to notify the New Jersey Higher Education Community of our intent to offer these undergraduate certificates and, subsequent to review consistent with the Higher Education Restructuring Act, to take all necessary steps to implement the programs.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 13  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-13                    RESOLUTION, ON THE CONVERSION OF THE COMMUNICATION  
B.A. PUBLIC RELATIONS TRACK TO A STAND ALONE PUBLIC  
RELATIONS B.A.**

WHEREAS:                William Paterson University seeks to offer innovative educational programs consonant with the aspirations of its students and the career paths they choose, while building upon institutional strengths; and

WHEREAS:                The Public Relations track within the Communication Major has a sufficiently distinct curriculum and sufficient employer demand to justify converting this track to a full degree program; and

WHEREAS:                The faculty of the Communication Department have proposed creating a Public Relations B.A. by converting the Communication B.A. Public Relations Track, which has been reviewed and recommended by the College of Arts, Humanities and Social Sciences Curriculum Committee and the Faculty Senate; and

WHEREAS:                The College of Arts, Humanities and Social Sciences Dean, the Provost and Senior Vice President for Academic Affairs, and the President concur in recommending the initiation of these programs; and

WHEREAS:                The Educational Policy and Student Development Committee has reviewed this recommendation and the rationale for the proposed programs and related documents and found them satisfactory; therefore be it

RESOLVED:             The Board of Trustees of the William Paterson University of New Jersey approves and authorizes the administration to notify the New Jersey Higher Education Community of our intent to convert this undergraduate track to a stand alone degree and, subsequent to review consistent with the Higher Education Restructuring Act, to take all necessary steps to implement the programs.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-14                      RESOLUTION, VARIOUS PERSONNEL MATTERS  
(CONSENT AGENDA)**

RESOLVED:                      That the Board of Trustees approves the various personnel matters as recommended by the President including Summer I and Summer II master tutor budgets, faculty, librarian, professional staff, and non-tenure track teaching (NTTP) reappointments, professional staff multi-year reappointments, faculty promotions, faculty and librarian range adjustments, performance based range adjustments for professional staff, part-time non-teaching professional staff reappointments, appointments, temporary appointments, leave of absence, non-reappointment, promotions, resignations, retirements, and various changes in employee status, and directs that the actions be listed in the minutes of this meeting.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*





## **MEMORANDUM**

**TO: Personnel and Compensation Committee**

**FROM: Ms. Loretta Mc Laughlin Vignier, Chief of Staff to the President and Board of Trustees**

**RE: Executive Summary – Personnel Actions**

**DATE: May 19, 2022**

Included for Committee review are the following personnel actions and a resolution approving the various personnel actions taken by the University.

### **1) Resolution, Various Personnel Matters (Consent Agenda)**

#### **Faculty and Librarian 1<sup>st</sup> and 2<sup>nd</sup> Year Reappointments**

Tenure-track faculty and librarians are appointed on a yearly basis. Those in their first and second year of service are reviewed in early spring for reappointment: for the faculty, the following September 1; for the librarians, July 1. This year, three first and second year faculty and five librarians are recommended for reappointment. They are listed in the corresponding resolution.

#### **Professional Staff Reappointments**

Professional staff in the AFT bargaining unit are appointed on a yearly basis until they qualify for multi-year reappointments. Thirty-seven professional staff in their first and second year of service are recommended for reappointment. They are listed in the corresponding resolution.

Professional staff in the AFT bargaining unit qualify for multi-year appointments after being successfully reappointed each year for five years. This year, 18 professional staff are recommended for multi-year reappointments for three, four, or five years, depending on length of service. They are listed in the corresponding resolution.

#### **Faculty Promotions**

Tenured faculty seeking promotion go through a competitive process that includes a portfolio review at the department and university levels, culminating with review by the President. This year, six faculty are recommended for promotion from the associate to full professor level and one faculty is recommended for promotion from assistant professor to associate professor level. They are listed in the corresponding resolution.

#### Part-time Non-Teaching Professional Staff Reappointments

Part-time non-teaching professional staff are reappointed yearly based on institutional need. This year, three part-time professional staff are recommended for reappointment. They are listed in the corresponding resolution.

#### Non-Tenure Track Teaching (NTTP) Reappointments

Candidates being recommended for non-tenure track teaching reappointments for one-year 10-month reappointments for August 15, 2022 – June 15, 2023: **9**

Candidates being recommended for non-tenure track teaching reappointments for one-year 12-month reappointments for August 15, 2022 – August 14, 2023: **7**

Candidates being recommended for non-tenure track teaching reappointments for one-year 12-month (1/2 time) reappointments for August 15, 2022 – August 14, 2023: **4**

#### Faculty and Librarian Range Adjustments and Performance Based Promotions for Professional Staff

Aside from promotion, tenured faculty may seek a financial increase to their salary by engaging in a competitive process for a range adjustment. The University determines the number of range adjustments available on a yearly basis. Portfolios are reviewed by a university-wide faculty committee, the Provost, and the President. This year, three faculty are recommended for range adjustments effective September 1, 2022, and one librarian is recommended for a range adjustment effective July 1, 2022.

A similar salary increase and promotion process is available to professional staff in the AFT bargaining unit, based on a university-determined number and following a similar portfolio review. This year, five professional staff are recommended for performance-based promotions effective July 1, 2022.

