

**MEETING OF THE BOARD OF TRUSTEES OF THE
WILLIAM PATERSON UNIVERSITY OF NEW JERSEY**

Friday, September 5, 2003

The meeting was called to order at approximately 9:10 a.m. in the College Hall Board Room.

BOARD MEMBERS PRESENT: Mr. Butler, Dr. Fan, Mr. Gruel, Mrs. Jackson, Mr. Mattos, Mr. Pesce, Dr. Pruitt, Mr. Taylor, Ms. Temple and President Speert.

Absent were: Mr. Mazzola, Ms. Rosado, Ms. Taylor

OTHERS PRESENT:

Provost and Executive Vice President Sesay, Vice President Bolyai, DAG Cheryl Clarke, Dr. Schaeffer, Mrs. Santaniello, administrators, faculty, and others.

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:

In accordance with the "Open Public Meetings Act," the vice chairperson publicly announced and had entered into the minutes that "adequate notice" of this meeting was provided. In compliance with this Statute, this notice was posted on the University's bulletin board, reserved for these announcements, and also distributed to The North Jersey Herald and News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved and seconded to adopt the following resolution.

9-03-1-RESOLUTION, TO MOVE INTO EXECUTIVE SESSION (Appendix 1)

The resolution was unanimously adopted.

At approximately 11:00 a.m., the Public Session resumed.

MINUTES OF THE June 30, 2003 BOARD MEETING:

The minutes of the June 30, 2003 Board meeting were approved with a correction to the attendance, indicating that Mr. Pesce was present.

REPORT OF THE NOMINATING COMMITTEE:

Fred Gruel reported that the Nominating Committee recommends the following slate of officers for 2003-2004: Gwendolyn Taylor, Chair; Frederick Gruel, Vice Chair; and Sonia Rosado, Secretary. It was moved and seconded to approve the slate of officers as recommended.

SWEARING IN – NEW STUDENT TRUSTEE:

Newly elected student trustee, Mauricio Mattos was introduced and sworn into office by Mrs. Jackson. Mr. Mattos was welcomed with a round of applause.

RESOLUTIONS:

Carla Temple presented two resolutions:

It was moved and seconded to adopt the following resolutions:

9-03-2 - RESOLUTION, VARIOUS PERSONNEL MATTERS (Appendix 2)

9-03-6 - RESOLUTION, PRESIDENTIAL COMPENSATION (Appendix 6)

The resolutions were unanimously adopted.

Robert Taylor presented three resolutions:

It was moved and seconded to adopt the following resolutions:

9-03-3 – BID WAIVER FOR ARCHITECTS (Appendix 3)

9-03-4 – BID WAIVER FOR EDUCATIONAL MANAGEMENT NETWORK (Appendix 4)

9-03-5 – AUXILLARY SERVICES CORPORATION MEMBERSHIP (Appendix 5)

DISCUSSION ITEMS:

ADVANCEMENT:

Dr. Speert introduced Mr. Ray Arthur, Chair of the Foundation Board, who was invited to participate in the advancement presentation.

Dr. Speert introduced Dr. Isaac Sanders, Vice President for Advancement and Executive Director of the East Stroudsberg University Foundation. Dr. Sanders has extensive experience in institutional advancement and was recommended to the University through the Association of Governing Boards speakers' bureau. Dr. Sanders provided some background information on his experience in institutional advancement. He outlined the objectives of his presentation which included key concepts of fund-raising policies and strategies for the Board, the Board's specific responsibility for fund-raising, shared responsibilities for securing private gifts, and strengthening the Board's understanding and involvement in the full compliment of advancement programs.

Dr. Sanders covered many issues during his presentation including selection of foundation trustees, the relationship between the University Board and the Foundation Board, defining specific performance goals for trustees, using national benchmarks for fundraising, creating policies to enhance giving opportunities, and the benefits of having a facilities naming policy. In discussion with the Board, Dr. Sanders answered questions and shared first hand experiences in his Board's progress to achieve its present level of performance and effectiveness.

The Board thanked Dr. Sanders for a comprehensive presentation.