#### Summer I and II Master Tutor Budgets

The Academic Success Center provides tutoring and support services to students throughout the spring semester. For Summer I and II, there is a combined total of eight (8) master tutors with specializations in math, foreign languages, anthropology, sociology, history, philosophy, and geography. Tutors are hired by the Center to provide these required services at no cost to the students.

Total cost for Summer I= \$4,620.00.

Total cost for Summer II=\$3,080.00.

## **2) Various Personnel Matters**

The spreadsheet shows personnel matters at the University that have been effected since the last Board Meeting on March 4, 2022, including appointments, temporary appointments, re-appointments, non-reappointment, leaves of absence, resignations, retirements, and change in employment status.

### Administrative and Faculty Appointments

Since the Board of Trustees last met, the University has made fourteen administrative hires. They range from an Associate Director of Annual Giving, two Gift and Data Management Coordinators; one in Development and one in Alumni Relations, one Senior HR Generalist – Compensation and Classification Analyst in Human Resources, one Data Analyst in the Office of Institutional Effectiveness, two Undergraduate Admissions Counselors, one Associate Director Labor and Employee Relations in Human Resources, one Director of Institutional Equity & Compliance & Title IX Coordinator in Employment Equity and Diversity, one Teacher Coach and Social Services Coordinator in the Child Development Center, one Finance Manager in the Office of the Controller, one Development and Annual Giving Coordinator, one Coordinator of Testing, and one Associate Vice President for University Admissions in Undergraduate Admissions. Those positions are listed in the attached list of Personnel Matters.

Total Cost: \$1,071,358.14

### Temporary Appointments

The University has made nine temporary hires for this academic year – one Project Specialist in Environmental Science, one Interim Chief Information Officer in Instruction & Research Technology, one Student Success Coach (ASPIRE Grant) in the College of Science and Health, one Project Coordinator – Leaders as Learners Grant in the College of Education, one Project Coordinator (ASPIRE Grant) in the College of Science and Health, one Assistant Director, Financial Aid, and one Acting Director, Information Research and Technology in Instruction Research & Technology.

The salaries for these positions = \$713,829.56

There is one part-time Reference Librarian with a \$45.42 hourly rate.

There is one part-time Reference Librarian III with a \$50.29 hourly rate.

### Leaves of Absence

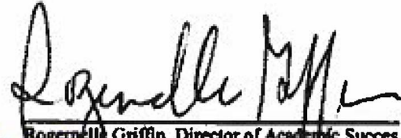
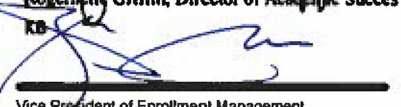
This academic year we have six faculty members on leaves of absence.

Total cost for the academic year = \$672,259.72

APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**Academic Success Center  
Summer 11 2022 Master Tutor Budget  
FOR CONSIDERATION BY THE BOARD OF TRUSTEES**

Name	Date of Hire Degree	Area of Tutoring	Weekly Hours	Maximum Number of Hours	Hour Rate	Maximum Salary	Budget Line
Marcia Hinds 07/17 - B.S. 855760965		Math 1060, 1110, 1150, 1160, 1170, 1350, 1600, 3220	11	44	\$ 16.00	\$ 704.00	Academic Success Center
Giovanna Cicillini 1/94 - M.A. 855101058		Italian: 1100, 1110 Spanish: 1100, 1110	11	44	\$ 18.00	\$ 792.00	Academic Success Center
Phillip Patalano 9/15 - Ph.D. 855703859		Mathematics - All Levels	11	44	\$ 18.00	\$ 792.00	Academic Success Center
Alec Ayers 09/19 - Ph.D. 855202943		Anthropology, Sociology, History, Philosophy, Geography	11	44	\$ 18.00	\$ 792.00	Academic Success Center
Total					\$	3,080.00	

  
Rogerella Griffin, Director of Academic Success  
RB  
  
Vice President of Enrollment Management

  
Linda Refsland, Executive Director of Academic Development Programs

APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**Academic Success Center  
Summer I 2022 Master Tutor Budget  
FOR CONSIDERATION BY THE BOARD OF TRUSTEES**

Name	Date of Hire Degree	Area of Tutoring	Weekly Hours	Maximum Number of Hours	Hour Rate	Maximum Salary	Budget Line
Marcia Hinds	07/17 - B.S. 855760965	Math 1060, 1110, 1150, 1160, 1170, 1350, 1600, 3220	11	66	\$ 16.00	\$ 1,056.00	Academic Success Center
Giovanna Cicillini	1/94 - M.A. 855101058	Italian: 1100, 1110 Spanish: 1100, 1110	11	66	\$ 18.00	\$ 1,188.00	Academic Success Center
Phillip Patalano	9/15 - Ph.D. 855703839	Mathematics - All Levels	11	66	\$ 18.00	\$ 1,188.00	Academic Success Center
Alec Ayers	09/19 - Ph.D. 855202943	Anthropology, Sociology, History, Philosophy, Geography	11	66	\$ 18.00	\$ 1,188.00	Academic Success Center
Total						\$ 4,620.00	

  
Rogerelle Griffin, Director of Academic Success

  
Linda Refsland, Executive Director of Academic Development Programs

  
Vice President of Enrollment Management

APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**FACULTY REAPPOINTMENTS**

RESOLVED: That the Board of Trustees approves the reappointments of faculty members for the academic year 2022-2023 and directs the President of the University to send appropriate notification.

For One-Year Reappointments September 1, 2022 – June 30, 2023

Teresa Purcell-Giles, Assistant Professor, Music

Yen-Tyng Chen, Assistant Professor, Public Health

Mehmet Turkoz, Assistant Professor, Management, Marketing and Professional Sales

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**LIBRARIAN REAPPOINTMENT**

RESOLVED: That the Board of Trustees approves the reappointment of a librarian for the period July 1, 2022 – June 30, 2023 and directs the President of the University to send appropriate notification.

For One-Year Reappointment July 1, 2022 – June 30, 2023

Neil Grimes, Education and Curriculum Materials Librarian, (Librarian III)

Imani Hardaway, Cataloging and Metadata Librarian, (Librarian III)

Linda Salvesen, Systems Librarian, (Librarian III)

David Williams, Librarian, (Librarian III)

Satasha Williams, Access Services Librarian, (Librarian III)

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**PROFESSIONAL STAFF REAPPOINTMENTS**

RESOLVED: That the Board of Trustees approves the reappointments of professional staff for the period July 1, 2022 – June 30, 2023 and directs the President of the University to send appropriate notification.

For One-Year Reappointments July 1, 2022 – June 30, 2023

Joan Baguidy, Assistant Director - Student Enrollment Services, Student Enrollment Services,  
(Prof Svcs Spec 3, SC)

Maria Block, Accessibility Specialist, Accessibility Centre, (Prof Svcs Spec 3, SC)

Rebecca Bohmer, Student Success Coach (ASPIRE GRANT), College of Science and Health,  
(Prof Svcs Spec 3, SC)

Kathryn Boschert, Assistant Director for Research Development, Sponsored Programs,  
(Asst Director 2, SC)

DaRon Brown, Area Coordinator for Residence Life, Residence Life, (Prof Svcs Spec 3, SC)

Gabriella Brown, Academic Advisor/Retention Specialist, Advisement Center,  
(Prof Svcs Spec 2, SC)

Sena Bulak, Instructional Designer, Instruction and Research Technology, (Prof Svcs Spec 3,  
SC)

Paolah Chapparo, Academic Advisor/Retention Specialist, Advisement Center,  
(Prof Svcs Spec 2, SC)

Daniela Colon, Advisement Specialist - WP Online Nursing, (Prof Svcs Spec 2, SC)

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*



For One-Year Reappointments July 1, 2022 – June 30, 2023 (cont.)

Alexander Corsillo, Assistant Director, Career Development, (Prof Svcs Spec 2, SC)

Gendzyl Dalton, Learning Centers and Clinical Placement Coordinator, Nursing,  
(Prof Svcs Spec 3, SC)

Yvette Del Valle, Assistant Director, Enrollment Growth and Student Professional Advancement,  
Global Financial Services, Asst Director 1(26), SC

Jessica Ebegbulem, Counselor/Multicultural Specialist, Residence Life, (Prof Svcs Spec 1, SC)

Carlos Gomez, Undergraduate Admissions Counselor, Undergraduate Admissions, (Prof Svcs  
Spec 4, SC)

Jason Greenhouse, Academic Advisor/Retention Specialist, Advisement Center,  
(Prof Svcs Spec 4, SC)

George Hemenetz, Development Coordinator, Donor Relations and Foundation and Corporate  
Relations, Development, (Prof Svcs Spec 3, SC)

John Illge, Undergraduate Admissions Counselor, Undergraduate Admissions, (Prof Svcs Spec  
4, SC)

Jessica Jacobson, Head Softball Coach, Athletics, (Prof Svcs Spec 2, SC)

Jian Ming, Instructional Designer, Instruction and Research Technology, (Prof Svcs Spec 2, SC)

Kelsey Kozak, Academic Advisor/Retention Specialist, Advisement Center, (Prof Svcs Spec 4,  
SC)

Nathalie Matinez, Assistant Director/ Academic Counselor, EOF, Educational Opportunity Fund,  
(Asst Director 3, SC)

Kaitlyn Matthews, Associate Director, Alumni Relations, Alumni Relations, (Asst. Dir. 2, SC)

Kencia Mele, Area Coordinator for Residence Life, Residence Life, (Prof Svcs Spec 3, SC)

Nanette Moss, Academic Programs Specialist, University Honors, (Prof Svcs Spec 4, SC)

Kevin Rodgers, Head Volleyball Coach, Athletics, (Prof. Svcs. Spec. 2, SC)

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022  
meeting.*

For One-Year Reappointments July 1, 2022 – June 30, 2023 (cont.)