MASTER PLAN:

Mr. Michael Rudden, Vice President and principal with Saratoga Associates provided an in-depth presentation of the proposed Master Plan beginning with the information gathering process that took place, the charrette, and the recommended plans. He described each phase in detail, and employed a powerpoint presentation to allow him to demonstrate, highlight or contrast different views and points of focus. Mr. Rudden reported that in an effort to maximize resources and facilities, while the University implements various phases of the plan, projects were identified for short term, mid term and long term implementation. He discussed areas of consideration including a parking management plan, the creation of a signature entry, and the impact of roadways – internal and external on the traffic flow within the University. The Board commended Mr. Rudden for his presentation and remarked that this was the most comprehensive Master Plan the University has considered.

ADJOURNMENT:

At approximately 3:00 p.m., there being no further business, a motion was made and seconded for the meeting to be adjourned. The motion carried unanimously.

Respectfully submitted,



Donna Santaniello
Assistant to the President
and Board of Trustees

9/26/03

9-03-1-RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

- WHEREAS:** **The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public's exclusion from certain portions of the Board's meeting; now therefore be it**
- RESOLVED:** **That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication with the Deputy Attorney General, a review of active litigation matters, and real estate matters, and be it therefore**
- RESOLVED:** **That any actions taken in closed session will be made public as required by law.**

9-03-2 --RESOLUTION, VARIOUS PERSONNEL MATTERS

RESOLVED: That the Board of Trustees approves the various personnel matters as recommended by the President and directs that the actions be listed in the minutes of this meeting.

**THE WILLIAM PATERSON UNIVERSITY
PERSONNEL MATTERS**

**PERSONNEL
ACTION**

APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>RANGE</u>	<u>STEP</u>	<u>ANNUAL SALARY RATE</u>	<u>EFFECTIVE DATE</u>
Ann Appleby	Project Specialist One Year Only	Elem & Early Childhood (Grant Funded)	-	-	\$31,200.00	9/1/03-6/30/04
Christine Besko	Instructor One Year Only	Special Educ. & Counseling	U18	10	\$49,294.72	9/1/03-6/30/04
Cynthianne Bultaupt -Miele	Instructor One Year Only	Special Educ. & Counseling	U18	11	\$50,994.09	9/1/03-6/30/04
Daniel Chapuis	Asst. Professor One Year Only	Languages & Cultures	U22	3	\$45,462.63	9/1/03-6/30/04
Marvin Fietelson	Instructor One Year Only	Secondary & Middle School	U18	11	\$50,994.09	9/1/03-6/30/04
Amy Giovanetti	Instructor One Year Only	Exercise & Mvmt Sci	U18	8	\$45,895.91	9/1/03-6/30/04
Charlene Gungil	Instructor, ½ time One Year Only	Community Health	U18	8	\$22,947.99	9/1/03-6/30/04
Neil Kalb	Asst. Professor One Year Only	Biology	U22	4	\$47,529.54	9/1/03-6/30/04
Katharine Ogonek	Dir. Of Performing Arts (Dir 1)	Performing Arts	D30	-	\$74,000.00	8/25/03
Andrew Pachtman	Asst. Professor One Year Only	Elem. & Early Childhood	U28	3	\$60,929.97	9/1/03-6/30/04