Stephanie Rodriguez, Undergraduate Admissions Counselor, Undergraduate Admissions, (Prof Svcs Spec 4, SC)

Qurra-tul-ayn Saleem, Web and Digital Marketing Coordinator, Marketing, (Prof Svcs Spec 2, SC)

Megan Searles, Accessibility Specialist, Accessibility Resource Center, (Prof Svcs Spec 3, SC)

Kendahl Shortway, Psychologist, Coordinator of Training, Counseling, Health & Wellness, (Prof. Svcs. Spec. 1, SC)

Ivy Sosoban, WP Online Clinical Coordinator – Nursing, (Prof Svcs Spec 3, SC)

Susan Stansfield, Professional Services Specialist, Field Experience Partnerships, (Prof. Svcs. Spec. 3, SC)

Kayla Stepinac, Academic Advisor/Retention Specialist, Advisement Center, (Prof Svcs Spec 4, SC)

Michael Stewart, Graduate Admissions Counselor, Graduate Admissions and Enrollment Services, (Prof Svcs Spec 4, SC)

Ashley Villarreal, Social Media Marketing Coordinator, Marketing, (Prof Svcs Spec 2, SC)

Janelle Walters, Undergraduate Admissions Counselor, Undergraduate Admissions, (Prof Svcs Spec 4, SC)

Courtney Wilson, Academic Advisor/Retention Specialist, Advisement Center, (Prof Svcs Spec 4, SC)

Kimberly Wolfe, Manager, Pre-College Youth Programs and Educational Outreach, Youth Programs, (Prof Svcs Spec 2, SC)

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**NON-TENURE-TRACK TEACHING (NTP) REAPPOINTMENTS**

RESOLVED: That the Board of Trustees approves the reappointments of faculty members for the academic year 2022-2023 and directs the President of the University to send appropriate notification.

For One-Year 10 Month Reappointments August 15, 2022 – June 15, 2023

James Blasi, Art

Eileen Foti, English

Robert Greco, English

Shannon Holder, Education Leadership and Professional Studies

Steven Jones, Psychology

Soohyun Lee, Management, Marketing, and Professional Sales

Ruth Maher, Community and Social Justice

Jason Myers, English

Demetri Tsanacas, Economics, Finance and Global Business

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

For One-Year 12 Month Reappointments August 15, 2022 – August 14, 2023

Joanne Affinito, Nursing

Lisa Foley, Nursing

Sandra Foley, Nursing

Kathleen Horan, Nursing

Allan Paz, College of Science and Health

Samantha Rueter, Nursing

Jancy Victoria, Nursing

For One-Year 12 Month (1/2 Time) Reappointments August 15, 2022 – August 14, 2023

Vivik Agnihotri, Nursing

Elisa Pasia Green, Nursing

MaryEllen Levine, Nursing

Nancy Peterson, Nursing

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**PROFESSIONAL STAFF MULTI-YEAR REAPPOINTMENTS**

RESOLVED: That the Board of Trustees approves the multi-year reappointments of professional staff and directs the President of the University to send appropriate notification.

July 1, 2023 – June 30, 2026 (Three Years)

Tashia Burton, Professional Academic Advisor, Advisement Center, (Prof. Svcs. Spec. 1, SC)

Annette Feliciano, Assistant Registrar, Office of the Registrar, (Prof. Svcs. Spec. 1, SC)

Nicholas Gramiccioni, Associate Director Resident Life, Residence Life, (Asst. Dir. 1, SC)

William Mattison, New Media Supervisor, Instruction and Research Technology, (Prof. Svcs. Spec. 1, SC)

Ashley New, Chemistry Laboratory Technician, Department of Chemistry, (Prof. Svcs. Spec. 4, SC)

Emily Plaskow, Assistant Registrar, Office of the Registrar, (Asst. Dir. 3, SC)

Claudia Tormino, Chief Admin. Asst. to the Assoc. Provost for Academic Affairs, Office of the Provost, (Prof. Svcs. Spec. 2, SC)

July 1, 2022 – June 30, 2026 (Four Years)

Christina Pone, Assistant Director, Undergraduate Admissions, (Asst. Dir. 4, SC) \*

Steven Colon, Assistant Director, EOF, Educational Opportunity Fund (Asst. Dir. 2, SC) \*

Deborah Sheffield, Professional Academic Advisor, HSS, Advisement Center (Prof. Svcs. Spec. 1, SC) \*

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

July 1, 2023 – June 30, 2027 (Four Years)

Heather Brocious, Director of Athletic Communication and Compliance, Public Relations, (Asst. Dir. 1, SC)

Michael Lauterhahn, Head Baseball Coach, Athletics, (Prof. Svcs. Spec. 1, SC)

Sonia Musa, Project Manager, Small Business Development Center, (Prof. Svcs. Spec. 4, SC)

Laurie Nyulassy, Assistant Director, Technology Services, (Asst. Dir. 2, SC)

July 1, 2023 – June 30, 2028 (Five Years)

Donna Rennar-Potacco, Director, Science Enrichment Center, College of Science and Health, (Prof. Svcs. Spec. 1, SC)

Zoya Barry-Chastanet, Assistant Director, Financial Aid, Financial Aid, (Asst. Dir. 3, SC)

Vanessa Lenoir, Assistant Director, Office of the Registrar, (Asst. Dir. 4, SC)

Mukesh Sahni, Safety Compliance Officer, College of Science and Health, (Asst. Dir. 1, SC)

\*Correction of contract period

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**FACULTY PROMOTIONS**

RESOLVED: That the Board of Trustees approves the promotions of faculty members effective the academic year 2022-2023 and directs the President of the University to send appropriate notification.

PRESIDENT'S RECOMMENDATIONS TO THE BOARD OF TRUSTEES  
FOR PROMOTIONS OF FACULTY

Effective September 1, 2022

From Associate Professor to Professor

Elizabeth Birge, Communication

Judith Broome, English

Matthew Crick, Communication

Meredith Drew, Special Education, Professional Counseling, and Disability Studies

Maria Kromidas, Community & Social Justice

Pei-Wen Ma, Psychology

From Assistant Professor to Associate Professor

Justina Ekeocha, Psychology

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**FACULTY RANGE ADJUSTMENTS**

RESOLVED: That the Board of Trustees approves the following Faculty Range Adjustments effective September 1, 2022 and directs the President of the University to send appropriate notification.

Effective September 1, 2022

Professor

Rajender Kaur, English

William Kernan, Public Health

Associate Professor

Christopher Weaver, English

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*



APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**LIBRARIAN RANGE ADJUSTMENT**

RESOLVED: That the Board of Trustees approves the following Librarian Range Adjustment effective July 1, 2022 and directs the President of the University to send appropriate notification.

Effective July 1, 2022

Richard Kearney

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**PERFORMANCE-BASED RANGE ADJUSTMENTS FOR  
PROFESSIONAL STAFF**

RESOLVED: That the Board of Trustees approves the following Performance-Based Range Adjustments for Professional Staff effective July 1, 2022 and directs the President of the University to send appropriate notification.

Effective July 1, 2022

Leslie Kropa, Assistant Director of Residence Life, Residence Life, (Asst. Dir. 3, SC)

Stephanie Kuran, Professional Academic Advisor, Advisement, (PSS2, SC)

Jenny Nesenjuk, Assistant Director, Career Development Center, (PSS2, SC)

Ashley New, Chemistry Laboratory Technician, Chemistry, (PSS4, SC)

Christopher Weber, Multimedia Technician, Instruction & Research Technology, (PSS3, SC)

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

APPENDIX 14  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**PART - TIME NON-TEACHING PROFESSIONAL STAFF  
REAPPOINTMENTS**

RESOLVED: That the Board of Trustees approves the reappointments of part-time non-teaching professional staff for the period July 1, 2022 – June 30, 2023 and directs the President of the University to send appropriate notification.

One-Year Part-Time Reappointments July 1, 2022 – June 30, 2023

Sara Almuina Viz, Professional Services Specialist 3, SC, Department of Languages and Cultures

Rita Levine, Professional Services Specialist 4, SC, 10 Mos., Science Enrichment Center  
(September 1, 2021 – June 30, 2022)

Amanda O'Donnell, Professional Services Specialist 4, SC, Department of English

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

								FOR ACTION BY THE BOARD OF TRUSTEES AT THE June 09, 2022 MEETING
<b>William Paterson University Personnel Matters</b>								
Personnel Action	Name	Position	Department	Group	Range	Step	Salary	Effective Date
<b>APPOINTMENT:</b>								
	Kimberly Branach	Associate Director of Annual Giving (Asst Director 2, SC)	Annual Fund	AFT	24	6	\$81,676.34	5/16/2022
	Shawn Conklin	Gift and Data Management Coordinator (Prof Svcs Spec 3, SC)	Development	AFT	21	2	\$59,269.55	4/9/2022
	Charles Dougherty	Gift and Data Management Coordinator (Prof Svcs Spec 3, SC)	Alumni Relations	AFT	21	1	\$56,445.02	4/9/2022
	Stacie Freeman	Senior HR Generalist-Compensation and Classification Analyst (Managing Asst Director 3, SC)	Human Resources	HEM	22	0	\$85,000.00	3/28/2022
	Darrell Glenn	Data Analyst (Prof Svcs Spec 1(27), SC)	Office of Inst. Effectiveness	AFT	27	2	\$79,433.03	5/16/2022
	Carlos Gomez	Undergraduate Admissions Counselor (Prof Svcs Spec 4, SC)	Undergraduate Admissions	AFT	18	1	\$48,759.88	3/21/2022
	John Illge	Undergraduate Admissions Counselor (Prof Svcs Spec 4, SC)	Undergraduate Admissions	AFT	18	1	\$48,759.88	3/21/2022
	Peter Lazzaro	Associate Director Labor and Employee Relations (Assoc Director 3, SC)	Human Resources	HEM	25	0	\$80,000.00	4/11/2022
	Sobia Mahmood	Dir. Inst. Equity & Compliance & Title IX Coord. (Director 4, SC)	Employment Equity & Diversity	HEM	25	0	\$122,000.00	3/28/2022
	Ronni Mendez	Teacher Coach and Social Services Coordinator (Prof Svcs Spec 3, SC)	Child Development Center	AFT	21	6	\$70,567.72	5/2/2022
	Kristine Dei Mendoza	Finance Manager (Managing Asst Dir 3, SC)	Office of the Controller	HEM	22	0	\$87,500.00	2/26/2022
	Rebekah Montanez	Development and Annual Giving Coordinator (Prof Svcs Spec 3, SC)	Development	AFT	21	3	\$62,094.10	5/23/2022
	Zoltan Nagy	Coordinator of Testing (Prof Svcs Spec 2, SC)	Testing	AFT	24	2	\$68,612.50	5/16/2022
	Stephen Quinn	Associate Vice President for University Admissions (Director 2, SC)	Undergraduate Admissions	HEM	30	0	\$170,000.00	5/31/2022
<b>APPOINTMENT (TEMPORARY):</b>								
	Alliya Akhtar	Project Specialist	Environmental Science	PROJECT SPEC	01	0	\$48,000.00	5/3/2022 - 8/31/2022
	Gamin Bartle	Interim Chief Information Officer (Dean 2)	Instruction & Research Technology	HEM	34	0	\$172,000.00	5/9/2022
	Rebecca Bohmer	Student Success Coach (ASPIRE GRANT) (Prof Svcs Spec 3, SC)	Dean Coll of Science and Health	AFT	21	5	\$67,743.19	3/28/2022 - 6/30/2022
	Mario Charles	Reference Librarian (Librarian 3, P/T)	Library	AFT	22	9	\$45.42	7/1/2022 - 6/30/2023
	David Ferrier	Project Coordinator - Leaders as Learners Grant (Prof Svc Spec 2, SC)	Dean College of Education	AFT	24	12	\$101,272.07	1/1/2022 - 6/30/2022
	Kathleen Grimshaw-Haven	Reference Librarian III (Librarian 3, P/T)	Library	AFT	22	12	\$50.29	7/1/2022 - 6/30/2023
	Rosa Mitchell	Project Coordinator (ASPIRE Grant) (Managing Asst Dir 3, SC)	Dean Coll of Science and Health	HEM	22	0	\$72,000.00	3/28/2022 - 6/30/2022
	Susan Ruppel	Assistant Director, Financial Aid (Project Specialist)	Financial Aid	PROJECT SPEC	01	0	\$82,982.76	4/20/2022 - 10/20/2022
	Patrick Ryan	Acting Director, Information Research and Technology (Director 2, SC)	Instruction & Research Technology	AFT	30	0	\$169,831.54	5/9/2022