THE WILLIAM PATERSON UNIVERSITY
PERSONNEL MATTERS

PERSONNEL
ACTION

APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>RANGE</u>	<u>STEP</u>	<u>ANNUAL SALARY RATE</u>	<u>EFFECTIVE DATE</u>
Sam Pirozzi	Asst. Professor One Year Only	Community Health	U22	7	\$53,730.33	9/1/03-6/30/04
Jill Santana	Nurse Practitioner (Managing Asst. Dir)	Health & Wellness	D26	-	\$68,500.00	8/1/03
Todd Taylor	Assistant Director	Minority Education Enrichment Center	U26	1	\$50,237.27	7/1/03
Patricia VanderSande	Lab Technician (PSS4) One Year Only	Biology	U18	1	\$34,000.39	7/1/03-6/30/04
Amy Weit	Resident Director (Prog. Asst., SC)	Residence Life	U16	4	\$35,464.16	7/1/03
Edward Boardman	Coord. Alt. Rte. Prog. ½ time One Year Only	Elementary & Early Childhood	U18	11	\$25,496.97	9/1/03-6/30/04
Dondi Boyd	Asst. Athletic Trainer (PSS3)	Athletics	U18	8	\$45,895.91	8/18/03-6/18/04
Mary Dour-O'Neill	Instructor ½ time One Year Only	Nursing	U18	11	\$25,496.97	9/1/03-6/30/04
Stephanie Koprowski	Project Specialist One Year Only	Elem & Early Childhood - ELIC Grant	-	-	\$41,600.00	9/1/03-6/30/04
Sonia Musa	Project Specialist One Year Only (Grant Funded)	Small Business Development Ctr	-	-	\$31,370.15	7/1/03-6/30/04

REAPPOINTMENTS:

THE WILLIAM PATERSON UNIVERSITY
PERSONNEL MATTERS

PERSONNEL ACTION

NAME

REAPPOINTMENTS: Renee Pevour

Vincent Vicari

EXTENSIONS:

Vincent Markowski

Caryn Rodriguez

Robert Ross

LEAVES OF ABSENCE:

Gina Guerrieri Medical*

Laura Leach Medical*

Eileen Lubeck Medical*

William Pensyl Leave w/o Pay

Eswar Phadia Sabbatical w/pay

Chernoh Sesay Medical*

Leave without pay after expiration of eligible sick leave and vacation time.

<u>POSITION</u>	<u>DEPARTMENT</u>	<u>RANGE</u>	<u>STEP</u>	<u>ANNUAL SALARY RATE</u>	<u>EFFECTIVE DATE</u>
PSS4 One Year Only	Nursing	U18	11	\$50,994.09	9/1/03-6/30/04
Coord. For Univ. Svcs (Prof. Svc. Spec)	Cont. Education & Distance Learning	U21	11	\$59,054.90	7/1/03-6/30/04
Project Specialist	Campus Police	-	-	\$60,000.00	7/1/03-10/31/03
Project Specialist	Campus Police	-	-	\$22,084.78	7/1/03-10/31/03
Grant Coordinator (PSS4)	Secondary & Middle School	U21	8	\$53,146.15	9/1/03-6/30/04
Asst. Professor	Communication	U22	7	\$53,730.43	4/4/03-5/17/03
PSS1	Art	U27	9	\$73,859.09	8/11/03-10/22/03
PSS1	Counseling Center	U27	6	\$65,943.22	8/9/03-10/12/03
Assoc. Prof	Art	U28	11	\$83,094.67	9/1/03-6/30/04
Dean	Science & Health	D35	-	\$125,000.21	10/15/03-6/30/04
Provost & Exec. VP	Provost & Exec. VP	D38	-	\$181,500.00	2/11/03-4/13/03 5/13/03-6/26/03

THE WILLIAM PATERSON UNIVERSITY
PERSONNEL MATTERS

<u>PERSONNEL ACTION</u>	<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>RANGE</u>	<u>STEP</u>	<u>ANNUAL SALARY RATE</u>	<u>EFFECTIVE DATE</u>
LEAVES OF ABSENCE:	Denise Stone Sabbatical	Asst. Professor	Special Ed & Counseling	U24	9	\$63,785.27	9/1/03-6/30/04
	Jane Voos Transitional Sabbatical	Professor	Biology	U32	11	\$101,002.46	9/1/03-1/29/04
	Patricia Williams Medical*	Managing Asst. Dir	Empl. Equity & Diversity	-	-	\$49,900.00	6/11/03-7/28/03
RETIREMENTS:	Jane Voos	Professor	Biology	U32	11	\$101,002.46	2/1/04
RESIGNATIONS:	Peter Appelbaum	Assoc. Professor	Sec & Middle School	U26	9	\$70,341.05	6/30/03
	Carmen Carter	Asst. Director 4	Admissions	U20	5	\$44,984.39	7/25/03
	Nam-Gyoon Kim	Asst. Professor	Psychology	U24	8	\$61,507.91	8/22/03
	Richard Reiss	Vice President	Institutional Advanc.	D37	-	\$157,500.00	7/17/03
	Henning Schneider	Asst. Professor	Biology	U22	9	\$57,864.24	6/30/03