								FOR ACTION BY THE BOARD OF TRUSTEES AT THE June 09, 2022 MEETING
<b>William Paterson University Personnel Matters</b>								
Personnel Action	Name	Position	Department	Group	Range	Step	Salary	Effective Date
<b>LEAVE OF ABSENCE:</b>								
	Joanne Affinito	Clinical Instructor (NTP 2 (22), 12 Mo)	Nursing	AFT	22	9	\$82,982.88	1/31/2022 - 4/30/2022
	Jin-A Choi	Asst Professor(22), 10 Mo	Communication	AFT	22	9	\$81,355.66	3/31/2022 - 5/6/2022
	John Mason	Professor (Professor(30), 10 Mo)	Politics, Legal & Urban Sci	AFT	30	12	\$133,081.91	2/7/2022 - 5/7/2022
	Lilian Luisa Milanes	Assistant Professor (Asst Professor(22), 10 Mo)	Community & Social Justice	AFT	22	9	\$81,355.76	1/24/2022 - 5/14/2022
	Monica Nyamwange	Professor (Professor(32), 10 Mo)	Politics, Legal & Urban Sci	AFT	32	12	\$146,741.76	2/1/2022 - 6/1/2022
	Kris Vassilev	Professor (Professor(32), 10 Mo)	Languages & Culture	AFT	32	12	\$146,741.75	1/1/2022 - 3/1/2022
<b>NON-REAPPOINTMENT:</b>								
	Helena Lewis	Program Assistant (1/2 Time) (Prof Svcs Spec 4, SC)	Sociology and Criminal Justice	AFT	18	12	\$37,783.79	6/30/2022
	Leonard Winogora	WPU at Mercer on-Site Coordinator (Prof Svcs Spec 3, SC)	Mercer County Comm College Campus	AFT	21	10	\$40,932.94	6/30/2022
<b>PROMOTION:</b>								
<b>From</b>	Mary Alice Barrows	Director, Career Development Center (Assoc Director 1, SC)	Career Development Center	HEM	29	0	\$92,600.00	
<b>To</b>	Mary Alice Barrows	Director, Career Development Center (Director 3, SC)	Career Development Center	HEM	30	0	\$97,000.00	5/7/2022
<b>From</b>	Glenda Jara	Associate Controller (Director 2, SC)	Office of the Controller	HEM	30	0	\$132,000.00	
<b>To</b>	Glenda Jara	Controller (Director 2, SC)	Office of the Controller	HEM	30	0	\$150,000.00	7/1/2022
<b>From</b>	Jennifer Kenney	User Support Supervisor (Prof Svcs Spec 2, SC)	User Services	AFT	24	11	\$98,006.13	
<b>To</b>	Jennifer Kenney	Assistant Director User Services (Prof Svcs Spec 1(27), SC)	User Services	AFT	27	9	\$105,921.32	5/7/2022
<b>From</b>	Timothy Lever	Director of University Budgets and Financial Planning (Director 2, SC)	Budget	HEM	30	0	\$140,200.00	
<b>To</b>	Timothy Lever	Associate Vice President and Chief Financial Officer (Director 2, SC)	Office of the Controller	HEM	30	0	\$175,200.00	7/1/2022
<b>From</b>	Housen Maratouk	Prof Svcs Spec 3, SC	Instruction & Research Technology	AFT	21	12	\$85,799.00	
<b>To</b>	Housen Maratouk	Instructional Designer (Prof Svcs Spec 2, SC)	Instruction & Research Technology	AFT	24	10	\$94,740.18	4/9/2022
<b>From</b>	Kristine Dei Mendoza	Finance Manager (Managing Assistant Director 3, SC)	Budget	HEM	22	0	\$87,500.00	
<b>To</b>	Kristine Dei Mendoza	Associate Controller ((Mng. Asst. Dir. 3, SC))	Office of the Controller	HEM	22	0	\$100,000.00	7/1/2022
<b>RESIGNATION:</b>								
	Daniel Baker	Associate Director, University Admissions Events and Operations (Assoc Director 3, SC)	Undergraduate Admissions	HEM	25	0	\$90,300.00	6/6/2022
	Lindsay Balfour	Head Field Hockey Coach (Prof Svcs Spec 3, SC-10 Mo)	Athletics	AFT	18	12	\$74,085.85	6/3/2022
	Gregory Bartoszek	Assistant Professor (Asst Professor(22), 10 Mo)	Psychology	AFT	22	10	\$84,261.84	6/23/2022
	Jasmyne Beckford	Assistant Director, Continuing Education Certification Programs (Asst Director 2, SC)	Technology Programs	AFT	24	7	\$84,942.29	5/13/2022
	Christine Bravo	Interim Director of Sponsored Programs (Assistant Dir 3, SC)	Sponsored Programs	AFT	22	11	\$88,911.07	5/6/2022
	Stacy-Ann Brown	Information Specialist (Assoc Director 2, SC)	Financial Aid	HEM	27	0	\$89,800.00	4/15/2022
	Nancy Cooke	Simulation Coordinator (Prof Svcs Spec 2, SC-10 Mo)	Nursing	AFT	21	7	\$71,953.24	8/31/2022
<b>RESIGNATION (continued):</b>								
	Jennifer DiNoia	Professor (Professor(32), 10 Mo)	Sociology and Criminal Justice	AFT	32	10	\$137,272.94	5/20/2022

								FOR ACTION BY THE BOARD OF TRUSTEES AT THE June 09, 2022 MEETING
<b>William Paterson University Personnel Matters</b>								
Personnel Action	Name	Position	Department	Group	Range	Step	Salary	Effective Date
	Kimberly Dimino	Assistant Professor (Assistant Professor(24) 10 Mo)	Nursing	AFT	24	9	\$89,680.74	6/23/2022
	Kamille Duff	Academic Advisor/Retention Specialist (Prof Svcs Spec 2, SC)	Advisement Center	AFT	24	3	\$70,469.08	3/28/2022
	Joy Durham	Director of Accessibility Resource Center (Director 4, SC)	Accessibility Resource Center	HEM	26	0	\$93,400.00	4/15/2022
	Emma Heaney	Assistant Professor (Asst Professor(22), 10 Mo)	English	AFT	22	11	\$87,167.87	6/23/2022
	Jasmine Henry	Pre-Doctoral Fellow - Music (NTP 2 (22), 10 Mo)	Music	AFT	22	9	\$81,355.76	6/15/2022
	Dustin Johnson	Head Football Coach (Prof Svcs Spec 2, SC)	Athletics	AFT	24	11	\$96,084.44	3/16/2022
	Fanny Lauby McKinley	Associate Professor (Assoc Professor(26), 10 Mo)	Politics, Legal & Urban Sci	AFT	26	8	\$95,364.74	6/23/2022
	Christina McSherry	Clinical Instructor (NTP 2 (24), 12 Mo)	Nursing	AFT	24	7	\$84,942.29	7/6/2022
	Sheetal Ranjan	Professor (Professor(30), 10 Mo)	Sociology and Criminal Justice	AFT	30	9	\$120,203.33	3/31/2022
	Maribel Rodriguez	Associate Director, Campus Activities (Prof Svcs Spec 1, SC)	Campus Activities	AFT	27	10	\$109,705.36	4/29/2022
	Susan Ruppel	Assistant Director, Financial Aid (Assistant Dir 3, SC)	Financial Aid	AFT	22	9	\$82,982.76	4/19/2022
	Javied Townsend	Resident Director (Prof Svcs Spec 4, SC)	Residence Life Operating	AFT	18	5	\$57,360.91	3/11/2022
	Damian Trombetta	Adult Degree and Certification Success Counselor (Prof Svcs Spec 2, SC)	School of Continuing & Prof Ed.	AFT	24	4	\$75,144.44	5/6/2022
<b>RETIREMENT:</b>								
	Maya Chadda	Professor (Professor(32), 10 Mo)	Politics, Legal & Urban Sci	AFT	32	12	\$146,741.75	7/1/2022
	Theodore Cook	Professor (Professor(33), 10 Mo)	History	AFT	33	12	\$154,050.53	7/1/2022
	Evelyn Gonzalez	Professor	History	AFT	30	12	\$133,081.92	7/1/2022
	Margaret Guenther	Prof Svc Spec 2, SC	Provost	AFT	24	12	\$101,272.07	8/1/2022
	Kem Louie	Professor (Professor(33), 10 Mo)	Nursing	AFT	33	12	\$154,050.53	7/1/2022
	John Mason	Professor (Professor(30), 10 Mo)	Politics, Legal & Urban Sci	AFT	30	12	\$133,081.92	7/1/2022
	Kathleen Muldoon	Director, Small Business Development Center (Director 2, SC)	Small Business Dev Ctr	HEM	30	0	\$174,400.00	7/1/2022
	Deborah Pluss	Head of Cataloging (Librarian 1 (29))	Library	AFT	29	12	\$129,291.41	7/1/2022
	Eric Rosenberg	Chief Information Officer (Dean 2)	Information Technology	HEM	34	0	\$172,000.00	7/1/2022
	Stephen Vail	Professor (Professor(30), 10 Mo)	Biology	AFT	30	12	\$133,081.92	7/1/2022