Change in Leave of Absence:
David Lelyveld, Leave without Pay, change from 5/26/03-8/22/03 to 6/1/03-8/21/03

Change in Title and Salary:
Yuri Marder, Marketing & Public Relations, from Asst. Dir. 2, U24, Step 8, \$61,507.83 to Asst. Dir. 1, U26, Step 9, \$70,340.95 eff. 8/1/03
Andrew McKay, Institutional Advancement, from Asst. Dir 1, U26, Step 8 \$67,828.16 to U26, Step 10, \$72,853.97, eff. 7/26/03

*Leave without pay after expiration of eligible sick leave and vacation time.

THE WILLIAM PATERSON UNIVERSITY
PERSONNEL MATTERS

<u>PERSONNEL ACTION</u>	<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>RANGE</u>	<u>STEP</u>	<u>ANNUAL SALARY RATE</u>	<u>EFFECTIVE DATE</u>
Extension of Medical* Leave:							
	Lois Wolf, Professor,	Political Science					9/1/03 - 1/29/04
Part-Time Reappointments:							
	Gary Drillings, Project Specialist,	Exercise & Movement Science,				\$1500.	9/1/03-6/30/04
	Rita Levine, Project Specialist,	Science Enrichment,				\$10,000.	(17.4 hrs/wk) 9/1/03-6/30/04
	Joelle Rehberg, Project Specialist,	Exercise & Movement Science,				\$1500.	9/1/03-6/30/04
Range Correction:							
	Jeanie Robertson,	Human Resources,					from D26 to D30, Director 4 to Director 2, consistent with all HR Managers eff, 7/1/03
Salary Adjustment:							
	Rafael Valentin,	Associate Vice President,	Human Resources,				from \$117,000. To \$123,000. Eff. 7/1/03
Temporary Appointments:							
	Linda Bowersox, PSS4, Nursing,	\$3,000.	4 credits @ \$750./credit,				5/27/03-8/14/03
	Patricia Klug, PSS4, Nursing,	\$2250.	3 credits @ \$750./credit,				9/1/03-1/29/04
Title Change and Salary Adjustment:							
	Robert Bennett,	to Associate Vice President,	Capital Planning, Design & Construction,				salary from \$120,500. To \$122,000. Eff. 7/1/03

*Leave without pay after expiration of eligible sick leave and vacation time.



**INSTRUCTOR BUDGET
EOF DEPARTMENT
SUMMER PROGRAM 2003
FOR CONSIDERATION BY THE BOARD OF TRUSTEES AT THE
SEPTEMBER MEETING**

NAME	AREA	SALARY	ACCOUNT #	BUDGET LINE
Albers, Louise	University 100-01	\$1,050.00	521664	EOF
Butler, Michael	University 100-02	\$1,050.00	521664	EOF
Colon, Adner	Computer Tech	\$1,316.00	521664	EOF
Davis, Wartyna	AACS 150-03	\$2,531.25	521664	EOF
Feeney, Maureen	English 110-02	\$2,362.50	521664	EOF
Goldsmith, Bharu	English 110-04	\$2,362.50	521664	EOF
Ishkanian, Alice	BRI 109-03	\$2,362.50	521664	EOF
Janusko, Robert	English 110-01	\$2,362.50	521664	EOF
Kaiser, Lawrence	English 108-01	\$2,362.50	521664	EOF
Levine, Rita	Math 106	\$4,462.50	521664	EOF
Miktus, Matthew	Math 106	\$2,362.50	521664	EOF
Orr, Lynne	University 100-03	\$1,050.00	521664	EOF
Reich, Corine	BRI 109-01 & BRI 109-02	\$2,362.50	521664	EOF
Reynolds, Rhoda	English 110-03	\$2,362.50	521664	EOF
Rivera, Myra	Computer Tech	\$2,362.50	521664	EOF
Srbliak, Vladimir	Math 106	\$2,362.50	521664	EOF