APPENDIX 15  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-15                      RESOLUTION ON THE REVISIONS TO BOARD POLICY  
ON EMERITUS STATUS**

WHEREAS:                      The Board of Trustees of the William Paterson University of New Jersey enacts policies for the effective governance of the University; and

WHEREAS:                      The Board of Trustees policy on Emeritus Status was last revised in 2017; and

WHEREAS:                      The Nominations and Governance Committee has reviewed the administration's recommendation to update the policy on Emeritus Status and agrees with the revisions as presented in the attached document; therefore be it

RESOLVED:                      That the Board of Trustees of the William Paterson University of New Jersey adopts the revised language for its policy on Emeritus Status, effective June 9, 2022.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

## Policy 1: Emeritus Status

The Board of Trustees, upon the recommendation of the President, will provide emerita/us status to all individuals holding faculty rank who are retiring from the University after 10 or more years of employment in good standing throughout their career at William Paterson and, who, upon retirement, held the title of president, provost, associate provost, dean, associate dean, full professor or librarian I. Those who retire by June 30 will be awarded emeritus status in their department on September 1 following their retirement.

All individuals awarded emerita/us status shall be granted the following:

1. Be listed as emerita/us in the University Catalogue, Staff Roster and all other relevant University publications and websites.
2. Be the recipient of all appropriate newsletters and publication from the University.
3. Be the recipient of a formal certificate of emerita/us status.
4. Be the recipient of a University identification card.
5. Have access to a University email account.
6. Have access to the Lorraine and David Cheng Library and Library electronic databases.

Approved: WPU Board of Trustees February 15, 1978.

Revised: To conform to New Jersey Administrative Code 9:2-2:10 - September 1983.

Revised: To conform to New Jersey Administrative Code 9:6-3:13 – May 20, 1985.

Revised: WPU Board of Trustees, December 5, 1988.

Revised: WPU Board of Trustees, February 3, 2017. *Five year anniversary date (paragraph 2 above) is February 3, 2022.*

Revised: WPU Board of Trustees, March 4, 2022



APPENDIX 16  
MINUTES OF BOARD OF TRUSTEES  
JUNE 9, 2022 MEETING

**6-22-16                      RESOLUTION, AMENDMENT TO THE WILLIAM PATERSON  
UNIVERSITY FACULTY SENATE CONSTITUTION**

WHEREAS:                      The William Paterson University of New Jersey has enacted Bylaws for the effective governance of itself and the University; and

WHEREAS:                      The Constitution of the Faculty Senate provides in Article IX, Subsection C. that upon passage of an amendment in the Faculty Senate or by referendum, the Chairperson shall submit it to the President of the University and to the Board of Trustees; and

WHEREAS:                      The Faculty Senate, on February 22, 2022, voted on and approved an amendment to the Faculty Senate Constitution, thereby updating Article 1 Section B. 6. regarding Student Government Association representative to the Faculty Senate and forwarded said amendment to the President; and

WHEREAS:                      The President accepted the amendment as recommended by the Senate and forwarded same to the Nominations and Governance Committee of the Board of Trustees for review; and

WHEREAS:                      The Nominations and Governance Committee has reviewed the attached amendment to the Faculty Senate Constitution, and finds it to be appropriate; therefore, be it

RESOLVED:                      That the Board of Trustees of the William Paterson University of New Jersey approves the amendment to the Faculty Senate Constitution.

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its June 9, 2022 meeting.*

Faculty Senate  
Proposal to Amend Constitution  
Governance Council December 3, 2021

**Proposed to Edit ARTICLE 1 Sec.B.6**

**Be it Resolved that the Faculty Senate Constitution shall be amended as follows:**

*REPLACE (Lines 43-44 inclusive)-ARTICLE 1 Sec.B.6 Vice President of the Student Government Association for part-time students.*

*With*

*ARTICLE 1 Sec.B.6 Vice-President for Academic Affairs of the Student Government Association or a Senator of the SGA Academic Affairs Committee in the absence of the Vice-President.*

Rationale- The Vice President of the Student Government Association for Part Time Students is an obsolete position. The Vice-President of Academic Affairs aligns with current Senate practice and the purpose of the Faculty Senate. The addition of an optional Senator from the SGA Academic Affairs Committee stems from discussions with the SGA Executive Board. This option recognizes both the challenging schedules of William Paterson Student leaders and the necessity for student representation relevant to Academic Affairs within the Senate. This aligns with the current practice for Faculty Senators in sending department representatives in their absence.