EDUCATIONAL OPPORTUNITY FUND (EOF) PROGRAM • MORRISON HALL 120
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973.720.2181 FAX 973.720.2053

**RESIDENT ASSISTANT BUDGET
EOF DEPARTMENT
SUMMER PROGRAM 2003**

**FOR CONSIDERATION BY THE BOARD OF TRUSTEES AT THE
SEPTEMBER MEETING**

NAME	SALARY	ACCOUNT #	BUDGET LINE
Abdur-Rahman, Hadiyah	\$1,900	521664	EOF
Cadet, Ariel	\$2,700	521664	EOF
Colon, Argenis	\$1,900	521664	EOF
Luna, Arlene	\$1,900	521664	EOF
McKnight, Alyce	\$1,900	521664	EOF
Newton, Louis	\$1,900	521664	EOF
Ramirez, Oscar	\$1,900	521664	EOF
St.Phard, Viergina	\$1,900	521664	EOF
Stokes, Tyria	\$1,900	521664	EOF
Thompson, Jarius	\$1,900	521664	EOF
Valdivia, Evelyn	\$2,688	521664	EOF

9-03-3 --RESOLUTION, BID WAIVER, SEYFFER AND SKLAR

Resolved: That pursuant to Subsection 5.a (1) of the New Jersey State College Contracts Law, the Board of Trustees of William Paterson University authorizes the University President or his designee to retain the firm of Seyffer and Sklar Architectural Group, Glen Rock, New Jersey for architectural services for the construction of additional student housing. The fee for these services shall not exceed \$980,000 including reimbursables.

**9-03-4-- RESOLUTION, BID WAIVER, EDUCATIONAL MANAGEMENT
NETWORK**

Resolved: That the Board of Trustees of William Paterson University, pursuant to Subsection 5.a. (15) of the State College Contracts Law, authorizes the President or his designee to enter into a contract with Educational Management Network, division of Witt/Kieffer, Nantucket, Massachusetts 02554, for the provision of executive search consultant services during the University's search process for the Vice President for Institutional Advancement. The cost is not to exceed \$60,000 including reimbursables.

**9-03-5 --RESOLUTION APPOINTING NEW MEMBERS TO THE BOARD
DIRECTORS OF THE WILLIAM PATERSON UNIVERSITY
AUXILIARY ORGANIZATION, INC.**

WHEREAS: The Board of Trustees of William Paterson University makes appointments to the Board of Directors of the William Paterson University Auxiliary Organization, Inc.; therefore, be it

RESOLVED: That the following individuals are appointed to the Board of Directors of the William Paterson University Auxiliary Organization, Inc., consistent with the membership composition stipulated in its constitution:

Olivia Amanfor, SGA President*

Mr. Joseph DiGiacomo

Ms. Rosemarie Genco

Alain Martin, SGA Executive Vice President*

Professor Stuart Lisbe

Louis Newton III, SGA Vice President*

Dwayne Fray, SGA Treasurer*

Ms. Allison Kendall Worman

Ms. Sonia Rosado, William Paterson University Board of Trustees

Dr. Arnold Speert

***New SGA officers**

9-03-6 -- RESOLUTION, PRESIDENTIAL COMPENSATION

WHEREAS: N.J.S.A. 18A:64-6 (g) authorizes State College / University Trustees to appoint and fix the compensation of the president, and

WHEREAS: It is essential to the well-being of William Paterson University to have the president compensated commensurate with the responsibilities of his position and in an appropriate relationship to the compensation of other college and university presidents having comparable responsibilities, and

WHEREAS: The Trustees have examined the compensation of President Arnold Speert in light of these factors and in light of the growth and specific accomplishments of the University over the past year, therefore, be it

RESOLVED: That the salary of President Arnold Speert be set at \$222,000 effective January 1, 2004, with other terms and conditions of employment remaining unchanged.

Approved by the Board of Trustees of William Paterson University at its meeting of September 5, 2003